

Cllr Stuart welcomed Chris Franklin Gloucestershire Highways Stakeholder Manager to the meeting which started at 7 pm.

Mr Franklin began by explaining the structure of Gloucestershire Highways in the county which was divided into three control areas: West, Central and East which was further subdivided into three sections broadly overall encompassing similar borders to the Cotswold District Council. The previous year's budget had been cut by 32% although Central Government granted a further 4% which reduced the cut to 28%. It is expected that the next round will necessitate further savings in the region of 15 to 20%. The budget is subdivided into two: capital and revenue. The capital budget is primarily for major projects whilst the revenue concerns itself with grass cutting, drop kerbs, drainage, emptying gulleys etc. A survey carried out by Gloucestershire Highways on how residents would like to prioritise work showed that those in favour of maintenance were only marginally ahead of those against, i.e. 51% in favour and 49% against.

The Community Offer which Chris had come to the meeting to explain would involve a partnership between Parish and Town Councils and Gloucestershire Highways. For example if there was a viable scheme which the local community was prepared to subsidise then Gloucestershire Highways would interact. These schemes might be the improvement of footpaths, minor road repairs, snow wardens, lorry watch, flood wardens, street light champions, drainage issues and many other ways which could develop a partnership with the authority. Such schemes, would be managed through a Community Match Funding arrangement. Another heading to consider would be the Community Top Up Products which could include gully emptying or the hiring of equipment from Gloucestershire Highways for example speed guns or grass cutting equipment.

Schemes planned for the Parish included the southern end of Broadway Lane and Bow Wow although no dates had yet been set. Chris stated that he had been in contact with the Environment Agency regarding the river Churn bank in Bow Wow and the gas pipe work. The EA informed him that it had made arrangements with the Gas Board and had paid for the work in Bow Wow although there was no agreed program as yet. A visit from the Tree Inspector was awaited but with cut backs there were only two officers to serve the county. A wheeled salt spreader was available which Cllr Harris and Cllr Kimberley believed would be of use to Ann Edwards School. The Parish Council had no facility to store the kit or the salt. A request to Cllr Parsons (GCC) that the entrance to the school be included in either a primary or secondary route for gritting had not been confirmed. Cllr Stuart enquired who was responsible for footpaths? Chris stated that footpaths, that is those across land were the responsibility of the Public Rights of Way whilst footways and paths alongside highways were looked after by Gloucestershire Highways. Cllr Jay drew attention to the planned creation of a new roundabout at the beginning of the dual carriageway entering Cirencester from Dobbies direction. When this is operating it will dramatically increase the traffic flows along Northmoor Lane by vehicles coming into South Cerney instead of the present arrangement. Chris advised Cllr Jay to inform Alison Curtis, Development Control at Shire Hall about his concerns. Cllr Stuart wished to know how to create a lorry watch scheme. Chris would be pleased to work with volunteers and will liaise with Jenny Wilks Gloucestershire Highways Manager.

In closing the meeting Cllr Stuart thanked Chris for his attendance.

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL, SOUTH CERNEY ON WEDNESDAY 9th NOVEMBER 2011

Present: Chairman M. Stuart
 Vice Chairman P. Nicholas
 Parish Councillor Mrs F. Chapman
 Mrs E. Chubb
 J. Harris
 P. Jay
 J. Kimberley
 Mrs C. Tunbridge
 C. Wearing
 R. Webb

Jasmin Tresadern of the R Way group and also attended.

As the usual venue in the Committee Room was catering for the Christmas presents collection the Chairman suggested that the meeting be transferred to the main hall. Parish Councillors were in full agreement and then the Chairman, Cllr Stuart opened the meeting at 7.37 pm.

APOLOGIES

Cllr Mrs Land made an apology for her absence as she was otherwise committed.
 Cllr Parsons (GCC) had sent an apology for his absence.
 Emily Hallett (Youth Group Co-ordinator) had sent an apology for her absence.

MINUTES OF THE MEETING HELD ON 12th OCTOBER 2011

It was proposed by Cllr Jay and seconded by Cllr Mrs Tunbridge that the Minutes were a true and accurate record. The Parish Council was all in favour.

R WAY COMMITTEE

Cllr Wearing, Chairman of the R Way Committee, reported on a trip the group had been on to London where they had a meeting with Geoffrey Clifton-Brown MP to explain to him how the cut back in local government funding was affecting the provision of youth services to the community in South Cerney. The MP agreed to support the group in which ever way he could in the future. On leaving the meeting Cllr Wearing was interviewed by a television news team from Channel 4. The whole event was a great experience Cllr Wearing said. The group spent Halloween in the woods with Johno Kimberley which was enjoyed by all. There is a self defence program planned and will include boxing and martial arts. Cllr Jay was concerned at the amount of effort being demanded from Mrs E. M. Hallett the Youth Group Co-ordinator and suggested that her hours could be extended as it was proving most difficult to recruit a youth helper. The Parish Council was in favour of this extension of hours. Mrs Hallett will be spending more time in South Cerney on planning and organising events, using the Committee Room as an office.

MATTERS ARISING

Cllr Harris enquired if all Parish Councillors had completed the household survey on having faster broadband access? He encouraged all members of the Parish Council who had not yet been able to comply to make every effort as it was in the community's interest to help GFirst to negotiate with telecom providers where there is most need for improvement. He also suggested that Parish Councillors spread the word to residents on the necessity of becoming involved in the survey.

CLERK'S REPORT

On Friday 14th October I attended the annual conference of the SLCC at Wokefield Park, Mortimer near Reading. As in previous years it was a very full programme. To enhance the mood and provide a team building exercise we were treated to a Haka demonstration by two authentic Maori warriors. The ritual was explained and the audience encouraged to participate. There followed a keynote speech from Andrew Stunell OBE MP, Parliamentary Under Secretary of State on the progress of the Localism Bill which is expected to be enacted in April next year. This, as you are all aware, will allow communities to challenge and bid for statutory duties currently performed by the next tiers of local government. The conference continued with its main theme throughout the sessions but with so little determined by government there was a lot a speculation on what the final bill will include. There is a surfeit of consultations still on-going the results of which are anyone's guess. A session I attended gave me cause for alarm regarding the gratuity which is part of my contract of employment. It seems that it can't be called a discretionary gratuity as such a description is an oxymoron and will be phased out after 31st March 2012. For the purposes of my contract a different form of words could be: staffing reserve, staffing contingency fund or general staffing reserve. I leave that to the Personnel Committee to ponder. During the event I visited many of the exhibitor stands three of which I found particularly interesting. RPII an organisation which stands for the Register of Play Inspectors International could be useful if the Parish Council decides to seek an alternative inspector for its play areas and equipment. Q Star UK Ltd have developed a solar powered digital flash camera which also broadcasts a message if someone triggers its beam. Graffiti Busters Ltd displayed specialist façade cleaners and let me have a sample box of wipes. I also visited our insurers Came & Company and discussed the ongoing claim of the bus shelter the conclusion of which is exercising the patience of Crawford & Co the loss adjusters. If any Parish Councillor would like further evidence of events at the conference the SLCC has provided a memory stick with the slides of every workshop recorded. The conference concluded around 2.30 pm on the Sunday afternoon. I find this event particularly worthwhile but maybe attendance as a day delegate on the Saturday might be considered as a revenue saving exercise.

On Thursday 20th October at 6 pm I attended a meeting a meeting in the Village Hall. Redrow, the company which will design and build the Mallards was represented by Barry Stiles Regional Director and Trevor Wright Design Director. Redrow was interested in evaluating possible areas of conflict in the development of the Mallards. Cllr Stuart welcomed the representatives and made it very clear how much such a prestige development if designed sympathetically would enhance the village. Cllr Nicholas spoke of the great opportunity which we all want to work as much as the developers. Cllr Nicholas explained the parts of the S.106 agreement which were concerning the Parish Council. The Clerk gave an abbreviated account of the discussions which are not reported as Parish Councillors consider them to be commercially sensitive. Overall both parties concluded that the discussion was extremely productive and not at all contentious. The meeting ended at 7.05 pm.

During October of the 21 available working days I averaged 3 hours 15 minutes per day which is 15 minutes less than the agreement for which I am contracted. I have not included the time spent at the conference which would highly inflate my hours. I am quite content with the situation.

REPORT OF THE PLAYING FIELDS AND VILLAGE MAINTENANCE COMMITTEE HELD ON MONDAY 10TH OCTOBER

Cllr Mrs Chapman, Cllr Mrs Chubb, Cllr Harris, Cllr Stuart and Cllr Mrs Tunbridge attended the meeting.

Cllr Stuart had opened the meeting at 7 pm.

Apologies

Cllr Kimberley was supervising youth activities. Cllr Nicholas had been delayed at work.

Matters Arising from previous Minutes

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Land at The Piece, Station Road

The Clerk reported that there had not been any communication from the owner of Sunset Cottage regarding the use of part of The Piece as a car park.

The Piece

Cllr Jay after consulting with the Chairman of the Playing Fields and Village Maintenance Committee had removed one bag of cuttings from The Piece and arranged for Kelvin Wearing to collect the remainder for the compost scheme. Further work to tidy up the northern boundary of The Piece was required as was attention to a Holm oak tree. The Parish Council can determine what action is to be taken.

Bus Shelter Roof

Cllr Stuart had spoken to the contractor who expected to start work on the project shortly.

Train Unit at Robert Franklin Way play area

Cllr Kimberley had arranged to meet with the repairing contractors on Thursday 17th November on site.

Corrosion of Slide and Climbing Frame at Cerney Wick play area

Cllr Stuart had meetings with a representative from Fairford Grit Blasting and Harvey Moon regarding the refurbishment of the swings at Cerney Wick play area. Fairford Grit Blasting insisted that if he was to be contracted a coat of primer would be applied after blasting. Harvey Moon was unavailable due to imminent holiday arrangements. Cllr Stuart will have a further meeting with Patrick Ward after grit blasting to seek his advice if it was worthwhile welding the apparatus considering its age. Since the meeting Cllr Stuart reported at the Parish Council that he had spoken to Mr Ward who informed him that it would not be possible to perform the welding on site and the equipment would have to be dismantled and removed. Cllr Stuart had invited Mr Ward to inform Parish Councillors of the problems prior to its meeting in December. The Parish Council was in favour.

Base of Youth Shelter at Upper Up playing field

Cllr Stuart will liaise with Dean Wheeler on the cost of replacing the base of the Youth Shelter with concrete.

Dangerous Weeping Willows and Poplars in Bow Wow

Chris Franklin at Gloucestershire Highways had emailed the Parish Council stating that he had asked Dave Flagg to investigate who was now awaiting the outcome of an inspection by the County's inspector.

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Changes to grass cutting contract

The Committee discussed a request from Adrian Gibbs that one cut be transferred to next year's schedule as the growth had been less than expected. The Committee decided that it could not accede to this plan. Mr Gibbs had made a partial cut in October and would carry out a reduced cut in November, thereby completing his contracted number of 12 cuts, albeit the area of grass cut over the past two months was less than the contract allowed. The Clerk had informed Mr Gibbs.

Hedge trimming at Upper Up

Cllr Harris informed the Committee that after speaking to Mr Fred Timbrell, work will begin next week.

Uneven cycle path opposite 4 Pillars Hotel

Cllr Mrs Tunbridge had reported that the cycle path opposite the 4 Pillars Hotel was badly rutted and the surface further damaged with tree roots growing through. The Clerk had informed Paul Swift at Gloucestershire Highways who would add it to his repair schedule.

INSPECTION REPORTS**Cerney Wick**

Cllr Mrs Chapman reported that the slide and climbing frame were in need of refurbishment. Otherwise the site was in good order.

Robert Franklin Way

Cllr Mrs Chubb and Cllr Mrs Tunbridge had carried out the weekly inspections at Robert Franklin Way play area. The damage to the floor of the end carriage of the Train Unit was awaiting repair.

Upper Up

Cllr Stuart carried out the inspections. R.O.W. Berry had repaired the damaged fence support by the entrance to the field at the car park. The Cycle Mounds were continuing to be redesigned by a new band of users. The composting bins are being very well used. All four new ones are almost completed. The batch has been weighed and an invoice had been raised to claim from GCC. A hedge had been planted by the Digger Uppers against the fence. Cllr Stuart will contact Community First and request that it forwards the final tranche of the grant now that the scheme was complete.

ENLARGEMENT OF UPPER UP CAR PARK

Cllr Stuart had meet with the Upper Up Users group on 29th October to progress several ideas relevant to the play area. It was suggested that consideration be given to the enlargement of the car park and the installation of another access gate in the western fence, i.e. the Cricket Club side. A revised fence line was agreed to enlarge the parking area although the type of fence had yet to be determined. The Upper Up Users group favoured a post and rail arrangement similar to that already in use, recycling some of the rails in the new structure if possible. Cllr Harris has reservations and remains to be convinced. Consequently it was agreed that Cllr Harris and Cllr Stuart would meet on site for further discussions to try and resolve the dilemma.

TASK LIST

The problem continues of the management of dangerous Willow and Poplar trees in Bow Wow. The report of Gloucestershire Highways County Inspector arranged by Dave Flagg (GH) was awaited. The Parish Council's Tree Wardens will be responsible for a watching brief on developments.

COUNCILLOR'S REPORTS

Cllr Mrs Tunbridge was concerned about the amount of leaves accumulating on footpaths which she considered made it treacherous to walk over the slippery surface created by this autumnal event. Cllr Stuart assured her that CDC would, in its usual fashion, brush up the offending material over the coming weeks.

Cllr Mrs Chapman reported that the patching carried out to the surface of the carriageway in Cerney Wick Lane, in the vicinity of the Sailing Club, was ineffective. Cllr Mrs Chapman would have an opportunity to inform Chris Franklin Gloucestershire Highways Stakeholder Manager at the next meeting of the Parish Council.

Cllr Mrs Chapman would like the Parish Council to thank Mrs Helen Dorling for cleaning out the ditches from her boundary at Churn Pool to the Mill in Cerney Wick Lane. The Clerk will write to Mrs Dorling.

Cllr Harris, after a request from a member of the public, had cause to report the owner of Ash Moon to the Environment Agency for obstructing the river Churn on his property by inserting large pieces of concrete debris to form a dam. The Environment Agency has assured Cllr Harris that it will write to the owner instructing him to return the river to its original state.

Cllr Harris reported that he had uprighted a concrete bollard at the War Memorial at no charge.

CORRESPONDENCE

Cllr Harris declared a prejudicial interest as a potential supplier and left the room.

Three quotations has been received to carry out the tree work specified. The Clerk had asked 9 contractors to quote but only had received replies from three. The Committee decided to recommend that the work is given to James Harris Contracting who had provided the cheapest quote. The Clerk will inform the Finance Committee of this decision.

There being no further business Cllr Stuart had closed the meeting at 8.21 pm.

REPORT OF THE FINANCE COMMITTEE HELD ON MONDAY 10TH OCTOBER

Cllr Jay, Cllr Nicholas and Cllr Webb had attended the meeting.

Cllr Jay opened the meeting at 8.30 pm.

Apologies

Cllr Mrs Land had sent an apology as she was occupied with family business.

Cllr Stuart had left the Committee meetings as he had other business to attend.

Spreadsheet Analysis

The seventh spreadsheet showed expenditure as expected.

Cllr Harris declared a prejudicial interest as the proposed contractor and left the room.

Recommendations for acceptance from the Playing Fields & Village Maintenance Committee

The Playing Fields and Village Maintenance Committee had recommended that the Finance Committee agrees to contracting James Harris Contracting to carry out the specified tree work. The Finance was in full agreement. It was proposed by Cllr Jay and seconded by Cllr Stuart that the Parish Council accepts the recommendation. The Parish Council was in full agreement.

Cllr Harris returned to the meeting.

Payments In

Lake 12 Partnership	Return of grant	£100.00
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Payments Out

Petty Cash	Bus shelter cleansing (November)	£50.00
Petty Cash	Litter picking (November)	£100.00
M. McKee	BT telephone, internet access (October)	£39.18
M. McKee	Clerk's travel (October)	£147.55
South Cerney Newsletter	Directory production grant	£150.00
Davey Franklin Jones	Professional fees for title registration	£249.00
Mrs E. M. Hallett	South Cerney Youth Group	£265.20
Adrian Gibbs	Ground Maintenance (October)	£836.40
SLCC	Clerks Manual pages (2011)	£30.00
Kelvin Wearing	Composting labour (October)	£112.00
James Harris	Councillor's allowance	£400.00
Johno Kimberley	Councillor's allowance	£400.00
Peter Jay	Reimbursement for Ink Cartridge	£17.98
Peter Jay	Reimbursement for Laminator	£14.99
Watermoor Church Christmas Day account	Disabled Information and Support in the Cotswolds (DISC)	£100.00
GAPTC	Budget preparation seminar fee	<u>£40.00</u>
		<u>£2,952.30</u>

Cllr Webb had inspected all invoices and agreed the Clerk's expenses for October.

It was proposed by Cllr Jay and seconded by Cllr Mrs Chapman that the Parish Council makes the above payments. The Parish Council was in full agreement.

As a member of the public, Mr Jay explained the need for purchasing new chairs and their associated handling equipment for the Village Hall. The old chairs will be offered to local institutions but the plastic chairs will be retained.

Cllr Mrs Chubb, Cllr Jay, Cllr Stuart and Cllr Webb all declared a prejudicial interest in the following two payments as they were on the Village Hall Committee and left the meeting.

South Cerney Village Hall	Cosy Club rent grant	£100.00
South Cerney Village Hall	Grant for new chairs for Village Hall	<u>£1,250.00</u>
		<u>£4,302.30</u>

It was proposed by Cllr Nicholas and seconded by Cllr Kimberley that the Parish Council makes the above payments. The Parish Council was in agreement.

Cllr Mrs Chubb, Cllr Jay, Cllr Stuart and Cllr Webb all returned to the meeting.

Correspondence discussed at Committee

9. A request from the Village Hall Committee that the Parish Council considers a grant to subsidise the purchase of new chairs for the Village Hall.

Cllr Nicholas recommended that the Parish Council agrees to provide a grant of £1,250 as requested to aid the purchase. The item was added to the Payments Out for determination at the Parish Council meeting on Wednesday.

Councillor's Report

Cllr Jay requested that consideration be given by the Parish Council for the purchase of tea, coffee and biscuits to provide sustenance to those who attend the Precept Planning meeting to be held in the Village Hall on 7th December. The Committee was in full agreement. Parish Councillors had no object to this plan.

There being no further business Cllr Jay had closed the meeting at 8.55 pm.

REPORT OF THE PLANNING COMMITTEE HELD ON MONDAY 10TH OCTOBER

Cllr Mrs Chapman, Cllr Nicholas and Cllr Webb attended the meeting.

Cllr Nicholas had opened the meeting at 9 pm.

Apologies

Cllr Mrs Land had sent an apology as she was occupied with family business.

Cllr Stuart had left the Committee meetings earlier as he had other business to attend.

Matters Arising

Cllr Nicholas informed the Committee of the on-going discussions on the S.106 Mallards agreement. As the negotiations were commercially sensitive no record was taken. Cllr Nicholas will update all Parish Councillors in closed session at the Parish Council meeting.

Planning applications received by Cotswold District Council

11/04328/FUL (New Details)

Applicant: Mr & Mrs K, Little, 5 The Bramptons, Shaw, Swindon, Wilts

Proposal: Demolition of existing dwelling and erection of a replacement dwelling and detached garage with accommodation above at 4 Silver Street, South Cerney GL7 5TR (R)

NO OBJECTION

11/04567/LBC

Applicant: Ms Katherine Martin, Berkeley Horn Cottage, School Lane, South Cerney GL7 5TZ

Proposal: To replace boiler in kitchen and insert flue to front elevation at Berkeley Horn Cottage, School Lane, South Cerney GL7 5TZ

NO OBJECTION

11/04571/FUL

Applicant: Mr Bruce Kettle, Cornerstones Cottage, School Lane, South Cerney GL7 5TX

Proposal: Erection of single storey glazed extension to rear at Cornerstones Cottage, School Lane, South Cerney GL7 5TX (R)

NO OBJECTION

11/04572/LBC

Applicant: Mr Bruce Kettle, Cornerstones Cottage, School Lane, South Cerney GL7 5TX

Proposal: Erection of single storey glazed extension to rear at Cornerstones Cottage, School Lane, South Cerney GL7 5TX (R)

Cllr Nicholas had commented to the effect that the visualisation drawing shows a strange and rather ugly design which would clearly detract from the character of the listed building

NO OBJECTION

11/04845/FUL

Applicant: Mrs J. E. Giles, 4 River Way, South Cerney GL7 6HZ

Proposal: Erection of conservatory (part retrospective) at 4 River Way, South Cerney GL7 6HZ

NO OBJECTION

It was proposed by Cllr Harris and seconded by Cllr Webb that the Parish Council accepts the deliberations of the Planning Committee. The Parish Council was in full agreement.

Planning applications granted by Cotswold District Council

11/03433/FUL CT.2648/4/P

Substitute of lodge type on Plot 22 and repositioning of plot 23 of previously approved development at Lake 11, Spine Road East, South Cerney

11/04033/LBC CT.0730/D

Repointing of stonework at Radnor, Langet, Upper Up, South Cerney

11/04064/FUL CT.6182/A

Proposed single and double storey pitch roof. Rear extension to existing dwelling at 2 Broadway Cottages, Broadway Lane, South Cerney

11/04080/FUL CT.0329/F

Proposed Solar PV panels to garden at Hales Farm, Cirencester Road, South Cerney

11/04443/CLOPUD CT.1865/J

Applicant: Mr Stuart Mullock, 4 The Paddock, High Street, South Cerney, GL7 5XB

Proposal: Extension to roof incorporating a rear facing dormer window and conversion of internal space for habitable purposes at 4 The Paddock, High Street, South Cerney GL7 5XB

11/04569/FUL CT.4067/3/C

Two storey pitched roof extension at 12 Sudeley Drive, South Cerney

11/04571/FUL CT.7847/E

Erection of single storey glazed extension to rear at Cornerstones Cottage, School Lane, South Cerney

11/04572/LBC CT.7847/D

Erection of single storey glazed extension to rear at Cornerstones Cottage, School Lane, South Cerney

11/04651/TPO

TPO 307 T. 1 Walnut. Reduce height and spread down to old reduction points at Arragon House, High Street, South Cerney

11/04674/DDD

Ash tree located in north-western corner of site – fell at The Eliot Arms, Clarks Hay, South Cerney

11/04688/TCONR

Willow trees located adjacent to north-eastern and north-western corners of the building – pollard at the Flat, The Eliot Arms, Clarks Hay, South Cerney GL7 5UA

CDC LDF Project:

Call for sites with potential for employment, retail or other commercial uses

The Planning Committee agreed that the Parish is more than adequately provided for with such sites.

There being no further business Cllr Nicholas had closed the meeting at 9.40 pm.

PLANNING REGULATIONS BREACH ON LAKE 31

Pegasus Planning Group had been tasked to give advice to the Cotswold District Council Member Working Panel relating to activities at Lake 31, Keynes Country Park at Somerford Keynes. Pegasus had been asked to determine the following two questions: (1) whether or not there had been a breach of the planning consent reference 09/03196/FUL and (2) if a breach had been found to exist, whether or not it would be expedient to take planning enforcement action in respect of any such breach?

Cllr Nicholas forcibly argued that a further question should also have been asked. If a breach had been found why wasn't it noticed? Planning Enforcement officers had been repeatedly informed by Somerford Keynes Parish Council of the abuse being caused and did nothing to stop it although it was within the power of the District Council to do so. How was this allowed to happen? Why was it allowed to happen? Why did the officers not act on information received? The Parish Council agreed with Cllr Kimberley who was outraged that such a situation had been allowed to happen. There was now a total lack of confidence in the Cotswold District Council in its ability to enforce planning conditions or to admonish its officers for not performing their duty. Cllr Jay said that officers at CDC had absolutely usurped Councillors power and then employed an outside agency to white wash the consequences. Cllr Jenkins (CDC) agreed and continued that there had been brazen and fundamental breaches of planning regulations. None of the senior planning officers, or Chief Executive had bothered to inspect the site whilst complaints continued to be made by disturbed residents. Cllr Webb said that another worry was that there were no assurances available that it won't happen again or if it does that any action would be taken. Cllr Nicholas stated that the episode had made the Cotswold District Council a subject of ridicule. In the light of the total failure of the Planning Enforcement to take any action, Parish Councillors requested Cllr Bennett (CDC) to ask Cllr Mrs Jepson (CDC) to do the honourable thing and resign. Cllr Bennett agreed to write to Cllr Mrs Jepson.

It was proposed by Cllr Jay and seconded by Cllr Kimberley that South Cerney with Cerney Wick Parish Council deplores the decision made by Cotswold District Council not to take enforcement action against the Watermark Group over the breach in planning regulations concerning the excessive infilling at Lake 31. The Parish Council was unanimously in favour. The Clerk was asked to copy this part of the Minutes to Water Park Parish Councils, Cotswold Water Park Trust, Mr Neudegg, Chief Executive Officer at CDC and the press.

CORRESPONDENCE

- PC** 1. CDC LDF Project – Call for sites with potential employment, retail or other commercial uses (Committee agenda item)
- PC** 2. GAPTC – Calendar of events in 2012 on a monthly basis: Available courses and cost
- PC** 3. Came & Company (Parish Council Insurance) – A Parish Councillor's Guide to Parish Council Insurance; Autumn Parish Council Insurance Newsletter (on circulation)
- F** 4. South Cerney Newsletter (Cerney News) – Request for a grant to subsidise the cost of producing the Village Directory
- PC** 5. GPFA – Invitation to attend 49th AGM; Minutes of previous AGM (emailed to all Parish Councillors)
- PF/VM** 6. GPFA – The Playing Field newsletter Autumn 2011 (on circulation to Committee)

- PC** 7. CDC – Report of the Lake 31 Working Group (on circulation to all Parish Councillors)
- F** 8. GAPTC – Advance notice of GAPTC membership subscription
- F** 9. South Cerney Village Hall Committee – Request for grant to subsidise purchase of new chairs (emailed to Committee)
- F** 10. Lake 12 Partnership – Grant to support Lake 12 Partnership returned
- PF/F** 11. Quotation for village tree work as per specification
 (a) James Harris Contracting
 (b) Philip Dickenson
 (c) R.O.W. Berry
- VM** 12. Gloucestershire Highways – Overgrowing hedges in Broadway Lane (emailed to Committee and Cllr Webb)
- PC** 13. Davey Franklin Jones – Copy of Title Information document for The Recreation Ground (Upper Up playing field)
- F** 14. Santander (Business Banking Centre) – Changes to operation of account w.e.f. 1 January 2012
- PC** 15. Gloucestershire Highways – Temporary closure of Northmoor Lane, South Cerney (emailed to all Parish Councillors)
- PC** 16. CPRE – Autumn 2011 Newsletter (on circulation to all Parish Councillors)
- VM** 17. Cycle racks (emailed to all Parish Councillors)
- PC** 18. Gloucestershire Fire & Rescue – Integrated Risk Management Plan (IRMP) consultation (emailed to all Parish Councillors)
- PC** 19. Clerks & Councils Direct – November 2011 (on circulation)
- VM/F** 20. Adrian Gibbs – Grass cutting contract alteration request
- VM/F** 21. Stroud Vintage Transport and Engine Club – Defibrillator donation; fairground attractions for Village Fair (emailed to Cllr Harris)
 Martyn Slater Chairman of the Club would be forwarding a donation towards the cost of the defibrillator and has indicated that the club will provide a steam engine, fairground organ and vintage bus for the Street Fair
- VM** 22. Timberline Ltd – Arrangements for repair of Train Unit (emailed to Committee)
- PC** 23. Somerford Keynes Parish Council – Copy letter to Mr Neudegg CDC re CDC decision to cease funding Cotswold Water Park Joint Committee (emailed to all Parish Councillors)
- P** 24. Gareth Harris (Biodiversity Manager) Cotswold Water Park Trust – Lake 97 Watersports proposal (email)
 The Clerk was requested to ask Gareth Harris what exactly are the plans for Lake 97 and to let him know that the Parish Council is keen to meet with the applicants. The Clerk was asked to forward the email to Jon Adkins Cerney Wick Committee
- PC** 25. CDC – CDC decision to cease funding of the Cotswold Water Park Joint Committee (emailed to Parish Councillors)
 The Clerk was requested to enquire from Matthew Millett Cotswold Water Park Trust what his opinion was on the plan and to add the item for discussion to the December agenda

- PC** 26. The Local Government Boundary Commission – Electoral Review of Gloucestershire: Final recommendations (emailed to Parish Councillors)
- PC** 27. GAPTC – Courses available:
 Chairmanship: The Development of Chairmanship Skills 26.01.12 (£85)
 Conducting Annual Meetings 27.03.12 (£45)
 Being a Good Councillor – the “Nuts and Bolts” 8.02.12 (£85)
 Councillors Legal Responsibilities – Audit, Finance & Employment 1.03.12 (£35)
 CilCA Mentoring Day 18.01.12 (£150)
 Getting to Grips with Community Engagement 25.01.12 (£35)
 Insurance Matters! 8.03.12 (£25)
 Managing Your Audit & General Financial Clinic 8.03.12 (£45)
 Clerks “The Knowledge” 9.03.12 (£85)
 Getting to Grips with Community Engagement 28.03.12 (£35)
 Courses available emailed to all Parish Councillors
 17. Cycle Racks: Parish Councillors declined the offer of cycle racks from Life Cycles UK

COUNCILLORS’ REPORTS

Cllr Jay enquired if anything further had been heard about the rusted box he had reported in Bow Wow. The Clerk reminded him that a response had been received from BT Open Reach under fault number SS8 ECY88 after George Surman an Engineer in the Street Lighting Team inspected the corroded box. Developments are awaited.

Cllr Webb reported that bus service 51a had now ceased. This was a Sunday service. Also service 861 from Kempsford via South Cerney to Cirencester had also been withdrawn. This was a service operated on Monday, Wednesday and Friday.

Cllr Webb was requested to contact Raymond Fenton to see if businesses in Broadway Lane were aware of the GFirst initiative on the provision of faster broadband connections.

REPORT OF THE PERSONNEL COMMITTEE ON THE CLERK’S ASSESSMENT

The Clerk was asked to leave the room while the report was made by Cllr Jay. Cllr Nicholas declared a prejudicial interest as the Clerk was a client of his firm.

The Personnel Committee had met on 2nd November. Present: Cllr P. Jay, Cllr M. Stuart, Cllr Mrs Tunbridge and Cllr R. Webb.

Recommendation to the Parish Council

Conditions of service: Cllr Jay to contact Kim Bedford, GAPTC to discuss:

Availability of locum clerks

Current legislation regarding the payment of a retirement gratuity

The employment of two clerks during a handover period.

Conclusion

South Cerney is extremely fortunate to have a clerk of Maurice McKee’s calibre. We recommend to the full Council and the residents of the Parish that we thank and congratulate him on his continuing sterling service.

The Epilogue

As councillors we resolve to aid the clerk's efforts to maintain efficient meetings by,

- Reading documentation prior to meetings – especially committee reports
- Read and distribute items on circulation
- Respond to emails where a response is required
- Attend training courses and meetings with other Councils

It was proposed by Cllr Jay and seconded by Cllr Webb that the Parish Council accepts the recommendations of the Personnel Committee. The Parish Council was unanimous in its agreement.

There being no further business Cllr Stuart closed the meeting at 10.20 pm.