

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE COMMITTEE ROOM OF THE VILLAGE HALL, SOUTH CERNEY ON WEDNESDAY 18<sup>TH</sup> APRIL 2012

Present: Chairman M. Stuart  
 Vice Chairman P. Nicholas  
 Parish Councillor Mrs F. Chapman  
 Mrs E. Chubb  
 J. Harris  
 P. Jay  
 J. Kimberley  
 Mrs C. Tunbridge  
 R. Webb  
 C. Bennett (CDC)  
 Mrs J. Layton (CDC)

Jasmin Tresadern and Daisy Ranger also attended on behalf of R-Way.

Chairman Cllr Stuart opened the meeting at 7.30 pm.

### **APOLOGIES**

Cllr Mrs Land had sent an apology for her absence as she was unwell.

Cllr C. Wearing had sent an apology for his absence and he was at work.

Cllr Parsons (GCC) had sent an apology as he was attending another meeting.

### **MINUTES OF THE MEETING HELD ON 14<sup>TH</sup> MARCH 2012**

It was proposed by Cllr Harris and seconded by Cllr Webb that the Minutes were a true and accurate record. The Parish Council was in favour. Cllr Kimberley abstained as he had not attended the meetings in March. The Chairman signed the Minutes.

### **CLLR BENNETT'S REPORT**

As Cllr Bennett (CDC) had other business to attend, Chairman Cllr Stuart had the agreement of the other members of the Parish Council to discuss Cllr Bennett's report. Cllr Jay urged all District Councillors to consider using their grant awards from CDC in supporting the Willow Lantern Project and to encourage other parishes in the Water Park Ward to join in the activities. Members of the Parish Council left Cllr Bennett in no doubt about the concern of residents, especially those in Broadway Lane and side streets and estates off, about the parking problems which were developing through on-road parking.

### **R-WAY COMMITTEE REPORT**

Jasmin Tresadern gave an apology for Emily Hallett's absence as she had lost her voice and then introduced Julia Cunningham, the new youth development assistant to members of the Parish Council. Cllr Jay stated that subject to youth approval Jai, as she prefers to be known, had been appointed assistant youth worker on a 4 hours per week employment contract. Jai then gave a brief report on her background and experience in youth work and her wish to promote fresh ideas to help R-Way develop into a larger group. Jai can be contacted on 07747 441737 or email [unlockingpotential@live.co.uk](mailto:unlockingpotential@live.co.uk). Jasmin went on to say that R-Way was planning a residential excursion and had booked a stall at the village Street Fair. Cllr Kimberley asked R-Way to set about redesigning the MUGA area and surrounding facilities and offered his support in this exercise. Cllr Harris, on behalf of the Parish Council, thanked the group for its efforts in cleaning out the Open Ditch in Station Road. Cllr Stuart encouraged R-Way to make contact with Joseph Walker at CDC regarding its participation in the network conference at Stow-on-the-Wold.

## **MATTERS ARISING**

Page 2936 Report of meeting with Mr Neudegg.

It was proposed by Cllr Jay and seconded by Cllr Kimberley that the report be excluded from the Minutes as the meeting was a private affair between Parish Councillors and Mr Neudegg. Note that the meeting had taken place would suffice. The Parish Council was in full agreement.

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A request had been made to Mr Neudegg as to the cost of the inquiry into Cllr Jenkins' (CDC) alleged misconduct. To date the Clerk reported that no reply had been received. The Clerk was asked to make a further enquiry.

## **CLERK'S REPORT**

On Saturday 24th March Cllr Stuart and myself attended the Chesterton Community Project where the official hand over and opening of the train unit, donated by South Cerney with Cerney Wick Parish Council, took place.

On Tuesday 3rd April I attended a meeting with officers of Gloucestershire Highways: Victoria Barkle Assistant Programme Engineer, Paul Swift Cotswold South, Glenn Dooley Area Programme Manager, Scott Macaulay-Lowe Local Highways Manager – Cotswold South and Mark Power Legal Agreement Officer at Gloucestershire County Council. Cllr Harris, Cllr Jay, Cllr Nicholas, Cllr Stuart and Cllr Webb also attended. Ms Barkle was uncertain if Siddington Parish Council had been included in the consultation but would find out. Cllr Jay enquired if the knock on effect of the closure of Preston Toll Bar junction on other routes into the village, especially Northmoor Lane, had been examined. Cllr Nicholas was concerned that the decision was reactive to the planning process. Mark Power disagreed and pointed out that the scheme was based on forward planning decisions taken a decade before. Cllr Nicholas countered that the decision was not the result of any consultation he could remember. Mr Power replied that this meeting was a TRO (Traffic Road Order) and not a planning meeting. Cllr Jay requested that serious consideration should be taken on the impact the scheme would have on Northmoor Lane and asked for reassurance that the route was capable of such traffic flow increases. Scott Macauley-Lowe said that the scheme was an opportunity to eliminate a dangerous junction and he was in favour of closing it. Cllr Stuart asked if any thought had been given to a direct crossing at the junction. Gloucestershire Highways said that it would be too expensive and would entail major changes with the introduction of traffic lights. Mr Parker said that the developer was most unlikely to agree to make a larger contribution as permission had been granted. Cllr Stuart queried if the route through the new development could be extended to meet with the Cirencester Road from South Cerney? This had been examined but turned down at the District Council as it would mean the destruction of several trees. Such schemes might be viable in future if there was further development which could fund such a spur. Gloucestershire Highways group were keen that the Parish Council withdraws its objection to the TRO. Consequently the decision will be an agenda item at this meeting. The meeting which had started at 9 am closed at 10.10 am.

During March of the 22 available working days I averaged just under 4<sup>1</sup>/<sub>4</sub> hours per day which is some 21<sup>1</sup>/<sub>4</sub> hours per week. My contract allows for 18 hours per week. I remain content with the situation.

## **TRAFFIC ROAD ORDER (TRO) AT PRESTON TOLL BAR**

Cllr Jay stated that one of the alternative routes into the village via Northmoor Lane was not, in his opinion, capable to cope with the expected increase in traffic movements if Preston Toll Bar was closed off. Cllr Nicholas, although dubious with the proposal to close off the

junction, nevertheless accepted that it was a safer option. There were two choices he argued: leave it as it is or close it and in the circumstances as it was a particularly dangerous junction it would be better if it was closed. It was proposed by Cllr Nicholas and seconded by Cllr Jay that the Parish Council withdraws its objection to the proposed alterations at the Preston Toll Bar junction. The Parish Council was in favour. Cllr Kimberley abstained.

## **REPORT OF THE PLAYING FIELDS AND VILLAGE MAINTENANCE COMMITTEE HELD ON MONDAY 16TH APRIL**

Cllr Mrs Chapman, Cllr Mrs Chubb, Cllr Harris, Cllr Kimberley, Cllr Nicholas, Cllr Stuart and Cllr Mrs Tunbridge attended the meeting. Cllr Stuart had opened the meeting at 7.04 pm.

### **Matters Arising from previous Minutes**

#### **Land at The Piece, Station Road**

Cllr Harris confirmed that the Berberis shrubs had been supplied and planted on The Piece.

Cllr Harris declared a prejudicial interest in this next item and left the room.

#### **Holm oak quotations**

Three quotations had been received for remedial work on the Holm oak on The Piece. It was proposed by Cllr Stuart and seconded by Cllr Kimberley that the fixed quotation from Paul Ponting is accepted and recommends it to the Finance Committee. The Playing Fields and Village Maintenance Committee was in full agreement.

Cllr Harris returned to the room.

#### **Illegal Parking on edge of Piece**

The Clerk was requested to write to both occupants alongside The Piece to remind them not to park on the grassed area nor to allow their visitors to do so. The Clerk asked members of the Committee to record vehicle registrations of those parking illegally so that he could make an appropriate reference in his letter.

#### **Open Ditch Rubbish Accumulation**

R-Way members had cleared the Open Ditch in Station Road of rubbish.

#### **Hedges in Cerney Wick**

Paul Swift from Gloucestershire Highways had inspected the problem but was not convinced that any action at this time was necessary by Mr Paxton to cut back the Leylandii hedge on the corner of his property, Manor Farm. Cllr Mrs Chapman and Cllr Harris were both surprised by this result. The Clerk will ask Paul Swift to constantly monitor the situation.

#### **Dog Fouling**

Cllr Stuart reported on exchanges of emails he had with Joseph Walker CDC Community Planning Officer regarding the alleged dog fouling in the village. The Committee was in favour of CDC recruiting and managing local residents to act as wardens and would assist where possible, although overall control must remain with CDC.

#### **Skateboard Park**

Cllr Kimberley reported that he had been approached by youths eager to have a multi-wheel skateboard/scooter/in-line skate and BMX area to play on. The Committee had no objection and suggested that Cllr Kimberley ask the R-Way group to comment on what it would like to see on the entire Upper Up playing field and from those ideas a plan could be concocted.

#### **Sight Lines at Crossroads Farm**

The Clerk was to enquire from Paul Swift if any action was planned to enhance the sight lines at this dangerous junction.

### **Lane leading to Walnut Tree Farm House**

Cllr Stuart will continue his research and discussions with occupants of the lane, regarding a possible title.

### **Parking in Broadway Lane**

Residents of streets joining Broadway Lane were becoming more annoyed at the inconvenience of vehicles parking and obstructing the view of traffic using Broadway Lane. The Committee believed that most vehicles were used by employees on the industrial estate. The Clerk was to enquire from the Managing Agents what regulations had been imposed by them regarding parking in the vicinity. There was a suspicion that businesses were charging employees a fee to park on premises, thereby encouraging motorists to park on the road. Cllr Bennett (CDC) had referred to this allegation as “urban myth”. Cllr Nicholas was content to speak with the Managing Agents to see if a solution could be found to alleviate the problem.

This discussion continued at Parish Council with many of the members frustrated at the parking habits on Broadway Lane, although acknowledging that if vehicles were not causing an obstruction, no law was being broken.

## **INSPECTION REPORTS**

### **Cerney Wick**

Cllr Mrs Chapman reported that moss was covering one corner of the base at the swing. The slide and activity area were awaiting refurbishment and a large area was covered in moss. Generally, moss needs to be cleared from all areas of the play ground.

### **Robert Franklin Way**

Cllr Mrs Chubb and Cllr Mrs Tunbridge had carried out the weekly inspections at Robert Franklin Way play area. Cllr Harris had not been able to “crochet” a repair as yet and now that the contractors were in occupation it would be better to wait until they left before a repair is carried out. Cllr Harris did note however that the ties which hold the rubber safety matting in place needed to be monitored as there was some slight damage to them which could lead to a potential trip hazard.

### **Upper Up**

The suggestion from Cllr Harris that the redundant slide at Cerney Wick could be used on the cycle mounds was revoked as it was considered too dangerous an option. Two seats on the Senior Swing had been damaged and needed to be replaced. Occasionally there was too much litter left on and around the main football pitch after weekend matches. The Clerk was asked to write to Martin O’Keffe to request that the area is cleared up after such events.

## **ITEMS ON THE TASK LIST RELEVANT TO THE COMMITTEE**

Chris Franklin had been replaced by Scott Macauley-Lowe at Gloucestershire Highways. The trip hazard at Box Bush bridge was no longer considered an issue and the item discarded. The damage to the wall of the Open Ditch in Station Road would be monitored but no action was anticipated by Gloucestershire Highways for two years at least. The Holm oak on the bank at the back of The Piece would be reduced after the nesting season and shrubs planted during the winter of 2012/13. Cllr Jay would be asked to report on his meeting with residents of The Lennards who backed on to the piece. Cllr Jay would be asked to report on any progress with the lighting around Box Bush bridge.

Cllr Jay reported that he had met with residents concerned on an individual basis to explain the plan the Parish Council had for the bank. Cllr Jay had nothing to report on the lighting at the bridge and asked the Clerk to request George Surman Gloucestershire Highways Street Lighting Engineer to contact him.

## **RECOMMENDATIONS TO THE FINANCE COMMITTEE**

The Committee recommends that the Finance Committee agrees to accept the quotation from Paul Ponting as the cheapest contractor, to reduce the Holm oak on The Piece at the end of the nesting season.

## **COUNCILLORS' REPORTS**

Cllr Mrs Tunbridge would like to see the area on the corner of the north side of Northmoor Lane beyond the entrance to the Golf Club cleared but did not know who owned the land. The Clerk will enquire from Paul Swift if he is aware of the owner.

Cllr Harris reported that he would be starting work shortly on refurbishing the Upper Up car park.

After the meeting with Gloucestershire Highways on 3rd April, Cllr Harris had taken Paul Swift and Scott Macauley-Lowe to view the resulting bad state of the water and sewer pipe work on the wall at the beginning of Bow Wow. Gloucestershire Highways will chase the agents responsible to repair the damage.

Although not an item on the Playing Fields and Village Maintenance Committee's agenda it was considered that sufficient members of the Parish Council were in attendance for a discussion. Cllr Stuart stated that as Ham Lane was not on the definitive map of public rights of way, Mike Barton had suggested that an application is made for the lane to be approved as a public right of way footpath from the end of the adopted highway in Ham Lane along to probably where it enters the land owned by the South Cerney Angling Club and at the same time adopt the footpath that runs from Broadway Lane along the boundary of Oak Way and the Mallards commercial park to join up with Ham Lane. Cllr Webb asked that the Clerk obtain a copy of the arboricultural statement referred to in paragraph 16 of the application's outline granted permission.

Other points Cllr Webb stated should be cleared up included: Is there to be a TPO (tree protection order) on the Oak at the southern end of Ham Lane? How will the hedge classified as "ancient hedge" be protected? Will there be access from Ham Lane to Broadway Lane?

Cllr Harris will request that a TPO is issued for the Oak mentioned above.

There being no further business Cllr Stuart had closed the meeting at 8.35 pm

## **REPORT OF THE FINANCE COMMITTEE HELD ON MONDAY 16TH APRIL**

Cllr Jay, Cllr Nicholas, Cllr Stuart and Cllr Webb attended the meeting.

Cllr Jay had opened the meeting at 8.37 pm.

### **Apology**

Cllr Mrs Land had sent an apology for her absence as she was not well.

### **Matters Arising from previous Minutes**

#### **Parish Council Deposit Funds**

Cllr Nicholas would make enquiries from professional acquaintances if any had useful advice on where the Parish Council might securely bank its deposit funds. The Clerk was asked to publicise the fact that Parish Council's deposits were not covered by the Financial Services Compensation Scheme (FSCS).

#### **Spreadsheet Analysis**

The final month of the spreadsheet showed all expenditure accounted for satisfactorily.

### **Recommendation for acceptance from the Playing Fields and Village Maintenance Committee**

The Playing Field and Village Maintenance Committee requested that the Finance Committee accepts its recommendation to accept the quotation from Paul Ponting as the cheapest contractor to reduce the Holm oak on The Piece at the end of the nesting season. The Finance Committee had no objection.

It was proposed by Cllr Jay and seconded by Cllr Kimberley that the Parish Council accepts the recommendation of the Finance Committee. The Parish Council was all in favour.

#### **Payments In**

South Cerney Village Hall	Return of grant for COSY club	£100.00
Mr & Mrs Broadhurst	Big Lunch table hire	£40.00
J. B. & Mrs C. A. Wilkinson	Big Lunch table hire	£30.00
Impact China Ltd	Commemorative Mugs	£3.42
D. R. Keen & A. Spring	Commemorative Mugs	£5.00
Miss J. Peck	Commemorative Mugs	£10.00
Mr C. G. & Mrs I. S. Jacob	Commemorative Mugs	£10.00
R. H. & A. E. Woodhouse	Commemorative Mugs	£10.00
Mrs M. W. Whittaker & Mrs O. Ducker	Commemorative Mugs	£15.00
Mrs C. Carver	Big Lunch table hire	£20.00
E. J. Chubb	Commemorative Mugs	£25.00
D. & K. L. King	Big Lunch table hire	£20.00
		<u>£268.42</u>

#### **Payments Out**

Petty Cash	Bus shelter cleansing (April)	£50.00
Petty Cash	Litter picking (April)	£100.00
M. McKee	BT telephone, internet access (March)	£31.48
M. McKee	Clerk's travel (March)	£58.50
M. McKee	Reimbursement for Viking coloured paper	£37.73
M. McKee	Reimbursement for recharge of internet dongle	£10.00
CPRE	Annual renewal fee	£29.00
South Cerney Newsletter	S.106 Insert for distribution	£15.00
Mrs E. M. Hallett	South Cerney Youth Group	£318.24
South Cerney United Church	Hire of hall for Parish Council meeting	£28.00
South Cerney United Church	Hire of hall for TRO meeting	£8.00
Busy Fingers Copying	S.106 explanatory sheet	£108.00
Adrian Gibbs	Chipping and shredding compost	£120.00
Mrs J. Gardiner	Internal audit fee	£300.00
Kelvin Wearing	Composting labour for March	£96.00
Impact China Ltd	48 Young Queen bone china personalised mugs	£232.02
Carol Tunbridge	Reimbursement for ink cartridge	£11.97
Broker Network Ltd	Annual insurance renewal	<u>£1,751.17</u>
		<u>£3,305.11</u>

Cllr Webb had inspected the invoices and agreed the Clerk's expenses for March.

The Finance Committee had recommended that the Parish Council agrees to make the above payments. It was proposed by Cllr Jay and seconded by Cllr Webb that the Parish Council makes the above payments. The Parish Council was all in favour.

Cllr Harris declared a prejudicial interest in the next two items as recipient and left the room.

James Harris Contracting	Repair of seat floor for horizontal swing	£75.00
James Harris Contracting	Repair to War Memorial chain	£45.00
		<u>£120.00</u>

The Finance Committee had recommended that the Parish Council agrees to make the above payments. It was proposed by Cllr Jay and seconded by Cllr Webb that the Parish Council makes the above payments. The Parish Council was in favour.

Cllr Harris returned to the room.

### **Review of Composting Scheme**

Discussions ensued on the appropriateness of the scheme. Cllr Webb was not impressed with the outcome of the operation. Cllr Stuart explained the investment and how a return was being achieved. Start up costs would take a decade to recoup but the expense should be considered within the context of a village activity akin to the litter picking project. Returns were being achieved from GCC through the compost produced. Cllr Jay emphasised the benefits to the environment of the operation.

### **Internal Audit of Parish Council accounts**

The Committee approved the annual return of the accounts for year 1st April 2011 to 31st March 2012. It was proposed by Cllr Jay and seconded by Cllr Webb to recommend that the Parish Council agrees that the internally audited accounts are passed to the external auditor for his inspection. The Committee was in full agreement. Cllr Jay asked the Clerk to write to Mrs Gardiner to thank her once again for the speedy way with which she completed the task. Cllr Stuart pointed out that it was due to the diligence of the Clerk which enabled this outcome.

It was proposed by Cllr Jay and seconded by Cllr Webb that the Parish Council agrees that the accounts are presented to Moore Stephens Auditors for there inspection. The Parish Council was all in favour.

### **Correspondence**

Denise Doggett and Roy Lobley BEM had volunteered to recruit more coordinators to help run the Neighbourhood Watch Scheme in South Cerney and requested that the Parish Council considers financial help with the start up costs. It was proposed by Cllr Jay and seconded by Cllr Nicholas that the Finance Committee agrees to recommend to the Parish Council that it pays £100 to subsidise the start-up costs of the scheme. The Committee was in full agreement.

Denise Doggett	South Cerney Neighbourhood Watch start-up costs	£100.00
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It was proposed by Cllr Jay and seconded by Cllr Webb that the Parish Council makes the above payment on receipt of the relevant request. The Parish Council was in favour.

### **Next Meeting**

The Clerk reminded Committee members that the next meeting will be on Monday May 7th at 8.30 pm in Committee Room, Village Hall (May Day Bank Holiday).

There being no further business Cllr Jay had closed the meeting at 9.10 pm.

## **REPORT OF THE PLANNING COMMITTEE HELD ON MONDAY 16<sup>TH</sup> APRIL**

Cllr Mrs Chapman, Cllr Nicholas, Cllr Stuart and Cllr Webb attended the meeting.  
Cllr Nicholas had opened the meeting at 9.15 pm.

### **Apology**

Cllr Mrs Land had sent an apology for her absence as she was not well.

### **Matters Arising from previous Minutes**

#### **10/03916/FUL (The Mallards)**

Cllr Nicholas informed the Committee that a full application had been lodged with Cotswold District Council planning authority and would be made available to the public when registered.

Cllr Webb requested that the S.106 agreement should be held by Davey Franklin Jones (Solicitors). Cllr Nicholas will ask Geldards (Solicitors) who acted for the Parish Council in the negotiation of the S.106 agreement to pass the document to Davey Franklin Jones for storage.

**Ham Lane** – ownership, rights of way, maintenance of hedge, s.106 implications. Prior discussions had taken place at the Playing Fields and Village Maintenance Committee where it had been agreed to ask Mike Barton to start the procedure to adopt Ham Lane as a public right of way footpath.

### **Planning applications received by Cotswold District Council**

#### **12/00962/FUL**

Applicant: Watermark Leisure Ltd, Isis Lakes, Spine Road, South Cerney

Proposal: Full application for retrospective approval for works for amended bank profiles. Infilling of open ditch in SE corner, works to weir, some reduction in land levels, additional landscaping and habitat creation planting at Cotswold Country Park and beach, Lake 31, Spratsgate Lane, Somerford Keynes (R)

The Committee was aware of the “Holding Objection” requested by Somerford Keynes Parish Council and had requested sight of the agent’s further details Karen Mogridge Chair Somerford Keynes Parish Council requested in that Holding Objection submission from Helen Donnelly. South Cerney Parish Council had requested that an extension to the deadline for responses is allowed for it to make a response. Helen Donnelly had agreed.

The Clerk was requested to inform Somerford Keynes Parish Council of the following reservations: 1. too much back fill along eastern shore line; 2. generally too little top soil over back fill; 3. there is no comparison with previous water levels; 4. there is no detail of where excess material is going to be ‘lost’ or relocated on site. Before the Parish Council makes its response it would welcome sight of the submission from Somerford Keynes Parish Council.

#### **12/01204/ADV**

Applicant: Watermark Leisure Limited, Isis Lakes, The Spine Road, South Cerney GL7 5TL  
Proposal: Erection of directional signs and hoarding signs at Summer Lake, Lake 11, Spine Road East, South Cerney

NO OBJECTION



**12/01522/FUL**

Applicant: Mr M. Ranger, 25 Robert Franklin Way, South Cerney GL7 5UD

Proposal: Erection of two storey side and single storey rear extensions at 25 Robert Franklin Way, South Cerney GL7 5UD

Comments were expressed by the Committee as to the quality and clarity of the drawings pertaining to this application. The presentation of existing and proposed elevations were very clear and the applicant should be congratulated for his efforts.

NO OBJECTION

It was proposed by Cllr Webb and seconded by Cllr Kimberley that the Parish Council accepts the recommendations of the Planning Committee. The Parish Council was all in favour.

**12/01112/TCONR**

Applicant: Mr Dunn, Albertine, Upper Up, South Cerney GL7 5UT

Proposal: T.1 – Willow– reduce crown in height and spread by 50%, that is shorten branches by 5m. Finished height 6m and diameter spread 10m at Spring Cottage, Upper Up, South Cerney GL7 5UT

NO COMMENT REQUIRED

**12/01144/FUL**

Applicant: Mr & Mrs R. Fenton, Atkyns Manor, Church Lane, South Cerney GL7 5TT

Proposal: Conversion of rear garage wing to two storey annexe and minor amendments to approval 12/00122/FUL at Atkyns Manor, Church Lane, South Cerney GL7 5TT

NO COMMENT REQUIRED

**12/01349/LBC**

Applicant: Mr & Mrs R. Fenton, Atkyns Manor, Church Lane, South Cerney GL7 5TT

Proposal: Conversion of rear garage wing to two storey annexe and minor amendments to approval 12/00123/LBC at Atkyns Manor, Church Lane, South Cerney GL7 5TT

NO COMMENT REQUIRED

Cllr Stuart declared a prejudicial interest in the next application as he was acquainted with the applicants and left the room.

**12/00790/LBC**

Applicant: Mr & Mrs D. Kettle, Cornerstones Cottage, School Lane, South Cerney GL7 5TX

Proposal: Replacement windows and French doors on south elevation at Cornerstones Cottage, School Lane, South Cerney GL7 5TX

NO OBJECTION

It was proposed by Cllr Webb and seconded by Cllr Jay that the Parish Council accepts the recommendation of the Planning Committee. The Parish Council was in favour.

Cllr Stuart returned to the room.

**Planning applications granted by Cotswold District Council****10/03916/OUT CT.0006/5/G**

Outline application for residential development (up to 150 dwellings), including associated infrastructure, access details, landscaping and the creation of new areas of public open space, together with a community hall facility (Use Class D1) on land at former Aggregate Industries site, the Mallards, South Cerney

Conditions of note: 16. No phase, sub-phase or building within the development shall commence until an arboricultural statement (based on BS5837:2005) has been submitted to and approved in writing by the Local Planning Authority. The statement is to include tree protection details and a method statement describing how the trees will be protected during demolition, construction and post-development. The trees to be protected and included in the method statement are the woodland block, the hedge running along the boundary of Ham Lane with the proposed development, and the solitary oak tree at the south of the proposed development (as identified within Area 4 of the applicant's Vegetation Survey and Woodland Management Plan, dated 30th July 2010). Reason: To safeguard the retained trees in accordance with Cotswold District Local Plan Policy 45.

24. No construction works shall commence on site on the development hereby permitted until details of a safety scheme at the junction of Broadway Lane and The Spine Road (including the same measures implemented at the junction of the Spine Road and Station Road) has been submitted to and approved in writing by the Local Planning Authority. The approved scheme shall be completed before occupation of the first dwelling. Reason: To prevent detrimental highway safety impact from further use of a junction that is considered unsuitable to accommodate additional traffic without safety improvements, in accordance with PPS1 and Cotswold District Local Plan Policy 38.

25. No dwelling shall be occupied until the highway safety scheme at the junction of Broadway Lane and High Street shown on the applicant's PFA drawing no. H364/8 has been completed in accordance with the submitted details or in accordance with alternative details otherwise submitted to and agreed in writing by the Local Planning Authority. Reason: To prevent detrimental highway safety impact from further use of a junction that is considered unsuitable to accommodate additional traffic without safety improvements, in accordance with PPS1 and Cotswold District Local Plan Policy 38.

26. No dwelling shall be occupied until The Mallards has been upgraded to provide street lighting and pedestrian crossings across all existing accesses from it. The Mallards shall then be brought up to an adoptable standard within 24 months of the occupation of the first dwelling and maintained as such until adopted as public highway. Reason: To provide adequate access to the development, in accordance with PPS1 and Cotswold District Local Plan Policy 38.

27. No dwelling shall be occupied until a pedestrian/cycle/emergency vehicle access has been provided from the site to The Limes in accordance with details to be submitted, having regard to the phasing requirements of Condition 6, to and approved in writing by the Local Planning Authority. Reason: To provide adequate pedestrian, cycle and emergency vehicular access to the development, in accordance with PPS1 and Cotswold District Local Plan Policy 38.

29. No construction works shall commence on site on the development hereby permitted until details of a pedestrian crossing on Broadway Lane linking the site to the village's Primary School has been submitted to and approved in writing by the Local Planning Authority. The approved details shall be completed before occupation of the first dwelling. Reason: In the interests of highways safety, in accordance with PPS1 and Cotswold District Local Plan Policy 38.

35. Unless otherwise agreed in writing by the Local Planning Authority, the open space provision within the completed development shall comprise a minimum total area of 0.32ha of Children's Equipped Play Space and 0.64ha of Youth & Adult Play Space, and a minimum total area of 60% of landscaped public open space within the application site as a whole, all in accordance with the Design & Access Statement's parameters in respect of 'Green Infrastructure and Public Open Space' as approved under Condition 4, to be developed in accordance with the approved phasing plan and associated Reserved Matters. Reason: To ensure an appropriate provision and type of play space and open space within the development site, in accordance with PPS1 and Cotswold District Local Plan Policy 34.

The Clerk was asked to contact Scott Macauley-Lowe at Gloucestershire Highways to arrange a meeting with Parish Councillors, representatives from Ann Edwards School, the Play Group and Gloucestershire Constabulary.

There was additional discussion on the layout of the full application which was as yet unregistered although it was expected. When it was received the Clerk was asked to invite the developers Redrow to facilitate an open meeting for residents to make comment. Cllr Nicholas was happy to chair such a meeting.

**12/00292/FUL CT.2216/B**

Erection of single storey garage and single storey rear studio at 3 Station Road, South Cerney

**12/00293/LBC CT.2216/C**

Internal alterations, single storey garage and rear single storey studio at 3 Station Road, South Cerney

**12/00468/FUL CT.2648/4/S**

Change of use of the existing building to be used as a fishing tackle shop in conjunction with the existing fisheries on surrounding lakes at The Tackle Den, Lake 11, Spine Road East, South Cerney

**12/00489/FUL CT.3887/3/Z**

Erection of two storey side extension at 9 Field Close, South Cerney GL7 5XQ

**12/00988/FUL CT.1454/5/K**

Construction of an administration/letting office (alternative scheme) at Isis Lakes, Spine Road East, South Cerney

**Planning application refused by Cotswold District Council**

**12/00228/FUL CT.3091/C**

Change of use of part of field to garden at Sunnyside, Cerney Wick

The application site is agricultural land located on the western fringe of the village of Cerney Wick. The proposal involves a change of use of agricultural land to form additional residential garden. The encroachment of the residential curtilage, together with the inevitable domestic use and paraphernalia associated with that use, into otherwise undeveloped land, would harm the character and appearance of the landscape. It would also set a precedent whereby it would be difficult to resist further proposals for extensions of domestic curtilage into open countryside. The proposal is therefore contrary to guidance contained within PPS1 and PPS7, the Cotswold District Local Plan Policy 19, and Gloucestershire Structure Plan Second Review Policy NHE01.

Next **Committee meeting** will be on Monday May 7th at 9 pm in Committee Room, Village Hall (May Day Bank Holiday).

There being no further business Cllr Nicholas had closed the meeting at 9.35 pm.

**THE BIG LUNCH ARRANGEMENTS**

Cllr Jay reported that all the tables for the street party had been sold. If the weather is inclement the event will be moved into the marquee in Atkyns Manor.

**CORRESPONDENCE**

1. CPRE – Invitation to renew membership
2. Acknowledgement of grant received
  - (a) South Cerney Street Fair
  - (b) South Cerney Flower Show
  - (c) Cheltenham, Cirencester & Tewkesbury Citizens Advice Bureau
  - (d) DISC (Disabled Information and Support in the Cotswolds)
  - (e) Cotswold Volunteers
  - (f) Cirencester Housing for Young People (CHYP)
  - (g) Riding for the Disabled Group (Cerney Wick)
3. GPFA – Acknowledgement of membership renewal and an offer of a site visit if this would be of interest (emailed to PF&VM Committee members)
4. CDC – Core Strategy consultation programme (emailed to Parish Councillors)
5. CDC – 12/00962/FUL invitation to respond by 10th April to retrospective application for works on amended bank profiles at Lake 31 (emailed to Committee members)
6. Cllr Mrs Layton – copy of distribution of Youth Activity funding 2011-2012 from CDC (emailed to Parish Councillors)
7. James York Moore – Acknowledgement of payment for Lantern Project work
8. CDC – Application for Street Trading consent renewal. Respond by 11th April (emailed to Parish Councillors)  
The Clerk was asked to inform the Licensing Department at CDC that some traders were in breach of regulations in operating before the allowed time
9. GCC – Notification of temporary closure of part of public bridleway BSC51/3 from its junction with Station Road running generally north-east for approximately 100 metres and then north-west for approximately 160 metres (emailed to Parish Councillors)
10. Gloucestershire Highways – ‘Give Way’ road signs where Ewen road meets the Ashton Keynes road
11. Gloucestershire Highways – Personnel changes at South Cotswold division
12. Came & Company Parish Council Insurance – Claim requirements and consequences
13. Confirmation or otherwise of contributions by Watermark to local causes:
  - (a) R-Way
  - (b) Lake 12 Partnership
14. South Cerney Football Club – Covering letter for insurance company from Gordon Stratford; quotation to repair football club pavilion; 7 photographs of damage (emailed to Came & Company)  
The Clerk was asked to enquire from Came & Company if the Parish Council will lose its no claims bonus if no claim is made on its insurance
15. GAPTC – Training courses available: Getting to grips with community engagement; the development of chairmanship skills; Being a good councillor (nuts and bolts); CiLCA Mentoring Day (roles, law, community action, procedures, finance, planning); Clerks (the knowledge); Minute writing
16. Cotswold Volunteers – Annual Review 2011 (on circulation to all Parish Councillors)
17. CPRE – Gloucestershire Newsletter Spring 2012; diary of events 2012 (on circulation to all Parish Councillors)

18. Moore Stephens – Annual return required by 1st June 2012; notice and advertisement of the annual audit for the year ending 31st March 2012; a summary of rights
19. Denise & Bob Doggett – request for funds to launch a Neighbourhood Watch scheme in South Cerney (emailed to Committee)
20. Mrs Melanie Henshaw – Enquiry regarding opportunity to rent a property on the Mallards
21. Mrs Christine Thomas – Complaint about traffic congestion in Broadway Lane area (emailed to Committee)
22. Home Start – Newsletter “Scheme News” April 2012
23. Gloucestershire Highways – Meeting which discussed proposed intention to stop central reservation on A417 (emailed to Parish Councillors)
24. CDC – Notification of Temporary Road Closure application. RSVP by 26th April. (emailed to Parish Councillors)
25. CPRE – Magazine issue Spring 2012 Countryside Voice (on circulation)
26. Responses to quotation to cut back Holm Oak tree on the Piece:
  - (a) Paul Ponting Tree Surgery
  - (b) James Harris Contracting
  - (c) Philip Dickenson
27. Gloucestershire Highways – (Parish & Town Council News) Building on existing links with parish councils by refreshing the lengthsman volunteers scheme who act as a link between Gloucestershire Highways and the parish council by feedback on their area’s needs or concerns (emailed to Parish Councillors)  
The Clerk was to ask Scott Macauley-Lowe to meet with Parish Councillors to discuss the lengthsman project
28. Steve Shaw, National Co-ordinator of Local Works – Support for the empowerment of Parish and Town Councils by encouraging government to make regulations that will create a new legal right for Town and Parish Councils to be able to drive the actions and assistance government takes to create and protect thriving local communities (emailed to Parish Councillors)
29. J. P. Wyeth – Request for a bus shelter at Station Road/Clarks Hay junction  
The Clerk was asked to reply to Mr Wyeth stating that the siting of the shelter on Station Road, near to the entrance to the Lennards was adequate provision
30. Came & Company – Insurance renewal quotation (emailed to Committee members)
31. CDC (Helen Donnelly) – Lake 31 12/00962/FUL Amended plan for the proposed works/retention of works at Lake 31 (emailed to Committee members)

## **COUNCILLOR’S REPORTS**

Cllr Nicholas confirmed that a licence to install the defibrillator was awaited from the landlords concerned.

Cllr Mrs Tunbridge informed Parish Councillors that she had helped with inserting the S.106 article into Cerney News.

Cllr Webb reported that the support for the village name sign in Broadway Lane was damaged. The Clerk will inform Paul Swift at Gloucestershire Highways.

Cllr Webb enquired if there had been any feed back from Ms V. Hancock at Davey Franklin Jones regarding registering Parish Council recreation land with the Land Registry. The Clerk will enquire.

Cllr Kimberley reported that the mini bus at SCOEC had been removed and was no longer available.

Kathy Hector, the leader of South Cerney Brownies, had 30 trees available for planting on public land somewhere in the village.

Cllr Jay reported that he and his wife had picked up litter from the banks of the river in Bow Wow. Of interest was that someone had deposited ashes into the river near to the stile of the Old George car park.

Cllr Jay reported that he and his wife now worked on a voluntary part time basis as receptionists in the Gateway Centre for the Cotswold Water Park Trust explaining to visitors what is available in the Water Park.

Cllr Jay asked Parish Councillors to consider another venue for meetings of the Parish Council to enable residents to attend. He considered the present arrangement inconvenient for members of the public to be comfortably accommodated. It was proposed by Cllr Stuart and seconded by Cllr Jay that the Parish Council in May is held in the main hall. The Parish Council was all in favour.

Cllr Stuart reported on his activities during the preceding month. He asked that a notice is publicised in Cerney News that compost material left at the Upper Up site should not exceed in size that which could be fitted into a green CDC bin.

#### **ITEMS FOR CERNEY NEWS**

Notification that the Annual Parish Meeting of the Parish Council will take place at 7.30 pm on Wednesday 16th May in the Village Hall; material for the compost scheme at Upper Up; the forthcoming planning application for the Mallards; details of the new assistant youth leader; the date and time of the Village Hall Committee annual general meeting; the availability to inspect the annual accounts of the Parish Council.

There being no further business Cllr Stuart closed the meeting 10.45 pm.