

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL, SOUTH CERNEY ON WEDNESDAY 11TH JULY 2012

Present: Chairman M. Stuart
 Vice Chairman P. Nicholas
 Parish Councillor Mrs F. Chapman
 Mrs E. Chubb
 J. Harris
 P. Jay
 Mrs C. Tunbridge
 C. Wearing
 R. Webb
 Cllr Jenkins (CDC)
 Cllr Mrs Layton (CDC)
 Cllr Parsons (GCC)
 Emily Hallett (R-Way)
 Jasmin Tresadern (R-Way)

A member of the press attended.

The Chairman of the meeting, Cllr Stuart opened the meeting at 7.30 pm.

APOLOGIES

Cllr Kimberley had sent an apology as he was on holiday.

Cllr Mrs Land had sent an apology as she was recovering from a stay in hospital.

Cllr Bennett (CDC) had sent his apology for absence as he was representing Cotswold District Council at the University of Gloucestershire Enterprise Awards ceremony.

MINUTES OF THE MEETING HELD ON 13TH JUNE 2012

Page 2978: **APOLOGIES** Cllr Mrs J. Layton had made an apology for her absence which had not been recorded on the Draft Minutes. The record will be adjusted accordingly. It was proposed by Cllr Webb and seconded by Cllr Harris that the minutes after alteration were a true and accurate record. The remainder of the Parish Council was all in favour.

R-WAY REPORT

Cllr Wearing gave a report on the activities and plans of the R-Way group. He began by making an apology for missing a meeting on Monday 9th July due to family commitments. He continued that the group had trekked through the main arteries of the village on a litter pick but had found surprisingly little, presumably as the wet weather had washed most of it away. The group had a bowling evening greatly enjoyed by all who attended. Jai and Emily had worked on a strategy for the summer period concentrating on recruiting more new members and developing members of the existing group in decision making. Cllr Jay had called a management meeting at which it was decided that similar meetings should take place at 5 pm on the Monday of the week in which the Parish Council meets. Jasmin Tresadern had completed a 55 mile bike ride and was congratulated by Cllr Stuart on behalf of Parish Councillors.

MATTERS ARISING

There were no matters arising that were not dealt with through the Committees.

CLERK'S REPORT

On Friday 6th July I attended a branch meeting of the SLCC at Tetbury. There was a presentation on the variety of safety surfaces available for playgrounds given by Lee Crosse from Redlynch Leisure. Lee was very informative on the history of these surfaces and how they had developed recently. One particular surface which was composed of recycled rubber and laid as a wet pour was especially interesting. Immensely hard wearing, easy to lay, easy to drain and costs around £66 per square metre to instal. I have circulated an information pack, including a CD of the various products to members of the Playing Fields and Village Maintenance Committee.

Today, Wednesday 11th July I accompanied Cllr Stuart to the Planning Committee meeting at CDC, Trinity Road, Cirencester where the Reserved Matters of the Mallards planning application were discussed. The CDC Planning Committee voted in favour of the application. Cllr Stuart will give a report on these proceedings.

During June of the 17 available working days I averaged 3 hours 50 minutes per day which is just over 1 hour per week in excess of what my contract allows for at 18 hours per week. I remain content with the situation.

REPORT OF THE PLAYING FIELDS AND VILLAGE MAINTENANCE COMMITTEE HELD ON MONDAY 9TH JULY

Cllr Mrs Chapman, Cllr Mrs Chubb, Cllr Harris, Cllr Nicholas, Cllr Stuart and Cllr Mrs Tunbridge attended the meeting. Cllr Stuart opened the meeting at 7 pm.

Apology

The Committee accepted an apology made by Cllr Kimberley for his absence.

Matters Arising from previous Minutes

Community Wardens

Cllr Stuart had no further progress to report on this scheme although he was hopeful of developments in the near future.

Dangerous Trees in Bow Wow

Gloucestershire Highways were currently taking down a further three Poplar trees in Bow Wow. The authority had not taken advantage of a financial offer from the Parish Council as the amount in question was considered insignificant in relation to the overall cost.

INSPECTION REPORTS

Robert Franklin Way

Cllr Mrs Tunbridge reported on the condition of Robert Franklin Way play area. The ties of the safety matting at the 360 degree swing and at the slide had been repaired. The slide continues to show signs of rust at the bottom and needs attention. Cllr Mrs Chubb had inspected the play area on alternate weeks.

Upper Up

Cllr Stuart reported on the Upper Up play area. The cradle seats on the junior swing, replaced in October 2006, have splits in the rubber padding. The senior swing and slide have been repaired. The herbage on the cycle mounds has been cut recently and although there is a very wet section the drain is working. Due to the heavy rainfall being experienced extra grass cutting will probably be needed this season.

Cerney Wick

Cllr Mrs Chapman reported that there was moss on the base around the swing. The slide and activity area awaited refurbishment. Generally, hedge and tree trimming will be needed when legal to do so.

Grass Cutting

The Committee discussed the concern of the ground maintenance contractor Adrian Gibbs at the number of cuts needed to keep up the good appearance of the village. It was proposed by Cllr Harris and seconded by Cllr Mrs Chubb that the Committee agrees for as long as Mr Gibbs considered it necessary, cuts should be made every fortnight. The Committee was all in favour.

RECOMMENDATIONS TO THE FINANCE COMMITTEE

That the Finance Committee agrees with the recommendation that Adrian Gibbs carries out grass cutting every two weeks for as long as he considers it necessary. That the Finance Committee sanctions the payments to R.O.W. Berry for the quoted tasks he has carried out.

TASK LIST

Three dangerous Poplar trees downstream in Bow Wow have been removed. Cllr Jay confirmed that he had met with Mr Surnam, GCC Lighting department and agreed that the lamp post at Box Bush bridge is resited to a more appropriate location. That Gloucestershire Highways agreed to deal with the rust on the slide at Robert Franklin Way play area.

COUNCILLORS' REPORTS

Cllr Mrs Chapman reported that a tree had fallen down on the footpath behind the Cotswold Sailing Club pavilion (Lake 9), Cerney Wick. The Clerk will inform Mike Barton at GCC PROW.

Cllr Harris reported that there was an overgrowing hedge at 49 Box Bush Road. The Clerk will inform the owner and request that the hedge is cut back.

Cllr Stuart and Cllr Harris agreed that the run-up to the Cricket Club nets was in need of reinstatement. The Clerk was asked to write to Grant Stratford, Chairman of the Cricket Club to request that the task is given priority status.

Cllr Nicholas reported an alleged incident of fly tipping of garden waste at Upper Up composting site. Cllr Nicholas had provided the vehicle registration and confirmation of the name on the commercial vehicle at the Parish Council meeting on Wednesday. The Clerk will write to the firm and point out that the facility is intended for local residents domestic garden cuttings and not for industrial use.

Cllr Stuart reported further incidents of vandalism at the Football Club's pavilion at Upper Up. The Clerk will ask Tony Dix CDC (Safer Cotswolds) to expedite the loan of CCTV surveillance equipment. Cllr Stuart had emailed Parish Councillors and asked for volunteers to help research suitable equipment. He requested that Parish Councillors present their findings at next month's Parish Council meeting. In the meantime the Clerk will ask CIA, a local security firm, what reliable solution it might recommend.

Cllr Stuart had informed Mike Barton GCC PROW that the application forms to create a PROW on Ham Lane were still awaited. Mr Barton will be in contact with Cllr Stuart shortly.

It was proposed by Cllr Stuart and seconded by Cllr Mrs Chubb that the parish enters the Gloucestershire Playing Field and Playground of the Year competition at a cost of £5. The Committee was all in favour.

There being no further business Cllr Stuart had closed the meeting at 8.05 pm

REPORT OF THE FINANCE COMMITTEE HELD ON MONDAY 9TH JULY

Cllr Jay, Cllr Nicholas, Cllr Stuart and Cllr Webb attended the meeting. Cllr Jay opened the meeting at 8.30 pm.

Apology

Cllr Mrs Land apologised for her absence as she was recovering from a short stay in hospital.

Matters Arising from previous Minutes

Parish Council Deposit Funds

Cllr Jay apologised for the delay in making arrangements to open deposit accounts at Barclays and HSBC to spread the risk to Parish Council funds. Cllr Jay had an appointment with Barclays and opening an account was now in hand.

Spreadsheet Analysis

The third month of the spreadsheet showed expenditure in line with expectations. The Clerk was asked to move the payment for the refurbishment of the Upper Up car park from Playing Field Improvements (column N) to Village Plan Projects (column U-U) which will give a more realistic picture of that expenditure. VAT receipts had been obtained from 3G for the dongles purchased at Tesco who were unable to issue such. This reduces the bill by £1.67 per recharge. Village Plan projects, so far, have come in below budget.

Project Recommendations from the Playing Field and Village Maintenance Committee

The Playing Fields and Village Maintenance Committee recommended that the invoices presented by R.O.W. Berry should be paid and that Adrian Gibbs, ground maintenance contractor, cuts the grass every two weeks until he considers it propitious to do otherwise. The Finance Committee had unanimously accepted these proposals.

Payments Out

Petty Cash	Bus shelter cleansing (July)	£50.00
Petty Cash	Litter picking (July)	£100.00
M. McKee	BT telephone, internet access (June)	£31.59
M. McKee	Clerk's travel (June)	£61.10
M. McKee	Viking stationery supplies (envelopes & notepads)	£118.14
M. McKee	SLCC Branch meeting fee	£5.00
Moore Stephens	Annual audit fee	£480.00
GPFA	Entry fee for Playing Field Competitions	£5.00
R.O.W. Berry	Play area maintenance (as quoted)	£355.00
R.O.W. Berry	Repair to swing at Upper Up (urgent maintenance)	£45.00
Adrian Gibbs	Ground maintenance (June)	£1,423.20
Kelvin Wearing	Composting labour for (June)	£96.00
Cotswold Canal Trust	Membership renewa	£10.00
South Cerney Village Hall	Village Hall running costs subsidy	£1,705.00
Julia Cunningham	South Cerney Youth Group (June)	£112.00
Mrs E. M. Hallett	3 weeks @ 8 hours per week @ £13.26ph	£318.24
		<u>£4,915.27</u>

Cllr Webb had inspected the invoices and agreed the Clerk's expenses for June.

It was proposed by Cllr Jay and seconded by Cllr Webb that the Committee recommends the above payments are made by the Parish Council. The Committee was all in favour.

At the Parish Council meeting Cllr Jay proposed and Cllr Harris seconded that the Parish Council accepts the deliberations of the Finance Committee and make the above payments.

The Parish Council was all in favour.

Cllr Jay praised Roger Scott of the Village Hall Committee for driving down the insurance costs. The present arrangement will last for three years.

Composting costs

Cllr Webb was concerned at the deficit being incurred through the composting scheme. Cllr Jay explained that the credits from GCC were increasing and overall the project must be considered in the long term. It would take some time to recover the set-up costs but he was confident that the debits would eventually reduce.

Correspondence

Moore Stephens (Auditors) had approved the Parish Council's accounts for the year April 2011 to March 2012. There were two observations: 1. a number had been repeated erroneously and subsequently corrected; 2. it was necessary that the Parish Council create an asset register. Cllr Nicholas proposed that the register comprises a list of land in the Parish, owned by the Parish Council: 1. Playing fields at upper Up; 2. Pocket Park at Jubilee Gardens; 3. Two areas of land at the Limes (a) frontage to Station Road; (b) small area within the development; 4. The Piece on Station Road and 5. Play area at Robert Franklin Way. The Committee was in full agreement.

The Village Hall was not a Parish Council asset as it was held on trust on behalf of the Trustees of the Village Hall.

There being no further business Cllr Jay had closed the meeting at 9.03 pm.

REPORT OF THE PLANNING COMMITTEE HELD ON MONDAY 9TH JULY

Cllr Mrs Chapman, Cllr Jay, Cllr Nicholas, Cllr Stuart and Cllr Webb attended the meeting. Cllr Nicholas opened the meeting at 9.05 pm.

Matter Arising

12/01556 REM

Scott Macaulay-Lowe (Gloucestershire Highways) had requested confirmation of the Parish Council's preference regarding Condition 25 (Broadway Lane/High Street Junction). If the option to move the War Memorial was not available then the Parish Council favours the second option to move the carriageway (High Street) northwards. Also to provide additional footway improvements south onto Broadway Lane at the western edge of the junction.

The Clerk was instructed to copy the email exchange between the Parish Council and Gloucestershire Highways to Cllr Parsons (GCC) and the three District Councillors on the options available. Cllr Parsons will engage with Scott Macaulay-Lowe over the plans to see if it would be possible to have the scheme which included the movement of the War Memorial to the west to create a T-junction at Broadway Lane/High Street.

Cllr Stuart read the report he had made to the Planning Committee at CDC earlier today: There is no such thing as a perfect plan. In situations such as this, where a major development is proposed all a community can hope for and work towards is that the end result is a really suitable addition to what already exists.

South Cerney with Cerney Wick Parish Council has worked with the officers of CDC and with the developers Redrow to ensure that our community gets as good an addition as possible while the developer has a scheme that is workable and profitable. We feel that all parties have worked well to prepare the plans which are being considered here today.

For our part, Parish Council held a Public Meeting which was well attended and individual members have also spoken with numerous people in the village to obtain a balanced a view as to what the majority want.

We used their suggestions in our requests to Redrow including the repositioning of the new Community Hall for Youth and Sport to be where it is now shown on the plans. We firmly believe that the new location being some distance away from The Limes and Willow Grove is the best possible, still being within walking distance from every part of the village yet far enough from the existing dwellings. We hope that the original objectors realise that we have taken their concerns into consideration.

For their part, the Redrow design team, until recently led by Trevor Wright, has taken on board our original request that they pull out every stop to plan and build one of the best schemes they have ever done. They have sought our views on many aspects of the general and indeed detailed planning points and we know they have also liaised with Mike Napper. In fact this has been an excellent example of how the planning of a development can involve a wide spectrum of the community, the local authority and the developer.

The plans of the dwellings and the layout of the development seem to us to be as near to perfect as we can hope to achieve and that the resulting addition to our village will enhance it rather than detract from what we have. We recommend and request that this committee grant approval for these plans.

Thank you.

After a lengthy discussion by members of the CDC Planning Committee a vote to permit the Reserved Matters was taken. By a unanimous show of hands the Committee voted to permit the application.

Planning applications received by Cotswold District Council

12/01556/REM (NEW DETAILS)

Applicant: Redrow Homes Limited, Redrow House, West Point, Great Park Road, Bradley Stoke, Bristol BS32 4QG

Proposal: Reserved Matters application for the erection of 140 dwellings and associated works, garaging/parking, including details of siting, design and external appearance of the buildings and landscaping of the site pursuant to Outline permission (ref. 10/03916/OUT) at land at former Aggregate Industries Site, The Mallards, South Cerney GL7 5TQ (R)

NO OBJECTION subject to Parish Council ratification

Cllr Stuart had attended the Planning Committee at CDC on Wednesday 11th July. Cllr Nicholas had requested that Cllr Stuart referred to the help and cooperation given by Trevor Wright former Design Director at Redrow Homes Ltd during the preparation of the Reserved Matters application.

12/02138/FUL (NEW DETAILS)

Applicant: Cotswold District Council, Main Council Offices, Trinity Road, Cirencester GL7 1PX

Proposal: Use of land as a temporary vehicle depot for Cotswold District Council's residual waste, organics recycling and street cleaning vehicles including vehicle and staff parking, crew welfare facilities, fuel storage facility at T. Barry Haulage, Broadway Trading Estate, Broadway Lane, South Cerney GL7 5UJ (R)

NO OBJECTION

12/02532/FUL

Applicant: Watermark Fisheries, Isis Lakes, The Spine Road, South Cerney GL7 5TL
 Proposal: Construction of a boathouse for use with existing fishery (extension of time period for implementation of permission 09/01111/FUL) at Horseshoe Lake, Wildmoorway Lane, South Cerney GL7 5UZ
 NO OBJECTION

12/02582/FUL

Applicant: Mrs Sarah Forbes, Thrift Cottage, High Street, South Cerney GL7 5UG
 Proposal: Replacement summer house on larger footprint at Thrift Cottage, High Street, South Cerney GL7 5UG
 NO OBJECTION

Cllr Nicholas declared an interest in this application as he was a close neighbour of the applicant.

12/02643/FUL

Applicant: Mr & Mrs Ducker, 31 High Street, South Cerney GL7 5UR
 Proposal: Formation of vehicular access at 31 High Street, South Cerney GL7 5UR
 If the preferred junction improvement, in conjunction with the development of the Mallards, is carried out at Broadway Lane/High Street this could significantly impinge on this proposal. The Clerk will notify CDC.
 NO OBJECTION

12/02716/FUL

Applicant: Mr Adrian Snow, The Dormer House, Clark's Hay, South Cerney GL7 5UA
 Proposal: Additional vehicular entry at the Dormer House, Clarks Hay, South Cerney GL7 5UA
 The Committee considers that this application will significantly change the street scene, preclude parking at a very busy part of the village and will be extremely disruptive. Part of a well established Cotswold stone wall will have to be removed if this plan prevails.
 OBJECTION

12/02730/FUL

Applicant: Cherry Lakes Ltd, Cherry Lake House, Wildmoorway Lane, South Cerney GL7 5UZ
 Proposal: Erection of four fishing cabins at Cherry Lake House, Wildmoorway Lane, South Cerney GL7 5UZ
 NO OBJECTION

It was proposed by Cllr Webb and seconded by Cllr Mrs Chubb that the Parish Council accepts the deliberations of its Planning Committee. The Parish Council was all in favour.

Planning applications granted by Cotswold District Council**12/02183/LBC CT.7847/G**

Amendment to 12/00790/LBC (widening of window) at Cornerstones Cottage, School Lane, South Cerney

12/02201/FUL CT.4233/L

The erection of a maximum of 21 gardener's sheds on allotment space at Upper Up Playing Fields, South Cerney

12/02388/FUL CT.5804/B

Installation of sports floodlighting on 4 x 8m high columns to new Astro-Turf sports pitch (on obsolete tennis courts) at Officers Mess, Building 7, Duke of Gloucester Barracks, Cricklade Road

Condition of note: 3 The floodlighting hereby approved shall be switched off between 22:00 hrs to 07:00 hrs, every day of the week. Reason: To safeguard the appearance of the area and the amenities of neighbouring dwellings in accordance with Cotswold District Local Plan Policy 5 and the National Planning Policy Framework.

12/02714/TCONR

This application type was for information purposes only and was not open to consultation. No initial alert would have been sent. Three Willow trees – re-pollard these trees down to old pruning points – 4 metres in height at School Lane, South Cerney GL7 5TZ

Correspondence

6. CDC – 12/00138/FUL CT.2977/R Invitation to attend Planning Committee at CDC Offices, Trinity Road on 11th July (emailed to Committee members)
7. CDC – 12/01556/FUL CT.0005/5/P Invitation to attend Planning Committee at CDC Offices, Trinity Road on 11th July (emailed to Committee members)
Cllr Stuart volunteered to attend
8. CDC – 12/02138/FUL CT.2475/2/G Invitation to attend Planning Committee at CDC Offices, Trinity Road on 11th July (emailed to Committee members)
13. Gloucestershire Highways – Request for confirmation of Condition 25 (S.106 Mallards) Broadway Lane/High Street junction layout

There being no further business Cllr Nicholas had closed the meeting at 9.25 pm

CORRESPONDENCE

1. R-Way Management Plan – Action plan prepared by Cllr Jay (discussed at the Parish Council meeting on 13th June)
2. The Cotswold Water Park Parish Panel – Invitation to attend Cotswold Water Park Parish Panel on Thursday 12th July at 7 pm; Agenda for introduction of Parish Panel (emailed to Parish Councillors)
Cllr Nicholas volunteered to attend. After a discussion the Parish Council mandated Cllr Nicholas to vote for those standing for selection from Somerford Keynes and Ashton Keynes Parish Councils.
3. GPFA – Invitation to enter Gloucestershire Playing Field and Playground of the Year Competition 2012; Application to nominate a GPFA Volunteer of the Year Award 2012 (emailed to Committee members)
4. Moore Stephens (External Auditors) – Report on Annual return for the year ended 31st March 2012 (emailed to Parish Councillors)
5. CPRE – Invitation to attend AGM on Wednesday 11th July; Agenda; Annual Report and Statement of Accounts
6. CDC – 12/00138/FUL CT.2977/R Invitation to attend Planning Committee at CDC Offices, Trinity Road on 11th July (emailed to Committee members)
7. CDC – 12/01556/FUL CT.0005/5/P Invitation to attend Planning Committee at CDC Offices, Trinity Road on 11th July (emailed to Committee members)

8. CDC – 12/02138/FUL CT.2475/2/G Invitation to attend Planning Committee at CDC Offices, Trinity Road on 11th July (emailed to Committee members)
9. Gloucestershire Highways – Notice of temporary closure of Bow Wow (emailed to Parish and District Council councillors)
10. Adrian Gibbs – Update on maintenance schedule
11. South Cerney Village Hall – Request for running costs subsidy; Receipts and payments account for period 1st March 2011 to 29th February 2012 (emailed to Committee members)
12. GPFA – Nominations requested for Honourable Company of Gloucestershire award for a grant to help meet 13-19 year olds training and equipment sports costs (emailed to Committee members)
13. Gloucestershire Highways – Confirmation of Condition 25 (S.106 Mallards) Broadway Lane/High Street junction layout
14. Clerks & Councils Direct – July 2012 Issue 82 (on circulation)
15. CDC – Notification of request of a temporary road closure on Monday 27th May 2013 for the South Cerney Street Fair and Duck Race (response required by Friday 20th July) The Parish Council was positively in favour of this scheme.
16. Cirencester Town Council – Invitation to attend a Summer Networking Event on Wednesday 1st August at Bingham Gallery, Dyer Street, Cirencester RSVP (emailed to all Parish Councillors)
The Clerk will inform Andrew Tubb, Chief Executive Officer at Cirencester Town Council that Cllr Harris, Cllr Jay, Cllr Nicholas and Cllr Stuart all volunteered to attend

COUNCILLORS' REPORTS

Cllr Parsons (GCC) requested that the Clerk passes copies of the email correspondence with Gloucestershire Highways regarding proposed plans for the alterations being considered for the junction of High Street and Broadway Lane.

Cllr Harris reported that he had tidied up the tree stump on the Piece.

Cllr Harris reported that the phone box had been further vandalised and asked the Clerk if he could contact BT to find out if the service was being used and if not could the structure and equipment be taken away. The Parish Council had no objection. The Clerk will research the regulations and inform Cllr Harris.

Cllr Harris reported that a hedge belonging to Mr Geoffrey C. Franklin in Bow Wow was overgrowing. The Clerk will write to Mr Franklin and request that he cuts it back.

Cllr Harris reported that the PROW footpath in Siddington Parish from the rear of the sewerage works to Keynes Park is impassable as it is permanently in a state of flood. Cllr Stuart will speak with Mike Barton about the problem when he meets up with him.

Cllr Jay reported that he had nearly finished consulting with all the sports clubs in the parish who may be interested in using the facilities of the new Community Hall.

Cllr Jay reported that he had attended a meeting on Youth Provision at CDC on Tuesday 10th July.

Cllr Stuart reported that there had been two cases of vandalism at the Football Club pavilion in the last week.

Cllr Stuart had a request from Gordon Stratford, Chairman of the Football Club that a stretch of ground to the north of the football pitches, alongside the hedge, be converted to extend the training facilities. The Parish Council had no objection.

Cllr Stuart had been approached by a resident who asked him if the Parish Council would consider installing a concrete ping pong table at Upper Up. Cllr Jay stated that if the scheme was put forward to the Precept plan it would be favourably considered.

There being no further business Cllr Stuart closed the meeting at 9.30 pm.