

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL, SOUTH CERNEY ON WEDNESDAY 8th JUNE 2011

Present: Chairman M. Stuart
 Vice Chairman P. Nicholas
 Parish Councillor Mrs F. Chapman
 Mrs E. Chubb
 J. Harris
 P. Jay
 J. Kimberley
 Mrs. C. Tunbridge
 R. Webb
 Mrs J. Layton (CDC)

A group from R Way also attended the meeting including Emily Hallett (Youth Group Co-ordinator) and Mary Mychalekyj (Gloucestershire Youth Service).

Three members of the public attended.

APOLOGIES

Cllr Mrs Land came to the meeting to present her apology as she was not well but promised to be back when she recovered.

Cllr Bennett (CDC) had emailed his apology as he had another meeting to attend.

Cllr Jenkins (CDC) had sent his apology via Cllr Mrs Layton as he also had another meeting to attend.

Cllr Parsons (GCC) had emailed an apology as he was more than likely to be delayed at another meeting he was attending.

REARRANGEMENT OF PUBLISHED AGENDA

On account of the three members of the public who were attending to monitor how the Parish Council was going to deal with a planning application in which they were interested Cllr Stuart suggested that item 8, Recommendations of the Planning Committee be promoted to between items 3 and 4 of the agenda. Parish Councillors were in full agreement.

MINUTES OF THE MEETING HELD ON 8TH MAY 2011

It was proposed by Cllr Jay and seconded by Cllr Mrs Tunbridge that the minutes were a true and accurate record. The Parish Council was all in favour.

R WAY REPORT

Chris Wearing, Chairman of the R Way group informed the Parish Council of a very long journey to Skern Lodge in Devon where the group spent three days and two nights on challenging games, outdoor pool and other activities. He thanked the Parish Council on behalf of R Way for the generous grant provided from the budget which enabled the event to be held. The next exploit planned was a scheme with Johnno Kimberley to acquire bush craft skills. Richard Wrightson who was ending his litter picking activities in the village had asked the R Way group if it might be interested in taking over his duties. Chris stated that his feedback was positive and members of the group approached so far were minded to do so although a formal decision would be taken at their next meeting. £185 had been raised from the proceeds of the stall the group had taken at the Street Fair.

Mary Mychalekyj from the Gloucestershire Youth Service who was moving on after four years of working with the South Cerney youth group presented the Parish Council with a greeting card in memory of her experiences.

Cllr Jay, on behalf of the Parish Council, said goodbye to Mary and thanked her sincerely for all her hard work in promoting youth activities in the parish and wished her well in whatever the future had in store for her. Parish Councillors applauded Mary in appreciation of all her efforts.

REPORT ON THE MEETING OF THE PLANNING COMMITTEE HELD ON MONDAY 6TH MAY 2011

Cllr Mrs Chapman, Cllr Nicholas, Cllr Stuart and Cllr Webb attended the meeting. Cllr Jay remained to take part in the discussions. The Clerk opened the meeting at 9 pm.

There were four members of the public present.

Election of Committee Chairman

It was proposed by Cllr Webb and seconded by Cllr Mrs Chapman that Cllr Nicholas, if agreeable, becomes Chairman of the Planning Committee. Cllr Nicholas accepted the nomination. The Committee voted all in favour.

Cllr Nicholas took over as Chairman of the Committee and proceeded with the Election of Vice Chairman

It was proposed by Cllr Nicholas and seconded by Cllr Stuart that Cllr Webb, if agreeable, becomes Vice Chairman of the Planning Committee. Cllr Webb accepted the nomination. The Committee voted all in favour.

Apology

Cllr Mrs Land had sent an apology for her absence as she had been admitted into hospital.

Matters arising from previous minutes

10/03916/OUT

Outline application for residential development (up to 150 dwellings), including associated infrastructure, landscaping and the creation of new areas of public open space, together with land to accommodate a community hall facility on land at former Aggregate Industries Site, The Mallards, South Cerney GL7 5TQ.

Cllr Stuart had spoken on behalf of the Parish Council at the meeting of the Planning Regulatory Committee when it met on Wednesday 8th June at Cotswold District Council (CDC) in Trinity Road, Cirencester when it will determine the application for the Mallards. The Clerk was asked to inform CDC that Cllr Stuart will wish to make a statement. Cllr Jay will attend on behalf of the objectors to the application. A letter of clarification on the stance of the Parish Council and its reasons for not objecting to the application had been sent for inclusion in the documentation.

Cllr Stuart reported that the outline plan had been approved by the Planning Regulatory Committee with a majority of 8 to 3. There were two abstentions and one could not vote due to having arrived late at the meeting.

Planning Applications received by Cotswold District Council

11/01658/FUL (NEW DETAILS)

Applicant: Mr & Mrs Julian & Carolyn Ainsworth, Butler's Court, Station Road, South Cerney GL7 5UB (R)

Proposal: Part single storey, part two storey extension to rear at Butler's Court, Station Road, South Cerney GL7 5UB

NO OBJECTION

11/01662/FUL (NEW DETAILS)

Applicant: Mr & Mrs K. Little, 5 The Bamptons, Shaw, Swindon, Wiltshire

Proposal: Two storey extensions to front, side and rear. Erection of a front porch. Increase in the height of the roof by 1 metre. Rendering of the building and other external alterations at 4 Silver Street, South Cerney GL7 5TR (R)

NO OBJECTION

11/01920/FUL

Applicant: Miss Emma Musto, 71 Boxbush Road, South Cerney GL7 5XJ

Proposal: 2 storey extension at 71 Boxbush Road, South Cerney GL7 5XJ (R)

NO OBJECTION

11/02195/FUL

Applicant: Mr & Mrs Bird, Country Side, 9 Croft Lane, Letchworth Garden City SG6 1AS

Proposal: Erection of single storey front extension at 46 Isis Lakes, Spine Road East, South Cerney GL7 5LT

The Committee was concerned that this application, if granted, would set an unwelcome precedent for alterations which will disrupt the cohesive design of this development.

OBJECTION

It was proposed by Cllr Webb and seconded by Cllr Mrs Chubb that the Parish Council agrees with the above recommendations of its Planning Committee and appropriate responses made to the Planning Department at CDC. The Parish Council was all in favour.

11/01745/FUL

Proposal: Erection of 6 dwellings, garages and associated works at The Carted Barn, High Street, South Cerney GL7 5UG

Applicant: Mitie Group PLC, c/o agent Mrs Amanda Sanders, Alpha Planning, 10 The Haycroft, Chavenage Lane, Tetbury, Glos GL8 8JW

After a lengthy discussion on the application by the Committee with members of the public taking part it was agreed to recommend that the Parish Council objects to the application on the following grounds. There were four main objections based on threat to privacy, light, security and safety. The layout of the site would afford direct sight from plot 4 over the adjoining gardens in Broadway Court, especially number 3 Broadway Court severely intruding on its privacy. There was concern that the garage of plot 1 which although set back from the footpath in High Street would have access only across this busy path and being so close to the corner of Broadway Lane would create a dangerous hazard. The garage should be removed from plot 1. The lack of parking facilities for vehicles associated with the development would necessitate overflow parking of visitors and delivery vehicles on the main street further inconveniencing regular users of this busy thoroughfare. The proposed replacement of the western wall of the existing boundary with a wooden fence is unacceptable. A stone wall of at least 2 (two) metres in height would be more appropriate to afford the necessary security of the properties in Broadway Court. Overall it was agreed that it would be more acceptable if the application was for five dwellings instead of six but retaining two as affordable and creating more car parking spaces within the development. Many immediate neighbours have complained that they were not officially notified of the proposed application.

Cllr Bennett reported that he had emailed Catherine Tetlow CDC Planning Officer to tell her that if she is minded to recommend consent he would want this decision by the officer to be debated by Committee.

OBJECTION

It was proposed by Cllr Jay and seconded by Cllr Webb that the Parish Council agrees with the decision of its Planning Committee. The Parish Council was all in favour.

Planning Applications granted by Cotswold District Council

11/01611/FUL CT.1599/F

Insertion of doors in bay window to rear at Bluebell Cottage, Cerney Wick Lane, Cerney Wick

11/01658/FUL CT.0144/5/G

Erection of two storey rear extension and insertion of first floor side facing obscured glass window at Butlers Court, Station Road, South Cerney

11/01694/FUL CT.3887/3/X

Erection of single storey rear extension at 48 The Lennards, South Cerney

11/01920/FUL CT.3887/3/Y

Erection of two storey extension at 71 Boxbush Road, South Cerney GL7 5XJ

11/02488/DDD

Fell Leylandii Cypress suffering from storm damage at Cherry Orchard, Langet, Upper Up, South Cerney

There being no further business Cllr Nicholas had closed the committee meeting at 10 pm.

MATTERS ARISING FROM PREVIOUS PARISH COUNCIL MEETING

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Lake 12 Partnership

Cllr Jay reported that he was the new treasurer of the Lake 12 Partnership group which was intending to raise £1,000,000 to secure the assets of the Lake 12 when SCOEC finishes. There is competition from other commercial bids. Tenders will be invited by Gloucestershire County Council and hopefully the partnership will be part of the process.

CLERK'S REPORT

On Wednesday 26th May I accompanied Cllr Mrs Tunbridge to the annual briefing of the RIAT at RAF Fairford. Richard Arquati Head of Press and PR introduced the program for the evening. Tim Prince Chief Executive of RAFCTE and RIAT continued with an explanation of how the different companies, charities and trust formed the conglomerate and their different priorities within the organisation. Tim was nervous that numbers this year would be reduced due to the financial stranglehold affecting many families and the demand for payment of the Olympic tickets. If local residents had any particular questions or problems part of the web site www.airtattoo.com had a dedicated section titled Community Matters that can be accessed with the password RESIDENT which was not case sensitive.

Nick Cook followed with a highly detailed account of the traffic plans. As in past years there will be three primary routes to serve the air tattoo. Each year these are changed slightly to take account of exceptional disruptions experienced in the previous year. It really is a highly professional management organisation which will handle the movements of some 160,000 people over the two days of the event.

During May of the 20 available working days I averaged 3 hours 57 minutes per day which is some 21 minutes per day or 1¾ hours per week in excess of what my contract allows. With summer approaching I expect the time spent on Parish Council duties will reduce. Overall I am quite content with the situation.

REPORT ON THE MEETING OF THE PLAYING FIELDS AND VILLAGE MAINTENANCE COMMITTEE HELD ON MONDAY 6TH JUNE 2011

Cllr Mrs Chapman, Cllr Mrs Chubb, Cllr Kimberley, Cllr Stuart and Cllr Mrs Tunbridge had attended the meeting. The Clerk opened the meeting at 7 pm.

Election of Committee Chairman

It was proposed by Cllr Mrs Chubb and seconded by Cllr Mrs Chapman that Cllr Stuart, if agreeable, becomes Chairman of the Playing Fields and Village Maintenance Committee. Cllr Stuart accepted the nomination. The Committee voted all in favour.

Cllr Stuart took over as Chairman of the Committee and proceeded with the Election of Vice Chairman

It was proposed by Cllr Stuart and seconded by Cllr Mrs Chubb that Cllr Kimberley, if agreeable, becomes Vice Chairman of the Playing Fields and Village Maintenance Committee. Cllr Kimberley accepted the nomination. The Committee voted all in favour.

Apology

Cllr Harris had sent an apology for his absence as he was attending to a family affair.

Matters Arising from previous Minutes

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Land at The Piece, Station Road

At the Committee meeting the Clerk reported that there had been no response as yet from the occupants with access to the eastern end of the Piece to a request from the Parish Council for sight of their title deeds. Cllr Stuart advised that it should be ascertained precisely what category of ownership applied to The Piece, whether it was Common Land or land which belonged to the Parish Council or another before any decision is taken on its use.

At the Parish Council Cllr Stuart produced a map which showed that the Piece was registered Common Ground but the scale was too large to determine the precise delineation of the boundary.

Cllr Webb agreed to make a list of the list of plots within the parish which the Parish Council understood came under its ownership. The Parish Council agreed that Cllr Nicholas could contact Valerie Hancock, Davey Franklin Jones Solicitors to estimate what it might cost to attain registered possessory title of the separate parcels of land in the parish.

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Bus Shelter Roof

Work on the repair of the bus shelter roof in Station Road was awaiting a further quote to secure the electrical supply. The Clerk was asked to contact Scottish and Southern Electric and ask them to disconnect the electric supply from the switch in the pole-mounted box to the bus shelter which would then isolate the lighting circuit to facilitate roof repairs on the bus shelter.

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Train Unit at Robert Franklin Way play area

Cllr Kimberley had obtained two quotations from suppliers for a train unit to replace the obsolete kit which had been removed some time ago. The cost and specifications of both

were discussed. The preferred choice was that from Timberline which was for wider carriages and cost less than its competitor. It would be possible to use the existing platform which would mean a cost saving on the installation of a safety surface. Timberline will carry out a site inspection to ensure its suitability in the near future. The Committee recommended that the Finance Committee accept the quotation of £3,212 ex VAT if the site inspection is favourable.

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Overgrowing hedges in Bow Wow

Dave Flagg, Senior Technician at Gloucestershire Highways had spoken to Lady Fanshawe who stated that she was willing to meet him after the bird nesting season. Mr Flagg will keep the Parish Council informed.

INSPECTION REPORTS

Cerney Wick

Cllr Mrs Chapman had carried out the inspections and reported that the paintwork on the slide and activity area was flaking. The Clerk will ask R.O.W. Berry to quote for its refurbishment. Otherwise the condition of the equipment was good.

Upper Up

Cllr Stuart carried out the inspections. The Clerk will ask R.O.W. Berry to contact Cllr Stuart for instructions to fix the “monkey bars” on the horizontal ladder which are loose. The bottom rail on the ramp had been replaced by Mike Smith last week. The Tennis Club pavilion had been vandalised and will need attention. The Police have been notified.

Robert Franklin Way

Cllr Mrs Chubb and Cllr Mrs Tunbridge had carried out the weekly inspections at Robert Franklin Way play area. Careful monitoring of the top of the Picnic Table on the Toddlers Play Area which had two holes gouged out was continuing. The black sheath on the chain at the top of the 360° Swing had slipped. Cllr Kimberley commented that he found the condition of the play equipment in a “tired” state and volunteered to power wash it. He was advised to contact Kathy Hector a close neighbour of the play area for permission to access power and water for his equipment.

ANNUAL SAFETY INSPECTION REPORT

John Hicks had carried out the annual safety inspection. Mostly the equipment and the play areas were of a low to medium hazard. There were no exceptional risks identified.

JAPANESE KNOT WEED IN THE VICINITY OF THE ELIOT ARMS

The Clerk was to enquire from Gareth Harris of the Cotswold Water Park Trust for a recommendation on how to proceed with the next stage of the management of the Japanese knot weed. Gareth had replied that it had been treated in the autumn by contractors from the Environment Agency and that they had done a good job. It has been really knocked back and is likely that further treatment this year will finish it off. Gareth spoke to the Environment Agency recently and it plans to treat it again this year; in fact it had discussed two treatments this year in mid summer and autumn. So, it appears all is “in hand” and under control. Hopefully the work this year will be the final effort, but it will be monitored again in 2012.

TASK LIST

Dave Flagg will contact the Parish Council on arrangements to meet with Lady Fanshawe after the bird nesting season expires, probably in August.

COUNCILLOR'S REPORTS

Cllr Kimberley reported that a rail on the footbridge on bridleway BSC48 (Gypsy Lane to the Shire Brook) was damaged. The Clerk will report the incident to Mike Barton at Gloucestershire County Council PROW.

Cllr Kimberley asked the Clerk to enquire from Scott Williams when the promised bin in Berkeley Close could be expected to be installed.

Cllr Stuart and others reported that the dog bins between Meadow Way and the Village Hall (School Lane), at the entrance to Gypsy Lane (off Broadway Lane) and by the footbridge in Bow Wow leading to Box Bush all needed to be emptied. The Clerk will inform Scott Williams.

At the Parish Council Cllr Mrs Chubb declared a personal and prejudicial interest in this next item and left the room.

Further complaints had been received about the overgrowing hedge between Mrs Webb's property and that of Mr Mould. At the Committee meeting Cllr Mrs Chubb had agreed to liaise with Mrs Webb and hopefully arrange for the hedge to be cut back. Parish Councillors were disappointed that no action had occurred since the previous meeting in May and instructed the Clerk to write to both Mrs Webb and Mr Mould that the overgrowing hedge should be cut back by the 24th June otherwise the incident will be reported to Gloucestershire County Council PROW for it to take action which would probably result in them being responsible for the cost of reducing the hedge.

Cllr Mrs Chubb rejoined the Parish Council.

Cllr Stuart remarked that the MUGA was not attracting enough use in its current configuration. He suggested that the Parish Council consider moving the centre wall to one end and erecting a new one at the other. He further stated that the complete area of the MUGA be enclosed with a fence. The original design of the MUGA as a play area was to conform with conditions laid down through the acceptance of a grant from the Big Lottery Fund. The time period governing that agreement had expired and there was no restriction to alter the design. Cllr Stuart asked Cllr Kimberley to enquire from suitable contractors if they would enter discussions on a possible redesign of the area.

The Committee agreed with Cllr Stuart that the amount of composting material now collected would need to be processed with a chipper which should be hired at a cost in the region of £120 excluding VAT. A further four bays to store the material are now required and a quote to include materials and volunteer labour for £300 has been received. Both of these schemes would be brought to the attention of the Finance Committee for its recommendation. Cllr Stuart continued that the fence to partly enclose the allotments had been agreed and work would start shortly.

CORRESPONDENCE

Richard Wrightson who for many years had voluntarily picked litter of all descriptions from the open ditch and beyond had written to the Parish Council to announce his resignation now that he had reached the age of 84. In appreciation of his dedication to this task the Playing Fields and Village Maintenance Committee is minded to reward his efforts with a special gift.

There being no further business Cllr Stuart had closed the committee meeting at 8.05 pm.

REPORT ON THE MEETING OF THE FINANCE COMMITTEE HELD ON MONDAY 6TH JUNE 2011

Cllr Jay, Cllr Nicholas, Cllr Stuart and Cllr Webb had attended the meeting. The Clerk opened the meeting at 8.30 pm.

Election of Committee Chairman

It was proposed by Cllr Webb and seconded by Cllr Nicholas that Cllr Jay, if agreeable, becomes Chairman of the Finance Committee. Cllr Jay accepted the nomination. The Committee voted all in favour.

Cllr Jay took over as Chairman of the Committee and proceeded with the Election of Vice Chairman

It was proposed by Cllr Jay and seconded by Cllr Nicholas that Cllr Webb, if agreeable, becomes Vice Chairman of the Finance Committee. Cllr Webb accepted the nomination. The Committee voted all in favour.

Apology

Cllr Mrs Land had sent an apology for her absence as she had been admitted into hospital.

Spreadsheet Analysis

The second spreadsheet showed expenditure as expected.

Recommendations for acceptance from the Playing Fields and Village Maintenance Committee

The Playing Fields and Village Maintenance Committee had recommended that the Finance Committee is minded to accept the quotation from Timberline for £3,212 plus VAT for the supply and installation of a train unit at Robert Franklin Way play area; materials for four new composting bays for £300 with volunteer labour; the hire of a chipper for the composting scheme at £120. The Finance Committee had no objection to any of the above expenditure.

It was proposed by Cllr Jay and seconded by Cllr Harris that the Parish Council agrees to the above recommendations. The Parish Council was all in favour.

Further repairs quoted since the Committee meetings

R.O.W. Berry had quoted £55 to secure the loose ring bars on the climbing equipment at Upper Up playing field. It was also noted that the "D" shackles on the swing closest to the ramp at the northern entrance were badly worn and needed to be replaced. Mr Berry quoted to replace the shackles for £25 plus their cost.

It was proposed by Cllr Jay and seconded by Cllr Mrs Tunbridge that the Parish Council agrees to pay Mr Berry a maximum of £100 for this extra expense. The Parish Council was all in favour.

Payments In

Payments In		
Football Club	Insurance renewal	£328.23
Cricket Club	Insurance renewal	£171.86
Cricket Club	Share of water supply cost (–£12.77)	£26.99
Thames Water Utilities Ltd	Outstanding compensation for boreholes	£200.00
		<u>£727.08</u>

Payments Outstanding

Thames Water	Outstanding fees (MAI) (ex VAT)	£4,694.90
Football Club	Share of water supply cost	<u>£59.64</u>
		£4,754.54

The Committee was concerned over the amount of water usage over the last period and its consequent reflection in the payment demand. In order to ascertain a possible cause the Clerk will enquire from the Cricket Club's Treasurer, Mr Ian Stuart when the accident occurred to the water system in the Cricket Club pavilion? It may be a reason but would not be conclusive if the leak happened during the latest accounting period. The meter reading of the previous period was estimated but was checked by a member of the Parish Council and was within 2 units. The usage for that period was within historical limits. It is the actual reading for the current period and its timing which will hopefully show if the leakage in the Cricket Club pavilion could be a contributory cause to the high usage.

The Finance Committee agreed to recommend to the Parish Council that it settles the account with Thames Water. Payment from the Cricket Club and Football Club will not be sought by the Parish Council until an agreement can be reached on an equitable share if it can be shown that extraordinary circumstances prevailed.

At the Parish Council the Clerk reported that the water incident at the Cricket Club pavilion had occurred during the previous accounting period and had no relevance to the current demand. Cllr Stuart volunteered to liaise with the clubs concerned and will suggest that one other possible cause for the excessive use may be a leak. To investigate this possibility it would be necessary that both clubs cease using water over an agreed period and through checking the meter determine if this might be the cause. Regardless of the outcome, it now seems that the clubs should have separate meters to determine how much they use instead of the present arrangement of a 60/40 split.

Payments Out

Petty Cash	Bus shelter cleansing (June)	£50.00
Petty Cash	Litter picking (June)	£100.00
Skern Lodge Ltd	Youth residential course	£2,883.00
John Hicks	Annual safety inspection of play areas	£190.08
Thames Water Utilities Ltd	Water supply to Upper Up	£99.40
M. McKee	BT telephone, internet access (May)	£39.62
M. McKee	Clerk's travel (May)	£44.20
Kelvin Wearing	Composting labour (May)	£120.00
Mrs E. M. Hallett	South Cerney Youth Group (9 sessions)	£360.00
Busy Fingers Copying	Photocopying	£3.36
Moore Stephens	Annual audit fee	£480.00
Adrian Gibbs	Ground Maintenance (May)	<u>£1,440.00</u>
		£5,809.66

Cllr Webb had inspected the invoices and agreed the Clerk's travel expenses for May.

It was proposed by Cllr Jay and seconded by Cllr Webb that the Parish Council agrees to make the payments above. The Parish Council was all in favour.

Sinking of a well on the allotment site at Upper Up

The Digger Uppers Allotment Association has collected approximately £650 with a further £150 promised from the Flower Show towards their goal of £1,440 to install a hand pump and well on the allotments at Upper Up. It was proposed by Cllr Jay and seconded by Cllr Stuart that the Finance Committee recommends to the Parish Council that it is minded to

subsidise the outstanding amount to complete the scheme of circa £640. The Committee was all in favour. If the Parish Council is so minded then the Digger Uppers can go ahead with sinking the well.

It was proposed by Cllr Jay and seconded by Cllr Stuart that the Parish Council agrees that the Digger Uppers be informed that the Parish Council agrees to the subsidy and that work can commence on its scheme.

There being no further business Cllr Jay had closed the committee meeting at 9 pm.

MATTERS ARISING FROM THE ANNUAL PARISH MEETING HELD ON 18TH MAY

There were no matters arising to discuss.

AMENDMENT TO STANDING ORDER No 65

Cllr Jay had asked the Clerk to adopt the Standing Orders of Cirencester Town Council which stated how it dealt with public participation and the admission of the public and press to its meetings. The Clerk had emailed Parish Councillors with the version below.

65. (a) The public and press shall be admitted to all meetings of the Council and its committees and sub-committees, which may, however, temporarily exclude the public and press by means of the following resolution:

“That in view of the [special] [confidential] nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw”.

(b) The reason for exclusion shall be stated clearly, as listed below:

- (i) Personnel (e.g. the appointment, conduct, promotion, dismissal, salary or conditions of service, of any person employed by the Council)
- (ii) Litigation
- (iii) Contractual

(c) In the event of a decision being made, when the public and press are excluded, that decision shall be made known in public session.

(d) If a member of the public wishes to speak at a meeting, or would like to submit correspondence they are asked to notify the Clerk in advance of the meeting and no later than 5 p.m. on the day before the meeting. For the purpose of public speaking, a member of the public is defined as someone who is included on the electoral register for the parish of South Cerney with Cerney Wick and those who are excluded from the register by age and who reside in the parish.

(e) At meetings of the Council and its Committees the presiding Chairman shall adjourn the meeting so as to allow members of the public to speak in relation to any business being transacted. If a member of the public wishes to speak on a matter which is not included on the agenda for that meeting, this will be at the discretion of the presiding Chairman, subject to notice being given as at Standing Order 65 (d).

This alteration will, in accordance with Standing Order 75 which states that a resolution permanently to add, vary or revoke a Standing Order shall when proposed and seconded, stand adjourned without discussion to the next ordinary meeting of the Council.

It was proposed by Cllr Jay and seconded by Cllr Webb that the above Standing Order replaces the existing one.

CO-OPTION OF A PARISH COUNCIL TO FILL THE VACANCY WHICH HAS OCCURRED AS A RESULT OF THE RECENT ELECTION

Four applicants had come forward offering to serve as a Parish Councillor. The Parish Council agreed with Cllr Harris who stated that as he did not have knowledge of those who had applied a special meeting should be held to make the selection. The Clerk explained that there was a deadline of 24th June for the Parish Council to make its decision. Consequently Parish Councillors agreed to hold a meeting on Wednesday 22nd June at 7 pm to adopt a new Parish Councillor. The Clerk was asked to contact the applicants and request that each send a resumé of approximately 100 words on why they wished to become a Parish Councillor and arrange with the Village Hall caretaker for the use of the Committee Room.

CORRESPONDENCE

1. Santander – Details of investment account (emailed to Committee members)
2. GCC – Bus Review (consultation) (emailed to all Parish Councillors)
3. South Cerney United Church – Grant acknowledgement
4. South Cerney United Church – Notice of attendance at Annual Parish Meeting
5. Cotswold Canals Trust – The TROW magazine Summer 2011 (on circulation)
6. Campaign to Protect Rural England (CPRE) – Members Guide 2011 (on circulation)
7. Campaign to Protect Rural England (CPRE) – Countryside Voice Spring 2011 (on circulation)
8. John Hicks Associates – Annual inspection of play areas and apparatus including wheeled sports area (emailed to members of the Committee)
9. Action Group – A419 traffic noise (emailed to Parish Councillors)
South Cerney with Cerney Wick Parish Council at its monthly meeting on 8th June was minded to support the action group. A paragraph will appear in the next edition of Cerney News to advertise its existence. The Parish Council would also like to know how the action group would like the residents of the parish to react.
10. Tony Squire – Accepts invitation to continue serving as a member of the Burial Authority
Richard Wrightson – Accepts invitation to continue serving as a member of the Burial Authority
Graham James – Accepts invitation to continue serving as a member of the Burial Authority
Roger Webb – Accepts invitation to continue serving as a member of the Burial Authority
11. CDC – 10/03916/OUT for residential development (up to 150 dwellings), including associated infrastructure, landscaping and the creation of new areas of public open space, together with land to accommodate a community hall facility at land at former Aggregate Industries site, the Mallards, South Cerney for Harrow Estates PLC. Planning Regulatory will meet on 8th June at Trinity Road to determine this application (emailed to all Parish Councillors)
12. Gloucestershire Highways – Overgrowing hedge in Bow Wow
13. Chris and Sarah Illing – Regarding hedge to front of 8 Broadway Lane
14. Home Start – Invitation to attend AGM on 28th June 12 noon until 2 pm at Cirencester Baptist Church Hall, Coxwell Street; AGM Agenda
15. Mrs Kate Parkes – Regarding a monthly standing order to Parish Council from Molly Warner, Driftwood, Ham Lane, South Cerney GL7 5UF

16. Richard Wrightson – Cleaning of open ditch in Station Road
17. Gloucestershire Drama Association – One Act Play Festival (emailed to Parish Councillors)
18. CPRE – 2010-2011 Annual Report; Statement of Accounts; AGM Agenda, 2010 AGM Minutes; Ticket Application to attend AGM (on circulation)
19. Moore Stephens – Annual Audit for the year ended 31 March 2011: Approved
20. Moore Allen & Innocent – Borehole compensation from Thames Water Utilities explanation
21. Came & Company – Insurance policy schedule and Employer’s Liability Certificate
22. (a) David Hughes – Co-option request
(b) Mrs Denise Weatherley – Co-option request
(c) Chris Wearing – Co-option request
(d) Anna Lewis – Co-option request
23. Quotations:
 - (i) Train Unit for Robert Franklin Way play area: (a) Timberline; (b) Playground Markings Direct
 - (ii) Digger Uppers well: hand pump and installation
 - (iii) South Cerney Allotments fencing
 - (iv) Supply material for four composting bins at Upper Up
24. Community First – Formal Offer Agreement for Digger Uppers Allotment and Composting Project
25. Mary Mychalecky (Gloucestershire Youth Service) – Greetings card in appreciation of the help the Parish Council had afforded to her

COUNCILLORS’ REPORTS

Cllr Kimberley informed the Parish Council that he had attended a most interesting event held at the Westonbirt Arboretum which included a visit to the private garden of His Highness Prince Charles.

Cllr Kimberley will meet with Andrew Woropaj (CDC) to instruct him where exactly in Broadway Close the new dog mess collecting bin should be sited.

Cllr Kimberley had found the contact details of the person in charge of Andy’s Lake in Station Road.

Cllr Jay had attended the presentation made to members of the Youth Football group. He was very impressed with the excellent behaviour of the youngsters taking part.

Cllr Jay proceeded to impart information on the arrangements for Bank Holidays around the celebrations of the Diamond Jubilee of Her Majesty Queen Elizabeth II in 2012. The late May Bank Holiday will be moved to Monday 4th June and an additional Diamond Jubilee bank holiday will be taken on Tuesday 5th June. This he reminded Cllr Harris would have implications for the South Cerney Street Fair.

Cllr Jay reported on his attendance of a lecture on the Code of Conduct hosted by Nigel Adams, Head of Democratic Services at Cotswold District Council. Especially interesting was the explanation of personal and prejudicial interests. If a councillor had a personal interest in an item then it should be declared, the councillor can speak and vote on the item but if there was a prejudicial interest then that must be declared and the councillor must leave the debate.

Cllr Webb asked if any one was available to attend the next meeting of the Cotswold Water Park Joint Committee to represent the Parish Council as he would be on holiday. There was no one prepared to volunteer.

Cllr Mrs Layton stated that Mr Neudegg, Chief Executive Officer at CDC had offered to come and meet Parish Councillors on an informal basis. The Chairman, Cllr Stuart welcomed this initiative but asked Cllr Mrs Layton to inform Mr Neudegg that although Parish Councillors were in favour of such a meeting it would be appreciated if the arrangement could be made for later in the year, sometime from September onwards perhaps.

CERNEY NEWS CONTRIBUTIONS

The Parish Council is minded to support the A419 Action Group.

A note of thanks and appreciation to Mary Mychaleckyj from the Gloucestershire Youth Service who was moving on after four years of working with the South Cerney youth group.

A note of thanks to Richard Wrightson for his long standing volunteer duty in keeping the open ditch in Station Road and beyond clear of rubbish.

Ask for people to volunteer a few hours at a weekend and/or during the school holidays to help out on a part time basis at the Gateway Centre giving out local information to help people get the best out of their visit to the Water Park.

There being no further business Cllr Stuart closed the meeting at 10.07 pm.