

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL, SOUTH CERNEY ON WEDNESDAY 11th JANUARY 2012

Present: Chairman M. Stuart  
 Vice Chairman P. Nicholas  
 Parish Councillor Mrs F. Chapman  
 Mrs E. Chubb  
 J. Harris  
 P. Jay  
 J. Kimberley  
 Mrs C. Tunbridge  
 C. Wearing  
 R. Webb  
 C. Bennett (CDC)  
 Mrs J. Layton (CDC)  
 S. Parsons (GCC)

Emily Hallett also attended representing R-Way.

Chairman Cllr Stuart opened the meeting at 7.30 pm and wished all present a happy new year.

### **APOLOGIES**

Cllr Mrs D. Land had given an apology for her absence as she was not feeling well.

Cllr Jenkins (CDC) sent an apology for his absence as he was preparing for the Standards Board enquiry.

Jasmin Tresadern (R-Way) sent an apology for her absence as she was not well.

### **MINUTES OF THE MEETING HELD ON 14TH DECEMBER 2011**

It was proposed by Cllr Mrs C. Tunbridge and seconded by Cllr Mrs E. Chubb that the Minutes were a true and accurate record. The Parish Council was all in favour.

### **R-WAY COMMITTEE REPORT**

Cllr Wearing reported on the activities of R-Way. On Thursday 15th December members gathered at the Scout Hut and had great fun competing to build the best snowman from toilet rolls. On 22nd December 13 members of the group attended a film Home Alone organised by Emily Hallett. It has been arranged to go on a boxing course in Swindon next week. Plans for the coming year will be discussed on Thursday 26th January at 6 pm in the Village Hall. Those expected to attend are: Cllr Jay, Cllr Kimberley, Cllr Stuart, Cllr Wearing, Emily Hallett and Jasmin Tresadern. Cllr Wearing was aware that the Open Ditch in Station Road needed to be cleaned out. He will organise a party for this task. Cllr Stuart had cancelled the participation in the Sainsbury's Mile event as there were too many obstacles to overcome in the short time before the occasion.

### **MATTERS ARISING**

The meeting between Parish Councillors, Mr Neudegg (CDC Chief Executive Officer) and Philippa Lowe (CDC Head of Development Services) had been postponed due to the imminent Standards Board enquiry.

Research was on going where to invest long term parish funds. Parish Councillors were encouraged to research secure investment schemes and report any findings at the next Parish Council meeting in February. The Clerk informed Parish Councillors that a response was awaited from Matthew Milisic at Santander, on previous assurances that the funds were covered by the Financial Services Compensation Scheme (FSCS).

Cllr Jay reported that he had not been contacted by anyone from the Lighting Department at GCC regarding the repositioning of lamp post No 5 situated on the south side of the wooden bridge crossing the river Churn from Lower Mill House, Bow Wow to No 9 Mill Close. The lamp does not illuminate the approach footpath nor the bridge itself which is in total darkness at night. Maybe this could be rectified by turning the light 90 degrees and also mounting it on a longer “arm” so that it is vertically above the footpath and not obscured as it is at present by a Leylandii hedge. The Clerk had a response from Lesley Smith on 19th December that an engineer would examine the location in the new year.

### **CLERK’S REPORT**

On the evening of Tuesday 3rd January I attended a meeting of the Precept Committee when budget proposals were discussed. Cllr Jay, Cllr Nicholas, Cllr Stuart and Cllr Webb also attended.

During December of the 18 available working days I averaged just over 5 hours 15 minutes per day which totals some 26 hours per week. My contract allows for 18 hours per week. In my last report I warned that this over-shoot would happen as I would be catching up with correspondence on my return from holiday and preparing for the budget meeting which also took up time. Overall I am quite content with the situation.

### **REPORT OF THE PLAYING FIELDS AND VILLAGE MAINTENANCE COMMITTEE HELD ON MONDAY 9TH JANUARY**

Cllr Mrs Chapman, Cllr Mrs Chubb, Cllr Harris, Cllr Kimberley, Cllr Nicholas, Cllr Stuart and Cllr Mrs Tunbridge attended the meeting. Cllr Stuart opened the meeting at 7 pm and wished everyone present a Happy New Year.

#### **Matters Arising from previous Minutes**

##### **Land at The Piece, Station Road**

Cllr Harris will arrange a meeting with Gareth Harris Biodiversity Manager at Cotswold Water Park Trust to include Cllr Jay to discuss how to manage the northern bank of The Piece.

##### **Corrosion of Slide and Climbing Frame at Cerney Wick play area**

Cllr Harris will stress test the equipment and report his findings to the Parish Council on Wednesday. The Committee is minded to remove the slide and climbing frame from the play area. If this is agreed at the Parish Council meeting, then the Clerk will liaise with Mr Jon Adkins, Chairman of Cerney Wick Village Committee and arrange a meeting with his committee and Parish Councillors on how best to proceed.

Cllr Harris reported to the Parish Council that he had inspected the equipment at Cerney Wick and in his opinion it was safe to continue in use. The Clerk was asked to arrange a meeting with Jon Adkins to discuss plans for the removal/replacement of the slide and climbing frame as it is felt that to refurbish the equipment would not be cost effective.

##### **Base of Youth Shelter at Upper Up playing field**

Cllr Stuart will prepare a specification of the work required for Mick Smith from the Cottage, Langet and ask him for a quotation to repair the base of the shelter.

##### **Robert Franklin Way Hags Play Unit**

Cllr Harris will inspect the Hags Play Unit and give a report to the Parish Council on Wednesday.

Cllr Harris suggested after his inspection that the broken ends are cut back. Cllr Harris volunteered to do this work.

### **Open Ditch Retaining Wall**

Cllr Mrs Chubb noted that the repairs to the retaining wall of the Open Ditch in Station Road near to the entrance to Boxbush Farm had not been carried out satisfactorily, if at all. The Clerk will inform Paul Swift at Gloucestershire Highways and ask him to contact Cllr Mrs Chubb.

Paul Swift had replied that he would monitor the wall on a monthly basis but did not expect to do remedial work for at least 24 months. He asked that if the wall was to deteriorate significantly to contact him.

### **Open Ditch Rubbish Accumulation**

The R-Way group will be asked if it could arrange to clear rubbish out of the ditch in Station Road which had accumulated after the recent rainfall.

Cllr Wearing had indicated in his report earlier that he would be organising a party from the R-Way group to clean out the ditch.

### **New Seat at Upper Up playing field pond**

The Committee agreed to a suggestion made by Cllr Harris at the previous Parish Council meeting that a new seat be installed in the vicinity of the park pond at Upper Up to commemorate Queen Elizabeth II's forthcoming Diamond Jubilee. The purchase and installation of a new seat will be recommended to the Finance Committee for its approval.

### **Hedges in Cerney Wick**

Cllr Mrs Chapman reported that although Mr Lattimore had cut part of his hedge opposite the Crown Public House and towards the play area at Cerney Wick the cuttings had been left in the open drainage ditch. The hedge from Green Acre to the stile opposite the Crown Public House had not been cut at all. The Clerk will write to Mr Lattimore.

Cllr Mrs Chapman reported that no action had been taken by Mr Paxton on cutting back the Leylandii hedge on the corner of his property, Manor Farm. The Clerk was to ask Paul Swift at Gloucestershire Highways to take appropriate action as after two letters from the Parish Council there had been no response.

## **INSPECTION REPORTS**

### **Cerney Wick**

Cllr Mrs Chapman reported that moss was covering one corner of the base at the swing. The slide and activity area were awaiting refurbishment and a large area was covered in moss. Generally, moss needs to be cleared from all areas of the play ground.

### **Upper Up**

Cllr Stuart reported that "D" shackles on the climbing net at the Activity Area need to be replaced. The Clerk will inform Bob Berry and ask him to liaise with Cllr Stuart. The concrete/tarmac surface area below the shelter near to the MUGA needs to be refurbished. One piece of fencing rail is loose and another near to the compost bins needs to be replaced as it is damaged.

### **Robert Franklin Way**

Cllr Mrs Chubb and Cllr Mrs Tunbridge had carried out the weekly inspections at Robert Franklin Way play area. Wooden panels on the Hags Play Unit need to be replaced. Cllr Harris will inspect.

Cllr Harris had stated his recommendations earlier in this meeting.

Cllr Nicholas reported that a fence rail was damaged on the old Tin Bridge. The Clerk will inform Bob Berry and ask him to repair or replace as necessary.

## **ENLARGEMENT OF UPPER UP CAR PARK**

Cllr Harris had prepared a specification for the proposed extension to the car park. As the Committee was in agreement that the scheme should now go ahead the Clerk will liaise with Cllr Harris on which contractors would be competent to do the work.

## **RECOMMENDATIONS TO THE FINANCE COMMITTEE**

The Committee recommends that the Finance Committee agrees to its plan to install a bench seat in the vicinity of the pond at the Upper Up playing field to commemorate Queen Elizabeth II's Diamond Jubilee.

## **TASK LIST ITEMS**

The Clerk will ask Cllr Jay to liaise with Lady Fanshawe and Gloucestershire Highways on the overgrowing Leylandii hedge in Bow Wow.

The Clerk will ask Mike Barton of PROW at GCC to liaise with Cllr Mrs Chubb regarding the tree root on the path from Box Bush to the bridge at Bow Wow.

Cllr Harris reported that a small weeping willow had split and fallen part way into the Mill Stream. The Clerk will contact Dave Flagg at Gloucestershire Highways.

## **COUNCILLORS' REPORTS**

Cllr Kimberley reported on the Willow Lantern Pageant being organised for Friday 2nd March. He asked for volunteers to help marshal the event.

Cllr Mrs Chubb reported a pot hole between Boxbush House and Mudeford in Station Road. The Clerk will inform Paul Swift at Gloucestershire Highways.

Cllr Stuart reported that he will meet members of the Play Group on 18th January to discuss its proposal to create a Sensory Garden project.

Cllr Stuart encouraged all those interested in taking part in the Sainsbury's Mile event on 25th March to make tentative registrations before Sunday 15th January. Every runner must guarantee to contribute a minimum of £6. Cllr Stuart hopes that R-Way, the Stragglers and Football Clubs will take part.

Cllr Stuart earlier in the meeting reported that because of the exceptional high cost it had been decided not to take part in the event.

Cllr Stuart was encouraged by Ian Nelson, a member of the Play Group who would like the group to take part in the composting scheme by working the material on a Saturday morning.

Cllr Stuart enquired from Cllr Nicholas as to what progress he was making with the installation of the defibrillator unit. Cllr Nicholas stated that approximately half of the cost had now been raised. Cllr Stuart suggested that a further appeal be made in the next edition of Cerney News.

## **CORRESPONDENCE**

Heather McNamee had emailed to enquire if the Parish Council had space available for a fitness related event. The Committee asked the Clerk to respond that it was minded to agree in principle with such a scheme and would welcome an opportunity to talk about the project and find out if it is client or group based, how often the facility would be used, how many people would be expected to attend and other basic questions on safety, insurance etc. The Clerk was asked to invite the lady to give a presentation to Parish Councillors.

There being no further business Cllr Stuart had closed the meeting at 8.20 pm.

## REPORT OF THE FINANCE COMMITTEE HELD ON MONDAY 9<sup>TH</sup> JANUARY

Cllr Jay, Cllr Nicholas, Cllr Stuart and Cllr Webb attended the meeting.

Cllr Jay had opened the meeting at 8.30 pm.

### Apology

Cllr Mrs Land had apologised for her absence as she was unwell.

### Spreadsheet Analysis

The ninth month of the spreadsheet showed expenditure as underspent. This had been taken into account in preparing the budget proposals.

### Recommendation for acceptance from the Playing Fields and Village Maintenance Committee

The Playing Field and Village Maintenance Committee requested that the Finance Committee accepts the following recommendation that a bench seat is installed in the vicinity of the pond at the Upper Up playing field to commemorate Queen Elizabeth II's Diamond Jubilee. The Finance Committee had no objection.

It was proposed by Cllr Jay and seconded by Cllr Harris that the Parish Council agrees to purchase and install a bench to commemorate Queen Elizabeth II's Diamond Jubilee. The Parish Council was all in favour. Cllr Nicholas suggested that the seat be known as "The Queen's Bench". The Parish Council agreed.

### Payments In

Came & Company	Bus shelter insurance payment	£532.00
South Cerney Cricket Club	Share of water charge	<u>£10.00</u>
		£542.00

### Payments Out

Petty Cash	Bus shelter cleansing (January)	£50.00
Petty Cash	Litter picking (January)	£100.00
M. McKee	BT telephone, internet access (December)	£44.27
M. McKee	Clerk's travel (December)	£57.85
Cotswold District Council	Supply and fit 3 dog bins	£540.00
SLCC	Membership renewal	£140.00
Raymond Fenton	Updating web pages 1st Oct to 31st Dec	£150.00
Kelvin Wearing	Composting labour for December	£96.00
Mrs E. M. Hallett	South Cerney Youth Group	<u>£424.32</u>
		£1,602.44

Cllr Webb had inspected the invoices and agreed the Clerk's expenses for December.

It was proposed by Cllr Jay and seconded by Cllr Harris that the Parish Council agrees to make the above payments. The Parish Council was all in favour.

Cllr Webb declared a prejudicial interest in this next item as he is a member of the Parochial Church Council and left the room.

### Grant application

Mr T. Squire (PCC) had applied for a grant to supply and fit 12 bulkhead lights with 5 watt LED lamps along the wall between the Manor House and All Hallows Church. It was proposed by Cllr Jay and seconded by Cllr Stuart that the Committee recommends to the Parish Council that it makes a grant of £650 for the project. It would be financed from the Street Lighting Reserves. The Committee was all in favour.

It was proposed by Cllr Jay and seconded by Cllr Stuart that the Parish Council makes a grant of £650 to the Parochial Church Council. The Parish Council was all in favour.



Cllr Webb returned to the room.

### **Budget deliberations**

The Committee decided to recommend to the Parish Council its budget agreed when it met at Cllr Jay's home on Tuesday 3rd January. Cllr Jay had designed a neutral budget with no increase from the previous year's £45.32 band D household contribution. Youth Work had been moved from the Capital Budget to the Services Budget. Various village groups and Parish Council schemes will benefit from grants including R-Way the youth group, the Queen's Diamond Jubilee celebrations, Cerney Wick play equipment, the Play Group, the United Church, Football Clubs, the Upper Up car park and the compost scheme. Cllr Jay continued that he would discuss with the Street Fair committee specific schemes tailored to commemorate the Queen's Diamond Jubilee.

Cllr Jay commended the budget to his colleagues. Cllr Jay then proposed and Cllr Webb seconded a motion that the Parish Council agrees to the budget deliberations. The Parish Council was all in favour. The Clerk will inform CDC accordingly.

There being no further business Cllr Jay had closed the meeting at 9.10 pm

Cllr Nicholas had cancelled the Planning Committee as there was only one non-contentious application to discuss which could be easily decided when the Parish Council meets on Wednesday.

At the Parish Council meeting a further three applications had been received and the Parish Council proceeded to take its decisions on these.

### **Planning applications received by Cotswold District Council**

#### **11/05833/FUL**

Applicant: Watermark Ltd, Isis Lakes, The Spine Road, South Cerney GL7 5TL

Proposal: Substitution of unit design at plots 31 and 32 with two pairs of semi-detached units (total of four units) and the omission of plots 45 and 46 (as approved under 07/03605/FUL) at Lake 11, Spine Road East, South Cerney

NO OBJECTION

#### **11/05856/FUL**

Applicant: Mr & Mrs D Hild, c/o Agent Abberley Design Ltd, 4 Silver Street, Cirencester GL7 2BL

Proposal: Internal alterations to Ivy Cottage including removal of staircase. Replacement of tallet steps to stable building. Internal and external alterations to store/barn to form ancillary accommodation including extension and replacement of roof at Ivy Cottage, The Street, Cerney Wick GL7 5QH

NO OBJECTION

#### **11/05857/LBC**

Applicant: Mr & Mrs D Hild, c/o Agent Abberley Design Ltd, 4 Silver Street, Cirencester GL7 2BL

Proposal: Internal alterations to Ivy Cottage including removal of staircase. Replacement of tallet steps to stable building. Internal and external alterations to store/barn to form ancillary accommodation including extension and replacement of roof at Ivy Cottage, The Street, Cerney Wick GL7 5QH

NO OBJECTION

**12/00045/FUL**

Applicant: Mr Alf Malmgren, 2 Broadway Cottages, Broadway Lane, South Cerney GL7 5UH  
 Proposal: Amendments to 11/04064/FUL to create a clear glazed and opening roof light on the south (side) roof of the extension at 2 Broadway Cottages, Broadway Lane, South Cerney  
 NO OBJECTION

It was proposed by Cllr Nicholas and seconded by Cllr Webb that the Parish Council does not object to any of the above applications. The Parish Council was all in favour.

**Planning applications granted by Cotswold District Council****11/04850/FUL CT.0649/3/L**

Ancillary flat extension to provide disabled accommodation (revision to permission 11/03144/FUL) at 44 Meadow Way, South Cerney

**11/04942/FUL CT.6101/B**

Erection of grain store at Sisters Farm, Bow Wow, South Cerney

**11/05046/FUL CT.2648/4/Q**

Change of use part of existing building known as “The Shack” to office accommodation to be used in association with the lodge and leisure complex at Lake 11, Spine Road East, South Cerney

Note Condition 4. The development shall only be as an office (B1 use) to be used in connection with the holiday/leisure development located at Lake 11 (also known as “Summer Lake”) and for no other purposes. Reason: The site is located in open countryside, wherein development is strictly controlled. An unrestricted use could result in an increased reliance upon the private car. This is in accordance with PPS7 and Cotswold District Local Plan Policy 19.

**11/05446/TCONR**

Fell Leylandii tree at Ham Cottage, Station Road, South Cerney

**11/05674/NOTDEM CT.0006/5/M**

All site buildings, hardstanding, foundations and infrastructure at Aggregate Industries Works The Mallards, Broadway Lane, South Cerney

**MALLARDS – S.106 NEGOTIATIONS**

Cllr Nicholas updated the Parish Council on the progress of the negotiations, and Geldards Solicitors LLP were now considering the detailed provisions of the Section 106 Agreement on behalf of the Parish Council. The siting of the Community Building will be dealt with under the Reserved Matters planning application.

Parish Councillors will meet with representatives of Harrow Estates at 6.30 pm on 18th January in the Village Hall.

Cllr Stuart agreed with Cllr Kimberley who thanked Cllr Nicholas on behalf of the Parish Council for his work.

**CERNEY NEWS**

Three items of information were agreed:

1. A résumé of the 2012-2013 budget
2. the Willow Pageant
3. Defibrillator news.

**CORRESPONDENCE**

1. Precept proposals
  - (a) South Cerney United Church
  - (b) South Cerney Pre School play area
  - (c) Replacement play equipment for Cerney Wick play area
  - (d) Support funding for Cerney Wick community meeting room
  - (e) Big Lunch scheme on behalf of South Cerney Street Fair
  - (f) Gorilla gardening, allotments, raised beds at 1st South Cerney Scout Group
  - (g) Refurbishment of Upper Up car park
  - (h) Security lighting at All Hallows Church between Manor House and Church
  - (i) Senior Division of South Cerney Football Club – see list
2. GAPTC – Invitation to attend a free workshop on Neighbourhood Planning  
Cllr Nicholas and Cllr Stuart will attend the workshop on 7th February at the Westwoods Centre, Northleach
3. CPRE in conjunction with NALC – Planning Explained booklet (on circulation to members of the Committee)
4. CPRE – Fieldwork Winter 2011 magazine (on circulation to Parish Councillors)
5. Home Start – Scheme News December 2011
6. CHYP – Invitation to attend AGM on Thursday 26th January 2012 at the Friends Meeting House, Thomas Street, Cirencester at 7.30 pm
7. Cottage Garden Services – Advertising grass cutting and grounds maintenance for Parish Councils (to list of contractors)
8. CDC – Temporary road closure notice: South Cerney street fair
9. The Chesterton Community Project – Grateful thanks for the gift of the train unit
10. Heather McNamee – Proposal for use of recreation area(s) for fitness related events (emailed to Committee members)
11. CDC (Lynden Stowe, Leader Cotswold District Council) – Financial status report (emailed to Parish Councillors)
12. Clerks & Councils Direct – January 2012 (on circulation)
13. Geldards LLP – Section 106 Agreement: The Mallards engagement letter
14. RoSPA – Service offering an Annual Play Area Inspection. Fee calculator (emailed to Cllr Mrs Chapman, Cllr Mrs Chubb, Cllr Mrs Tunbridge and Cllr Stuart)
15. Cllr J. Kimberley – 2012 Willow Pageant at Upper Up play field on Friday March 2nd 2012
16. Tim Collett (Youth Support Service) area youth worker offering his services (emailed to PF&VM committee members and Cllr Jay)
17. Somerford Keynes Parish Council on behalf of the Three Parishes – Letter to Mr Neudegg re Lake 31, Keynes Country Park (emailed to all Parish Councillors)  
It was proposed by Cllr Stuart and seconded by Cllr Jay that the Parish Council accepts the text of the above letter. The Parish Council was all in favour
18. Ann Edwards School – Jennie Caird would like to meet with Parish Councillors to discuss the possibility of joint projects
19. Sir Graham Watson MEP – Know Your Liberal Democrat Member of the European Parliament (poster to notice board)



## COUNCILLOR'S REPORTS

Cllr Parsons (GCC) reported that although there was lots of interest in South Cerney Outdoor Education Centre (SCOEC) nothing concrete was happening. GCC can't agree with applicants interested in purchasing, as one of the conditions required from them is that permission for development is included. Meanwhile negotiations are continuing and Gloucestershire County Council is committed to keep running the centre. Cllr Wearing confirmed that Geoffrey Clifton-Brown MP had written to him acknowledging that South Cerney Parish should benefit financially from the proceeds of the sale. Cllr Nicholas enquired who was responsible for the site sale? Cllr Kimberley similarly enquired who were the persons negotiating on behalf of the community? Cllr Parsons (GCC) repeatedly stated that the Chief Executive Officer Pete Bungard was the responsible officer. Further questions on who was actually negotiating with potential purchasers were also rebuffed by Cllr Parsons (GCC) who continued to reply that it was Mr Bungard who was responsible. Cllr Parsons (GCC) eventually agreed to try and find out who was the individual leading the sale negotiations. Cllr Kimberley was concerned that valuable staff were leaving so decimating the goodwill and expertise that the centre depended on to survive. Eventually it will be unable to function if staff continued to leave and who could blame them in the circumstances?

Cllr Parsons then turned to the Public Rights of Way (PROW) in and around Keynes Country Park. He started by informing the Parish Council that he had no good news and no bad news but continued that the application made to place the footpaths into and around Keynes Country Park had been entered onto the Gloucestershire County Council's footpath application system about 18 months to 2 years ago. A 'deal' was being negotiated between the Cotswold Water Park Trust (CWPT) and Watermark to determine the actual lines of the footpaths and had still to be agreed. It was infinitely better, he concurred, to have an agreement rather than take legal action. Cllr Stuart, voiced his absolute astonishment at this revelation that Matthew Millett (CWPT) was to broker an agreement with Mr Max Thomas of Watermark. Why, he enquired, has there been no progress with the application for the PROWs which was applied for nearly two years ago? Cllr Nicholas agreed with Cllr Stuart and furiously asked who had instigated these negotiations and when had that taken place? Cllr Parsons (GCC) insisted that he had informed the Parish Council in the autumn of 2011 of this strategy. The Parish Council erupted indignantly with Parish Councillors in total agreement that no such statement had ever been made and this was the first any of them had heard of it. Cllr Stuart finally stated that the situation was totally unacceptable and pointedly reminded Cllr Parsons (GCC) that this sort of behaviour only confirmed the arrogance of GCC in its dealings with Parish Councils and the electorate.

Cllr Jay asked Cllr Parsons (GCC) to investigate non-responses to requests for action on outstanding problems which have been repeatedly reported to the Lighting Department and Gloucestershire Highways. The Clerk will copy Cllr Parsons (GCC) on appeals for action to these departments.

Cllr Bennett (CDC) reported that Enforcement action against Ruth Berry of Crossroads Farm was agreed at a recent planning meeting at CDC to remove a static living van and non related agricultural items from her premises. Mrs Berry was given 12 months to finalise the removal.

Cllr Mrs Layton (CDC) reported that after a conversation with CDC planning officer Clare Baker she was told that there was no planning reason to object to the application for the proposed development to the rear of the Village Hall.

Cllr Nicholas reported that the PROW on the bird hide footpath was flooded. The Clerk will report the situation to Mike Barton at GCC PROW.

There being no further business Cllr Stuart had closed the meeting at 10 pm.