

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL, SOUTH CERNEY ON WEDNESDAY 13TH MARCH 2013

Present: Chairman M. Stuart
 Vice Chairman P. Nicholas
 Parish Councillor Mrs F. Chapman
 Mrs E. Chubb
 J. Harris
 P. Jay
 J. Kimberley
 Mrs D. Land
 Mrs C. Tunbridge
 R. Webb
 C. Wearing
 Emily Hallett (R-Way)
 Jasmine Tresadern (R-Way)

The Chairman Cllr Stuart opened the meeting at 7.30 pm.

APOLOGIES

Cllr Bennett (CDC) apologised for his absence as rescheduling of another meeting, meant that he was unable to attend the Parish Council. Cllr Mrs Layton (CDC) apologised as a family commitment took precedence. Cllr Parsons (GCC) apologised for his absence as he was attending another meeting.

MINUTES OF THE MEETING HELD ON 13TH FEBRUARY 2013

It was proposed by Cllr Webb and seconded by Cllr Mrs Tunbridge that the minutes were a true and accurate record. Cllr Harris and Cllr Mrs Land abstained as they were not present at the meeting. All other members of the Parish Council were all in favour.

R-WAY REPORT

Cllr Wearing reported that Jasmine Tresadern and himself continued to attend the youth training course in Gloucester on Tuesday nights. Currently the course was on Module 3 which involved the principles of youth work. One task set was to deliver a session on communication. R-Way was planning sessions in South Cerney up to and including the Easter period. In appreciation of the free use of the Scout building in Berkeley Close, members of R-Way had organised a rubbish collection in the surrounding area and managed to fill 9 black bags with rubbish. Emily Hallett reported that various grants had been applied for which she hoped would be successful. There was an Easter Egg Hunt planned for Easter Monday on the Upper Up playing fields. R-Way was being used by GRCC as a case study on how to manage youth involvement in communities.

MATTERS ARISING

Bowls Club

Cllr Jay drew attention to a letter received from the Bowls Club thanking the Parish Council for its generous gift of 100 metres of 2 inch flat hose to replace the damaged hose which had been used to relieve the flooding in late December.

Flat stone for use as a seat on Upper Up playing field

Cllr Harris informed the Parish Council that he would provide the stone for £125. The Clerk will add this quotation to the Playing Fields and Village Maintenance Committee's agenda for its April meeting.

CLERK'S REPORT

On Friday 22nd February I attended a meeting with Cllr Harris, Cllr Nicholas, Cllr Stuart at the spillway on the old railway line near to Robert Franklin Way play area. Liz Kirkham and Jenny Allport were also there and represented Gloucestershire Highways (GH). Alterations to the spillway were discussed and a compromise reached so that GH could use the public bridleway to access necessary work on Crane bridge further along the old railway line.

On Tuesday 5th March I met up with Darren Hawthorn of Playground Supplies to discuss the replacement parts for the horizontal swing. Cllr Harris and Bob Berry were also there. It was agreed that Darren would take the insert of the tyre back but was unwilling to take the 4 chains. Although some 25 cms shorter than the original he insisted that they would suffice. So that there could be no doubt it was agreed, as an exercise, to fix the new chains to the tyre to ascertain how far off the ground the new chains took the tyre. It was also agreed that if it was in excess of 60 cms then Playground Supplies would recover the chains and if that was the case then Playground Supplies would be invoiced for the work involved in the proving exercise. If the height of the tyre from the ground was acceptable then the Parish Council would be responsible. Darren agreed to accept photographs as proof.

After some discussion the Parish Council agreed that R.O.W. Berry is requested to install the new chains and tyre to discover how much clearance will be available. The chains and tyre will then be removed before any further action is taken.

On Wednesday 6th March I attended the defibrillator presentation in the Village Hall. Many Parish Councillors were also there in the company of about 50 others. Volunteers to carry out defibrillator inspections once a week and those residents will be contacted, with Parish Council permission, at a later date.

During February of the 20 available working days I averaged 4 hours per day which is 2 hours a week over my current contract of 18 hours per week.

REPORT OF THE MEETING OF THE PLAYING FIELDS AND VILLAGE MAINTENANCE COMMITTEE HELD ON MONDAY 11TH MARCH 2013

Cllr Mrs Chapman, Cllr Mrs Chubb, Cllr Harris, Cllr Kimberley, Cllr Nicholas, Cllr Stuart and Cllr Mrs Tunbridge attended the meeting. Cllr Stuart had opened the meeting at 7 pm.

Matters Arising from previous Minutes

Adoption of Ham Lane (Page 3074)

The Clerk informed Andrew Houldley at GCC PROW and requested that he expedites the adoption of Ham Lane as a public right of way.

Station Road Carriageway (Pages 3075)

Reinstatement was still awaited. Cllr Mrs Chubb observed several Gloucestershire Highway vehicles in the vicinity recently and hopes that this augurs action.

Cricket Club debris removal (Page 3075)

Cllr Stuart in conjunction with the Clerk will compose a letter to the Chairman of the Cricket Club requesting that the decaying grass and run up to the cricket nets is tidied up.

Parking Restrictions on The Piece (Page 3075)

Cllr Harris declared a prejudicial interest as an interested contractor and left the room.

The Committee accepted a price from Cllr Harris of £85 to install some large flat stones on the Piece to prevent its abuse by vehicles parking there. The Committee recommended that payment for this work is sanctioned by the Finance Committee.

Cllr Harris returned to the room.

Illegal Parking on the grass verge at the junction of Clarks Hay and Station Road

The Clerk was asked to write to the occupants of Ryedale at the junction of Clarks Hay and Station Road to request that they refrain from parking on the grass verge adjacent to their property.

Moles and rabbits infestation (Page 3075)

Terminator Pest Control had inspected the damage and recommended that no action be taken at this moment.

Willow Tree at junction of Meadow Way and Clarks Hay (Page 3075)

Cllr Stuart had been advised that the Property Services at Gloucestershire County Council may be responsible for the said tree. If Cllr Parsons (GCC) attends the next Parish Council meeting he will enquire from him.

As Cllr Parsons would not be attending the meeting the Clerk was asked to enquire from him if Gloucestershire County Council Property Services was responsible for the maintenance of the Willow tree.

Horizontal Swing at Robert Franklin Way play area (Page 3075)

The replacement parts delivered were not like for like. The four (4) chains were 250 mm or 10 inches shorter and the circular insert for the tyre was too large. Darren Hawthorn, a representative from the suppliers, visited the site and agreed that the insert was impossible for insertion on site but verbally agreed that the new chains should be used, as an exercise, to see if they were acceptable. In the event that they were not, he agreed that the cost of the exercise would be born by the suppliers. This agreement was subsequently revoked by Gerald Hawthorn (Managing Director of Playground Supplies Ltd). Cllr Harris suggested that additional links could be added locally to lengthen the chains but Cllr Kimberley argued that this action was not a solution as locally sourced proper length chains would suffice and the Parish Council should consider returning the shorter chains to the supplier. It was agreed that the Parish Council debate the matter at its meeting on Wednesday.

The Parish Council agreed that R.O.W. Berry is contracted to erect the tyre on the 4 chains supplied by Playground Supplies Ltd, members of the Playing Fields and Village Maintenance Committee will inspect and decide whether or not the installation is acceptable.

Public Seat at Kingfisher Place (Page 3076)

Comments regarding the installation of a public seat at Kingfisher Place had been invited from residents through an item in Cerney News. There had been no response. Consequently, the Committee agreed to recommend to the Finance Committee that it sanctions the installation of a seat to commemorate the Queen's Coronation.

The Parish Council agreed to invite R.O.W. Berry to quote for installing a concrete base with room for a litter bin and erecting the bench. The Clerk will enquire from Gladston how much a black Phoenix bench seat with plaque would cost and from CDC, the price of a litter bin.

Bridge damage on Ashton Keynes to Cirencester road (Page 3076)

Cllr Stuart reported that after an inspection by Gloucestershire Highways, serious damage was discovered to the underside of the bridge which drains from the sewerage works at Shorcote. He understands that Wiltshire Council and Gloucestershire County Council will share the cost of the repair.

Professional Tree Survey (Page 3076)

The Clerk had contacted Arbor Tree Care for a price to survey fourteen trees (14) made up of nine (9) Lime trees, four (4) Beech and one (1) Horse Chestnut. The Committee accepted the quotation of £150 and recommend that the Finance Committee agrees.

Upper Up car park entrance alterations (Page 3054/3076)

Cllr Harris declared a prejudicial interest as an interested contractor and left the room.

After some discussion the Committee accepted a price from Cllr Harris of £365 to construct two short sections of fencing at the entrance to the car park in order to restrict the width of the access and thus slow traffic. The two (2) 1.75 m long sections of 1.2 m high (top rail height) fence are to be of three (3) 88 mm x 37 mm rails onto 175 mm x 175 mm 2.1 m posts (planed and capped) with the post tops being 150 mm above the top rail. The rails are to extend beyond the posts by some 100–150 mm at each end and should match the spacing of the rails on the adjacent post and rail fencing. The rails are to be on the road side of the posts and should be left with no sharp cut edges at the ends. The posts should be concreted in with a weak mix. The locations of the posts have been marked with blue spray paint. The Contractor must be aware of the absolute necessity of using an underground service locator before starting work as it is suspected that high voltage cables are buried in the vicinity.

The Committee recommended that payment for this work is sanctioned by the Finance Committee.

Cllr Harris returned to the room.

Request to use Upper Up play area (Page 3076)

Mrs Becky Edlington had come to an agreement with South Cerney Football Club to use the pitch for a social event.

INSPECTION REPORTS

Upper Up

Cllr Stuart reported that the play area had not been used very much due to adverse weather conditions. The Cricket Club had made an effort to clear some of the débris.

Robert Franklin Way

Cllr Mrs Chubb and Cllr Mrs Tunbridge had carried out the weekly inspections at Robert Franklin Way play area. The horizontal swing was still out of action. Gloucestershire Highways had erected a compound to store its equipment for work on Crane bridge.

Cerney Wick

Cllr Mrs Chapman reported that the base of the swing was covered in moss and the chains were rusting badly. The slide and activity were awaiting refurbishment. The hole near the entrance has been filled with gravel. The tidying up of the area has commenced although the rubbish (hedge cuttings) needs to be moved.

TREE REPORT

Cllr Harris had carried out the inspection on Saturday 2nd March and his report had been circulated to all members of the Playing Field and Village Maintenance Committee.

Cllr Harris declared a prejudicial interest as an interested contractor and left the room.

Resulting from this report various actions had been deemed necessary and the Clerk had asked seven (7) contractors to quote for the work. Two had replied. The Committee accepted a price from Cllr Harris of £192 to undertake the work detailed in the tree report as it was the cheaper.

The Committee recommended that payment for this work is sanctioned by the Finance Committee.

Cllr Harris returned to the room.

RECOMMENDATIONS OF CONTRACTS TO THE FINANCE COMMITTEE

1. Flat stones to obstruct parking on The Piece – £85.00
2. Authority to install a commemorative Coronation seat with litter bin alongside at Kingfisher Place
3. A professional tree survey by Arbor Tree Care – £150.00
4. Upper Up car park entrance work – £365.00
5. Work as detailed in the Tree Work as detailed in the Tree Report by Cllr Harris – £192.00

ITEMS ON TASK LIST RELEVANT TO THE COMMITTEE

The Clerk was asked to inform Mike Barton of the effluent on the PROW through the reed beds to the rear of the sewerage works at Shorncote.

The Clerk will ask Mike Barton GCC PROW officer to investigate the use of the bridleway by vehicles alongside Spring Lake between Kingfisher Place and Spine Road. Cllr Kimberley has reported that some Watermark residents continue to use the bridleway as a rear entrance to their holiday homes. The Clerk will ask Mike Barton to take action to prevent this behaviour.

COUNCILLORS' REPORTS

Cllr Mrs Tunbridge reported that in her estimation the children playing on the old railway line with their bicycles were not causing any serious problem. One resident who had been haranguing the youths and taken a photograph of them at their activities as it was suspected that they were causing an annoyance to badgers had been reported to PCSO Michael Owen. Cllr Stuart had informed the children that it would be in order if they were to modify part of the facility at Upper Up to suit.

Cllr Mrs Tunbridge did not consider that the work carried out by Gloucestershire Highways outside Liddell House was necessary.

Cllr Mrs Chapman was concerned that the hedge on the corner, outside Manor Farmhouse in Cerney Wick, was overgrowing the carriage and causing inconvenience to users of the highway. The Clerk will inform Gloucestershire Highways.

Cllr Harris reported that sand bags left in the ginnell between Box Bush and Robert Franklin Way were breaking up and if left the sand would spread untidily. He volunteered to remove the bags.

Cllr Harris reported that five 600 mm pipes had been installed in the spill way on the old railway line near to Robert Franklin Way play area.

Cllr Harris has access to a large stone which could be used as a seat beneath the Sycamore tree on Upper Up playing fields. He will decide on a price.

Cllr Harris informed Cllr Mrs Chubb that there was a heavily ivy laden Hawthorn tree on the Mill Race side of Bow Wow in her mother's field which was in danger of falling into the river. Cllr Harris asked if Cllr Mrs Chubb would make arrangements for its clearance.

Cllr Kimberley reported that a limb of a tree had fallen at the entrance to Beverstone Road in Gypsy Lane. The Clerk will inform Mike Barton at Gloucestershire County Council PROW.

Cllr Kimberley complained at the amount of plastic and other rubbish accumulating in the vicinity of the brick works in Broadway Lane.

Cllr Nicholas noted that the surface of BSC1 from Lock Cottage to near Bull Rush bridge was impassable. Cllr Stuart informed him that work was starting shortly to resolve the problem and it should be finished by next week. Cllr Harris reported that a mini digger was sighted on the canal tow path in readiness for the work.

Cllr Stuart reported that with the help of Cllr Jay and Raymond Fenton two maps had been developed. One marked the position of water courses, drains and other infrastructure and the other marked the areas affected by flooding and backed up drains which will supplement the report on the flooding and drainage of the village.

CORRESPONDENCE

1. Arbortree Care – Confirmation to undertake tree inspection
4. GCC (Jenny Allport Senior Technician – Structures): Copy letter to Cllr Parsons (GCC) including design drawings, risk assessment and method statement for the temporary works on the PROW at Robert Franklin Way
8. GPFA – Membership renewal
14. Gloucestershire County Council PROW – Notification of temporary closure of public bridleway BSC51/3 (old railway line from Robert Franklin Way play area to Crane bridge approximately)
19. Cllr J. Harris – Tree Report 2013 (emailed to Playing Fields and Village Maintenance Committee)
20. Quotation for tree work detailed in the Parish Council Tree Report 2013
 - (a) James Harris Contracting
 - (b) R.O.W. Berry (verbal)
22. Playground Supplies Ltd – Supply of replacement parts for the horizontal swing (emailed to members of the Playing Field and Village Maintenance Committee)
23. Upper Up car park maintenance work
 - (a) James Harris Contracting
 - (b) A.W. Services
 - (c) R. O. W. Berry
25. Patricia Faulkner – Condition of street footpaths (emailed to Parish Councillors)

There being no further business Cllr Stuart had closed the meeting at 8.35 pm.

REPORT OF THE MEETING OF THE FINANCE COMMITTEE HELD ON MONDAY 11TH MARCH 2013

Cllr Jay, Cllr Mrs Lane, Cllr Nicholas, Cllr Stuart and Cllr Webb attended the meeting. Cllr Jay had opened the meeting at 8.35 pm.

Spreadsheet Analysis

The penultimate spreadsheet showed expenditure on target.

Payments In

South Cerney Village Hall	Repayment of grant for boiler installation	£1,832.00
South Cerney Football Club	Water charges for 20-11-12 to 3-3-13	<u>£10.81</u>
		£1,842.81

Payments Outstanding

South Cerney Cricket Club	Water charges for 20-11-12 to 3-3-13	£10.82
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Payments Out

Petty Cash	Bus shelter cleansing (March)	£50.00
Petty Cash	Litter picking (March)	£100.00
M. McKee	BT telephone, internet access (February)	£30.56

M. McKee	O ² contract (February)	£11.81
M. McKee	Clerk's travel (February)	£59.15
M. McKee	Reimbursement for flat hose purchase	£120.00
M. McKee	Clerk's office allowance	£600.00
GAPTC	Annual subscription	£676.77
Milton Architects	Architectural consultation	£1,001.34
Alexander Design	Architectural consultation	£600.00
White Design Associates Ltd	Community Hall Architect interviews	£500.00
Quattro Design Architects	Architectural consultation	£600.00
GPFA	Membership renewal	£50.00
Kelvin Wearing	Work on compost (February)	£96.00
Kelvin Wearing	Transport for youth training (February)	£67.50
Emily Hallett	3 weeks youth work (February)	£318.24
Julia Cunningham	Youth work (February)	£72.00
PATA Payroll Services	Setup, February/March returns	£19.50
Thames Water Utilities	Water supply to Upper Up playing field	£21.63
South Cerney Newsletter Account	Grant for production of Village Directory	<u>£150.00</u>
	Sub total:	£5,144.50

Cllr Webb had inspected the invoices and agreed the Clerk's expenses for February.

Tree planting scheme reimbursement

James Harris	Mrs C. D. M. Tipper	<u>£140.00</u>
		£5,284.50

It was proposed by Cllr Jay and seconded by Cllr Webb that the Parish Council makes the above payments. The Parish Council was all in favour.

Cllr Harris declared a prejudicial interest in the next payment as payee and left the room.

James Harris Contracting	Tree work at Robert Franklin Way play area	<u>£85.00</u>
	Total:	£5,369.50

It was proposed by Cllr Stuart and seconded by Cllr Kimberley that the Parish Council makes this payment. The Parish Council was all in favour.

Cllr Harris returned to the room.

S.137 Donations

DISC (Disability Information & Support in the Cotswolds)	£200.00
Riding for the Disabled	£200.00
South Cerney Flower Show	£50.00
South Cerney United Church	£300.00
Cirencester Housing for Young People (CHYP)	£250.00
Citizens Advice Bureau	£250.00
Cotswold Volunteers	<u>£250.00</u>
	£1,500.00

It was proposed by Cllr Jay and seconded by Cllr Webb that the Parish Council makes the above payments. The Parish Council was all in favour.

Village Plan Projects (2013-2014)

South Cerney Football Club (Adult)	£355.00
South Cerney Football Club (Youth)	£770.00
United Church (boiler replacement)	£300.00
All Hallows (handrail at entrance to church)	£500.00
Brownies (60th anniversary)	£240.00
Cotswold Water Park Trust (notice board with PC sponsorship acknowledgement)	£750.00
Neighbourhood Watch	<u>£100.00</u>

Sub Total: £3,015.00

Parish Neighbours	
(to arrange for the invoice[s] to be addressed to the Parish Council)	£725.00
Street Fair	
(to arrange for the marquee company to invoice the Parish Council)	£2,000.00
Cycle Race	
(to arrange with Ian Nelson/Street Fair)	£400.00
Cerney Wick Committee	
(part of £9,000.00 total over 3 years)	<u>£2,000.00</u>
	Total: £8,140.00

Correspondence

1. Arbortree Care – Confirmation to undertake tree inspection
2. HMRC – RTI (Real Time Information) instructions
6. Citizens Advice Bureau – Grant request (to list)
7. South Cerney Bowls Club
 - (a) Replacement hoses for water pump (emailed to Cllr Jay)
 - (b) Quotations for replacement hoses (emailed to Cllr Jay)
8. GPFA – Membership renewal
9. PATA – Monthly payroll charges from April 2013
13. GPFA – Grants and Loans Scheme Funding Agreement (award to Cerney Wick)
15. NALC – Legal Briefing L01-13 (Section 137 Expenditure: Limit for 2013-2014 – £6.98 per elector)
17. GPFA – Membership renewal
18. Graham James – Acknowledgement of grant award for Neighbours scheme
20. Quotation for tree work detailed in the Parish Council Tree Report 2013
 - (a) James Harris Contracting
 - (b) R.O.W. Berry (verbal)
21. Chris Pollard (Secretary to South Cerney Bowls Club) – Sincere thanks to the Parish Council for the gift of the new hose
23. Upper Up car park maintenance work
 - (a) James Harris Contracting
 - (b) A.W. Services
 - (c) R. O. W. Berry
29. PATA – Advice on employment status (emailed to Committee)

A discussion ensued on the status of those individuals in receipt of regular payments from the Parish Council. It was agreed by the Parish Council that because the individuals were not under the complete control of the Parish Council, i.e. each could delegate their tasks to others and arrange their own time in which to carry out the work, they could not be considered employees but more accurately should be described as contractors to the Parish Council.

There being no further business Cllr Jay had closed the meeting at 9.15 pm.

REPORT OF THE MEETING OF THE PLANNING COMMITTEE HELD ON MONDAY 11TH MARCH 2013

Cllr Mrs Chapman, Cllr Jay, Cllr Mrs Land, Cllr Nicholas, Cllr Stuart and Cllr Webb attended the meeting.

Cllr Nicholas had opened the meeting at 9,15 pm.

Matters Arising from previous Minutes

Alterations to Broadway Lane/High Street (Page 3078)

Cllr Nicholas will ask Martin Packer Director at PFA Consulting Ltd to supply copies of the design for presentation to residents.

Planning Applications received by Cotswold District Council

12/05093/FUL

Applicant: Bybrook Developments, c/o Agent: Mr Nathan McLoughlin, McLoughlin Planning, Signpost Cottage, The Camp, Stroud GL6 7HN

Proposal: Erection of 2 dwellings at The Homestead, Silver Street, South Cerney GL7 5TS

At the Committee Meeting a majority of Parish Councillors declared a prejudicial interest. Consequentially no decision was taken as the meeting was not quorate.

At the Parish Council the following Parish Councillors declared a prejudicial interest as a member of the Village Hall Committee: Cllr Mrs Chubb, Cllr Jay, Cllr Stuart and Cllr Webb; Cllr Mrs Chapman and Cllr Mrs Tunbridge declared a prejudicial interest as friends of the applicant; Cllr Nicholas declared a prejudicial interest as a friend of close neighbours to the development. The named Parish Councillors then left the room.

Four Parish Councillors, sufficient for the council to remain quorate, then voted on the application. It was proposed by Cllr Mrs Land and seconded by Cllr Kimberley that the Parish Council had no objection to the proposal. The Parish Council was all in favour.

NO OBJECTION

13/00469/LBC

Applicant: Mr A. Cunningham, 1 Edwards College, Silver Street, South Cerney GL7 5TR

Proposal: Replacement door and window at 1 Edwards College, Silver Street, South Cerney, GL7 5TR

NO OBJECTION

13/00556/FUL

Applicant: Mr & Mrs James, 15 Robert Franklin Way, South Cerney GL7 5UD

Proposal: Erection of single storey side extension at 15 Robert Franklin Way, South Cerney GL7 5UD (R)

NO OBJECTION decision ratified

13/00696/TCONR

Applicant: Mr Anthony Squire, 23 Sudeley Drive, South Cerney GL7 5XY

Proposal: Works to trees in conservation areas: Beech with damaged branches – reduce crown by half height and spread at woodland attached to the Vicarage, Silver Street, South Cerney GL7 5TP

NO OBJECTION

13/00867/ADV

Applicant: Ms Kate McClean, 1 Angel Square, Manchester M60 0AG

Proposal: Two replacement signs at entrance to gateway centre at Gateway Visitor Centre, Spine Road East, South Cerney GL7 5TL

The Committee was most impressed with the design of the signs.

NO OBJECTION

13/00980/FUL

Applicant: Name redacted, Isis Lakes, The Spine Road, South Cerney GL7 5TL

Proposal: Amendments to a previously approved development of holiday lodges and leisure facilities (05/02501/FUL) (Variation to condition 3 of permission, 10/03961/FUL for the alteration to the siting of plots 16, 26 and 50 including the omission of peninsular), at Summer Lake, Lake 11, Spine Road East, South Cerney GL7 5TL

NO OBJECTION

It was proposed by Cllr Webb and seconded by Cllr Mrs Land that the Parish Council agrees with the above decisions. The Parish Council was all in favour.

Cllr Nicholas declared an interest in the following application and did not vote.

13/00546/FUL

Applicant: Mr & Mrs Nash, Kingfisher, Station Road, South Cerney GL7 5UE

Proposal: Erection of a dwelling, formation of shared access. Increase in height of boundary wall to 1.8 m high at Kingfisher, Station Road, South Cerney GL7 5UE (R)

A majority of Parish Councillors on the Committee had decided through an email discussion to object on the grounds that the site/plot is too small for a new dwelling. Moreover, if CDC is minded to grant consent, it was urged for it to require – through a Section 106 Agreement – that the new dwelling only be used as accommodation ancillary to the main house and that it not be occupied, sold or let as a separate dwelling.

It was proposed by Cllr Webb and seconded by Cllr Mrs Land that the Parish Council ratifies the decision of the Planning Committee. The Parish Council was all in favour.

OBJECTION decision ratified

Planning Applications granted by Cotswold District Council**12/05680/FUL CT.4313/1/N**

Internal alterations to Ivy Cottage including removal of staircase, replacement of tallet steps to stable building, internal and external alterations to store/barn to form ancillary accommodation, including extension, and replacement of roof (Amendment to permission 11/05856/FUL for changes to windows on cottage, changes to garage doors, addition of flue and change to window on NE elevation of barn) at Ivy Cottage, The Street, Cerney Wick

12/05681/LBC CT.4313/1/P

Internal alterations to Ivy Cottage including removal of staircase, replacement of tallet steps to stable building, internal and external alterations to store/barn to form ancillary accommodation, including extension, and replacement of roof (Amendment to consent 11/05857/LBC for changes to windows on cottage, staircase, changes to garage doors, addition of flue and change to window on NE elevation of barn) at Ivy Cottage, The Street, Cerney Wick

13/00013/COMPLY CT.3429/M (12/02062/FUL)

Erection of replacement dwelling – compliance with conditions 4, 5, 6 and 10 at Ashmoon, Wildmoorway Lane, South Cerney

13/00052/TCONR

T.1 – Maple – prune back the overhanging branches to clear from garage at Englefield, Station Road, South Cerney

13/00556/FUL CT.0144/5/M

Erection of single storey side extension at 15 Robert Franklin Way, South Cerney

13/00985/NONMAT

Amalgamation of two buildings into one and repositioning of log cabin 2.4 m further north for Mrs Helen Kendall Smith at Clay Meadow, Cirencester Road, South Cerney

Planning Application Withdrawn**13/00318/FUL**

Applicant: Mr & Mrs Kirsch, Cherry Lake House, Wildmoorway Lane, South Cerney GL7 5UZ

Proposal: Demolition of existing house and replacement with new dwelling. Conversion of existing garage into fishery office and fishing store. Erection of new detached triple garage, at Cherry Lake House, Wildmoorway Lane, South Cerney GL7 5UZ

Environmental Impact Assessment Application Decision**13/00865/SCR**

Proposal: Request Screening Opinion to determine whether there is a requirement for an EIA to accompany a planning application for development at land parcel north of Hoburne, Broadway Lane, South Cerney

EIA not req

Please note: This application type is for information purposes only and is not open to consultation. (Decision alerts maybe sent though.)

Correspondence

10. Cirencester Town Council – Invitation to attend a planning training event on Tuesday 9th and Tuesday 23rd April from 6 pm to 8 pm at Bingham House, Dyer Street, Cirencester

Cllr Mrs Land, Cllr Nicholas and Cllr Webb volunteered to attend. The Clerk will inform the organiser.

There being no further business Cllr Nicholas had closed the meeting at 9.35 pm.

DRAFT VILLAGE PLAN 2013

Cllr Jay invited all Parish Councillors to consider the draft of the new Village Plan which had been devised by the sub-committee comprising Cllr Harris, Cllr Jay, Cllr Mrs Land, Cllr Mrs Tunbridge and Cllr Wearing.

The Village Plan should provide the Parish Council with a sense of direction. This is the third plan and will contain elements of previous versions. Parishioners are invited to add their suggestions to the draft which will then be presented for public consultation at the Spring Street Fair on Monday 27th May. The plan is divided in the following sections:–

Current and within the Parish Council's powers

1. To continue to support all villagers young and old through the Village Plan Project element of the Annual Precept. This will include grants to sports/social/other activities both established and proposed.
2. To set up a Village Emergency Committee to assess risks and to establish a network of contacts both in the village and with the emergency and utility services.

3. To facilitate both the design and construction and also the eventual management of the proposed Youth & Community Centre.
4. To provide additional facilities in the village as the need arises (such as dog bins, seats etc)
5. To continue to maintain our play areas, bus shelters, heritage and village monuments to the highest possible standard.
6. To continue to maintain the areas of the local environment for which we have assumed responsibility viz: the verges, churchyard, Station Road ditch, The Piece and the grassed areas around the War Memorial and the Cross.

Areas in the short to medium term where the Parish Council can work with the statutory authorities:-

1. Alleviate flooding problems
2. Improve road cleaning
3. Improve street lighting where necessary
4. Improve road safety and parking in the village

Long term aspirations

1. To create safe cycle routes and foot paths both to Cirencester and to the Water Park facilities

Specific Projects

1. 20 mph village
2. Reduction of light pollution
3. Assist in upgrade of Cerney Wick play equipment
4. All year/all weather footpath from Upper Up to Keynes Park
5. Continuous footpaths from the village to Spine Road, via both Station Road and Broadway Lane
6. Encourage accessibility for all, to all Village functions
7. Double yellow lines from The Leaze/Broadway Lane junction to the industrial estate

Parish Councillors were minded to press ahead with the plan. The Specific Projects would be promulgated through the next edition of Cerney News in the hope of generating more suggestions and opening up the debate on the proposed projects.

TO APPOINT WHITE DESIGN ASSOCIATES LIMITED AS LEAD CONSULTANTS AND PROJECT ARCHITECTS FOR THE YOUTH AND COMMUNITY BUILDING

Cllr Nicholas explained the history of the formation of the sub committee comprising himself, Cllr Jay, David Smith, David Coope and Mike Milton. The sub committee had met on at least 10 occasions to discuss the selection of applicants and consequently the appointment of White Design Associates Ltd. Cllr Jay estimated that the sub committee had spent some 30 hours on the selection process but the thoroughness of this work was worthwhile and very fulfilling.

It was proposed by Cllr Nicholas and seconded by Cllr Jay that the Parish Council engages White Design Associates Ltd as lead consultants and project architects for the Youth and Community building. The Parish Council unanimously agreed. Cllr Stuart signed the letter of appointment and the Clerk will return the duly signed engagement letter to White Design Associates Ltd to confirm its appointment.

Cllr Stuart, on behalf of the rest of the Parish Council, thanked Cllr Jay and Cllr Nicholas for their time and commitment to the process. The remainder of the Parish Council totally agreed.

CORRESPONDENCE

1. Arbortree Care – Confirmation to undertake tree inspection
2. HMRC – RTI (Real Time Information) instructions
3. CDC – Katherine Noble (CDC Planning): Copy letter to Somerford Keynes Parish Council regarding issues at Lake 32
4. GCC (Jenny Allport Senior Technician – Structures): Copy letter to Cllr Parsons (GCC) including design drawings, risk assessment and method statement for the temporary works on the PROW at Robert Franklin Way
5. Cutts Charity – Revenue account for year ended 31st December 2012
6. Citizens Advice Bureau – Grant request (to list)
7. South Cerney Bowls Club
 - (a) Replacement hoses for water pump (emailed to Cllr Jay)
 - (b) Quotations for replacement hoses (emailed to Cllr Jay)
8. GPFA – Membership renewal
9. PATA – Monthly payroll charges from April 2013
10. Cirencester Town Council – Invitation to attend a planning training event on Tuesday 9th and Tuesday 23rd April from 6 pm to 8 pm at Bingham House, Dyer Street, Cirencester
11. Community Heartbeat Trust – Record of the “ready status” return (emailed to Cllr Nicholas)

The Clerk was asked to write to Mrs Selina Kingsbury at the Post Office with the procedure to record and maintain the operation of the defibrillator. Cllr Kimberley, Ian Roberts and Charles Oakley also volunteered to act as back-up if the need arose.
12. Clerks & Councils Direct – March 2013 Issue 86 (on circulation)
13. GPFA – Grants and Loans Scheme Funding Agreement (award to Cerney Wick)
14. Gloucestershire County Council PROW – Notification of temporary closure of public bridleway BSC51/3 (old railway line from Robert Franklin Way play area to Crane bridge approximately)
15. NALC – Legal Briefing L01-13 (Section 137 Expenditure: Limit for 2013-2014 – £6.98 per elector)
16. Kathryn Armstrong (Redrow Homes) – Village Welcome pack: request for information

The Clerk will ask Ms Armstrong to contact Graham James, 21 Robert Franklin Way, South Cerney GL7 5UD who is organising this project
17. GPFA – Membership renewal
18. Graham James – Acknowledgement of grant award for Neighbours scheme
19. Cllr J. Harris – Tree Report 2013 (emailed to Playing Fields and Village Maintenance Committee)
20. Quotation for tree work detailed in the Parish Council Tree Report 2013
 - (a) James Harris Contracting
 - (b) R.O.W. Berry (verbal)

21. Chris Pollard (Secretary to South Cerney Bowls Club) – Sincere thanks to the Parish Council for the gift of the new hose
22. Playground Supplies Ltd – Supply of replacement parts for the horizontal swing (emailed to members of the Playing Field and Village Maintenance Committee)
23. Upper Up car park maintenance work
 - (a) James Harris Contracting
 - (b) A.W. Services
 - (c) R. O. W. Berry
24. South Cerney Outdoor Education Centre – Invitation to meet Ray Auvray, Executive Chairman
The Clerk was to arrange a meeting so as not to coincide with half term or public holidays i.e. March 25th through to April 8th and May 25th through to June 3rd
25. Brian Faulkner – Condition of street footpaths (emailed to Parish Councillors)
The Clerk was to thank Mr Faulkner for her assistance and to request him to proceed with the survey he mentioned in his email.
26. Elin Tattersall Assistant Chief Executive to Police Commissioner – Notes on meeting with PCC on road safety and traffic speed; details of launch of forthcoming fund (emailed to Parish Councillors)
27. Came & Company – Spring 2013 edition of ‘Parish Matters’ (on circulation)
28. CDC – Notification of an application to renew a Street Trading Consent to sell ice cream by Maria Carchedi (emailed to Parish Councillors)
29. PATA – Advice on employment status (emailed to Committee)
30. Sarah Powell, Chair Somerford Keynes Parish Council – Copy letters regarding the high water levels at Lake 31 Keynes Country Park
The Clerk was to invite Sir David John and Matthew Millett to a return meeting on Wednesday 10th June at 7 pm in accordance with the arrangement made at the meeting in November 2012
31. White Design Associates Ltd – Appointment letter for South Cerney Youth and Community Centre

COUNCILLORS’ REPORTS

Cllr Nicholas reported that he had met with Karl Hutchinson of White Design Associates Ltd on 27th February regarding the Youth and Community building.

Cllr Mrs Tunbridge reported that she had attended the Village Plan meeting on Tuesday 12th March.

Cllr Wearing reported instances of firearm use in the vicinity of Gypsy Lane to White Friars lake. The Clerk will inform Sgt Garrett Gloyn at Gloucestershire Constabulary.

Cllr Harris reported that dumping was occurring on Horseshoe Lake from the building works at Ash Moon which he alleged was in contravention of the planning permission and a breach of the conditions.

Cllr Harris reported that a large log had lodged itself in Fanshawe weir. Cllr Harris will report the incident to the Environment Agency’s Area Maintenance Engineer.

Cllr Harris reported that he had removed a quantity of rubbish from Station Road ditch.

Cllr Kimberley reported that a silver Nissan vehicle was illegally parking on the grass verge in Station Road the driver of which visited Mrs Sylvia Davis a resident at 4 Broadway Court. The Clerk will write to Mrs Davis and ask that her visitor parks elsewhere.

Cllr Harris attended the Street Fair and Village Plan meeting, and the presentation on the operation of the defibrillator.

On 19th February Cllr Jay reported that with the help of his wife they had cleared away rubbish from the ditch in Station Road.

Cllr Jay reported that Bromford Living had installed “No Parking” signs on the public highway, in the entrance to Jubilee Gardens. The Clerk was asked to enquire from Nicola Mann, Housing Manager for Bromford Living on what authority had it had for the action.

Cllr Jay asked the Clerk to write to the Head Teacher at Ann Edward’s School to congratulate the school for the good report from OFSTED.

Cllr Mrs Land complained on behalf of residents living in Berkeley Close about inconsiderate parking in the road. The police had been informed but the practice continues.

Cllr Stuart reported that he had attended the spillway meeting with Gloucestershire Highways, a meeting to discuss the management of the compost heap and to determine how much to claim from Gloucestershire County Council. He estimated that the claim measured about two bins at approximately £666 and a further £240 for other compostable material. He had also attended the defibrillator demonstration. On behalf of Cllr Parsons (GCC), Cllr Stuart reported that Thames Water had no update to the drains on the Limes. He reminded Parish Councillors about the forthcoming meeting organised by Geoffrey Clifton-Brown MP to discuss the flooding incidents over Christmas scheduled to take place in the Village Hall from 2 pm until 3.30 pm.

ITEMS FOR CERNEY NEWS

Encourage residents to report failures in the infrastructure, especially leaking incidents.

Inform residents that there will be a contact point at the Street Fair for them to make comments about the Village Plan, and list the proposed projects discussed earlier at this meeting.

The appointment of White Design Associates Ltd as lead consultants and project architects for the Youth and Community building.

Inform residents that the spillway now carried five 600 mm pipes which would increase the capacity to three times the previous arrangement.

There being no further business, Cllr Stuart closed the meeting at 10.37 pm.