

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL, SOUTH CERNEY ON WEDNESDAY 6TH NOVEMBER 2013

Present: Chairman M. Stuart
 Vice Chairman P. Nicholas
 Parish Councillor Mrs F. Chapman
 Mrs E. Chubb
 J. Harris
 P. Jay
 J. Kimberley
 Mrs D. Land
 Mrs C. Tunbridge
 C. Wearing
 Ms. J. Layton (CDC)
 J. Tresadern (R Way)

Two members of the public of Siddington Parish namely Malcolm Moseley and David Vernon-Smith attended as observers. Brendan McFadden, reporter for the Wilts and Glos Standard was also in attendance.

Cllr Stuart opened the meeting at 7.30pm.

APOLOGIES

Cllr Webb had sent an apology for absence as he was otherwise engaged.
 Cllr Bennett (CDC) had sent an apology for absence as he had another function to attend.
 Emily Hallett had sent an apology as she was unwell.

MINUTES OF THE MEETING HELD ON 9TH OCTOBER 2013

It was proposed by Cllr Kimberley and seconded by Cllr Jay that the minutes were a true and accurate record. The Parish Council was in favour.

R WAY REPORT

Cllr Chris Wearing confirmed that Jasmin Tresadern and himself had been informed that they had passed their course as Junior Youth Leaders and he hoped that the certificates would be sent shortly. Between 10 and 15 young people attended the Halloween party held at Scout Headquarters in Berkeley Close. The trip to the Oasis in Swindon had been cancelled as no transport was available but will be rearranged.

Cllr Jay read the report from Emily Hallett: Over the weekend of 18th–20th October, Emily and Jai took a total of eight young people down to Skern Lodge in Devon. The group were mostly new young people to the youth group and the residential proved to be really successful with every young person challenging themselves, either by climbing the high ropes with a fear of heights, getting in the sea with a fear of water or managing to work as part of a team. The young people got to know each other really well as they were all incredibly supportive during the residential and the workers now know those young people so much better than they did before.

The group did high ropes, surfing, a zip line, climbing and abseiling, an obstacle course and archery during their stay. The weather was beautiful all weekend, and every young person will be talking about the trip for a long time!

Thank you so much to the Parish Council and the Ward Councillors for providing the funding to make this happen.

Jasmin had made enquiries from the youth who attended meetings at the Scout Headquarters if they would support an attendance or membership subscription. Jasmin was pleased to report that there was general agreement to such an arrangement although a fee had yet to be decided. Cllr Stuart was concerned that if the fee was set too high it would discourage those less well off from partaking and there must be some method devised to accommodate such an event.

MATTERS ARISING

Page 3171 – Invitation to attend the Officers’ Mess at Duke of Gloucester Barracks

Dave Martin, Station Staff Officer at 29 RLC-RHQ confirmed an invitation for Parish Councillors to attend a meeting on Thursday 16th January at 19:00 hrs in the Officers Mess.

Page 3172 – Flood Resilience Meeting

Cllr Stuart reported briefly on his lack of appreciation of the performance of Thames Water and the Environment Agency representatives at the meeting in the Village Hall on 25th October chaired by Geoffrey Clifton-Brown MP. Cllr Jay was impressed with the apolitical way Geoffrey Clifton-Brown MP chaired the meeting. Cllr Mrs Land was of the opinion that Bromford Housing had let themselves down through its lack of action on behalf of its tenants.

The Parish Council agreed to a suggestion from Cllr Nicholas that the Minutes of both Resilience Meetings are published on our web site. The Clerk will make the necessary arrangements.

Page 3172 – Trial Holes

Scott Macaulay-Lowe and Paul Swift from Gloucestershire Highways informed Cllr Stuart that they will be on site at Upper Up at 11.30am on 11th November to discuss trial hole locations. Lawrence King will be unavailable to attend but has asked that 2-3 locations are identified prior to him organising the work at the end of next week.

Page 3184 – Iron Man project

Cllr Stuart reported that he had been in contact with the organisers of the Iron Man project who confirmed that plans are proceeding.

CLERK’S REPORT

On Friday 11th October I had a very enjoyable out with members of the Parish Council and others visiting the Houses of Parliament.

On Wednesday 16th October I joined Cllr Jay and Cllr Stuart at an assessment meeting held at the Bear in Cirencester. The Personnel Committee will report later in the agenda.

On Thursday 17th, 18th and 19th October I attended the annual conference of the SLCC. Keynote speakers, the Rt Hon Hilary Benn, Shadow Secretary of State for Communities and Local Government, and Tony Blair’s former Director of Communications and Strategy, Alastair Campbell, gave addresses at the National Conference held at Hinckley Island Hotel, Leicestershire. Hilary Benn explained how a future Labour Government would impact upon local councils and encouraged members’ councils to make use of the General Power of Competence particularly for promoting local social housing schemes. He supports neighbourhood planning which would continue and which he would like to see enhanced by introducing a new use classes order to enable local councils to restrict the number of betting offices in an area if they wished. He also urged members to contribute to NALC’s on-going Localism Enquiry.

Other sessions I attended included one on honestly recognising the time that part time clerks spend at work. A motivational speaker Steve Head was interesting and one question discussed intrigued me. He explained the significance of the following: $1 \times 1 = 1$, $2 \times 2 = 4$, $3 \times 3 = 9$ and $4 \times 4 = 15$. The primary conclusion is that $4 \times 4 = 15$ is wrong. Yes, wrong because the other three are right and that is the whole point. Another session was enquiring on whether the way Data Protection is managed by the Parish Council. Is it legal? In our case it is but the law is constantly being updated and one must stay abreast of changes. The Local Audit and Accountability on Local Councils is to come into force. Thankfully that is a problem or not for my successor as it is not envisaged to become active until April 2016.

Overall I find these events very useful as I never fail to pick up some new information nevertheless I can assure you that it is also a very intense couple of days and very tiring trying to absorb the plethora of information.

If anyone is particularly interested I have a memory stick of slides which were shown during the conference sessions that I can let you have to study.

During October because of my attendance at conference I am unable to fairly allocate hours worked. Excluding the time spent at the conference I averaged just over 4 hours per day. Suffice to say that I have exceeded my contracted hours on Parish Council business due to that event. I am more than content with the situation.

REPORT ON THE MEETING OF THE PLAYING FIELDS AND VILLAGE MAINTENANCE COMMITTEE HELD ON MONDAY 4TH NOVEMBER 2013

Cllr Mrs Chapman, Cllr Mrs Chubb, Cllr Harris, Cllr Kimberley, Cllr Mrs Tunbridge, Cllr Nicholas and Cllr Stuart attended the meeting. Cllr Stuart opened the meeting at 7 pm.

Matters Arising from previous Minutes

Memorial Oak Tree (Page 3175)

The Clerk was asked to write to Mr & Mrs Rack to inform them that the Parish Council would be removing the memorial Oak tree at the compost site and planting a new tree with the plaque at another site on the Upper Up playing field. Cllr Harris requested that he has sight of the letter before dispatch.

Compost Scheme (Page 3175)

Cllr Stuart informed the Committee that a further chipping exercise was planned for November 16th.

Upper Up Car Park refurbishment (Page 3174)

Cllr Harris reported that the refurbishment of the car park surface had been carried out satisfactorily.

Herbage alongside the wall of 24 The Limes (Page 3176)

There was lengthy discussions which eventually resulted in the quotation from A.W. Services being accepted, although the recent performance of the contractor will need to be considered.

Village Hall Thatch (Page 3176)

Cllr Stuart reported that the thatch on the Village Hall roof had been attended to, today.

Cerney Wick Play Area (Page 3179)

As Cllr Stuart had a important meeting to attend at another location the Clerk informed the Committee of recent developments concerning the groundwork preparation for the installation of the new play equipment at Cerney Wick play area. Earlier the contractor informed the Clerk that he had injured his back and would be unable to take any further action on the site for the foreseeable future. R.O.W. Berry estimated that he had completed

about 30% of the work and left an amount of top soil on site. The concrete base of the equipment to be removed had been exposed and provision made for its disposal. Mr Berry accepted that as he was unable to complete the contract or provide another to do so he would not be charging the Parish Council for his work so far. Playahead the equipment suppliers had informed Jenny Pegler's stand-in that it could do the work and the Clerk was asked to get them to quote and whether or not Playahead would be willing to store the equipment while a replacement contractor was sought.

Time line 7.20pm

The Committee agreed to a request from Cllr Stuart that he leave the meeting at this point as he had an urgent commitment to attend. Cllr Kimberley took over as Committee Chairman and the meeting continued.

Erosion of river Churn bank in Bow Wow (Page 3161 & 3174)

Cllr Harris enquired if Gloucestershire Highways had responded to the concerns raised about the erosion of the river Churn bank in Bow Wow. The Clerk had emailed Scott Macaulay-Lowe's response to all Committee members on Tuesday 8th October the day following the Committee meeting that month and in the interests of clarity and doubt it is replicated here. I (Scott Macaulay-Lowe) have attached my last correspondence with the Parish on this matter (17/07/2013) to which I don't have anything further to add. I am aware of the erosion of the bank, a report by our Structures Team has been produced and timescales have been established. I am simply not in a position to finance the work to re-stabilise the bank this year. Indeed, I'm fully expecting to have to try and get some sort of partnership funding to be able to pay for the works next year. If you align the Bow Wow erosion with issues such as the carriageway condition of Station Road, the drainage at Upper Up and through Cerney Wick, the parking problems on Broadway Lane/The Mallards and on School Lane, the bridge work in the Parish and all our other routine highway maintenance jobs across South Cerney, the Parish will appreciate that we have a good many ducks that need dispatching. My issue is not that the gun doesn't work, just that I'm short on bullets. I hope to meet with the Environment Agency at some point in the future to discuss matters relating to Bow Wow.

Cerney Wick Ditches (Page 3161 & 3174)

Cllr Mrs Chapman was pleased with most of the ditch clearance recently carried out in Cerney Wick but was disappointed that the Sailing Club had not got around to clearing its ditches from the footpath entrance along to Mrs Young's property. Similarly, the hedges alongside Cerney Wick Lane at the side of Lake 11 (Summer Lake) and the ditches and hedges alongside Churn Pool also needed to be attended. The Clerk was asked to write to the owners.

INSPECTION REPORTS

Robert Franklin Way

Cllr Mrs Chubb and Cllr Mrs Tunbridge had carried out the weekly inspections at Robert Franklin Way play area. The goal posts had been repositioned. The latch on the gates to the children's enclosed play area had come out of alignment and needed to be repositioned. Cllr Harris volunteered to make the necessary adjustment.

Cerney Wick

Cllr Mrs Chapman reported that the play area was out of commission awaiting refurbishment.

Upper Up

Cllr Stuart had carried out the inspections. The playing field was in good order. There was some rubbish fly-tipped in a white one tonne dumpy bag 1/3 full in the Upper Up car park. The Clerk will ask contractors to quote for its disposal. Two quotes had been received and under the power granted to him, Cllr Stuart gave permission to remove the rubbish to the contractor who had forwarded the lower quotes received.

RECOMMENDATION TO THE FINANCE COMMITTEE

The Committee recommends that the Finance Committee agrees to accept the lower quotation to clear and sow grass seed in the area to the east of the open space in front of the Limes in the vicinity of No.24.

MEMORIAL BENCH IN CERNEY WICK

There had been a request from Mrs Hindley, through Jenny Pegler, enquiring if it was possible to erect a public seat on the lane which leads from the Crown Public House to the old A419. The Clerk had explained that as there was already a seat on that stretch of road it was unlikely that another would be installed. Nevertheless Cllr Mrs Chapman was asked to contact Mrs Hindley and suggest that the Canal Trust might be amenable to a seat positioned close to the lock opposite the Round House. Another suggestion from Cllr Harris was that a bench could be installed at the play area.

TASKS RELEVANT TO THE COMMITTEE

Cllr Kimberley reported a broken branch which was hanging dangerously over Bow Wow carriageway just past the Millennium Seat on left. Cllr Harris and Cllr Kimberley will inspect further and report to the Parish Council on Wednesday. After inspecting both Parish Councillors were now less concerned. If the branch were to fall it would probably be into the river.

COUNCILLORS' REPORTS

Cllr Mrs Tunbridge enquired if there had been any progress reported on the tree root which was breaking through the tarmac surface of the path at Box Bush wooden bridge and a definite hazard. Hopefully Cllr Stuart will have something to report on the matter at the Parish Council meeting. Cllr Stuart had indeed emailed Mike Barton at Gloucestershire Highways and understood that action would be taken.

Cllr Mrs Chapman reported that there is a definite subsidence of the carriageway on the lane which leads from the Crown Public House to the old A419. It is outside the 30 mph limit but between the canal and the river bridges. It is not at all clear which authority is responsible – either Wiltshire Council or Gloucestershire Highways.

Cllr Harris reported that although he had reduced the overhanging branches of the Hawthorn tree growing alongside Mrs Sylvia Davis' property the lady was still not pleased with the result.

Cllr Harris reported that he had strimmed the wetland area at the Upper Up playing field and had found a colony of harvest mice there.

Cllr Harris reported that the stones which had been placed on The Piece to protect the grassed area from irresponsibly parked vehicles were being ignored. Vehicles were now parking in between the stones and either more stones should be added or larger ones planted. The Clerk was asked to write to residents whose properties are in the vicinity to request that they and their visitors cease the practice and to respect the strategy of the placed stones.

Cllr Harris reported that the hedge bordering the compost site needed to be cut back and that the job should be done by hand. Cllr Harris will prepare a specification which the Clerk will send to potential contractors.

Cllr Kimberley reported that the goal posts in Jubilee Gardens were down. Cllr Kimberley has arranged for a parent to re-erect the goal posts. Cllr Nicholas was insistent that the installation is done in a proper manner and not liable to be a hazard to users of the equipment.

Cllr Kimberley reported that a Willow branch had fallen in Gypsy Lane close to the bridge on the Shire Ditch. The Clerk will inform Mike Barton, Gloucestershire PROW.

There being no further business Cllr Kimberley had closed the meeting at 8.26pm.

REPORT ON THE MEETING OF THE FINANCE COMMITTEE HELD ON MONDAY 4TH NOVEMBER 2013

Cllr Mrs Chapman, Cllr Jay and Cllr Nicholas attended the meeting. Cllr Jay opened the meeting at 8.30 pm. Cllr Mrs Chapman had volunteered to stand in to enable the committee to become quorate.

Apologies

Cllr Mrs Land had sent an apology as she was not well. Cllr Stuart had sent an apology for absence as he was otherwise engaged. Cllr Webb had sent an apology as he was engaged on family business.

Spreadsheet Analysis

The seventh spreadsheet highlighted that an overspend of the Playing Fields and Village Maintenance budget would occur. Cllr Jay emphasised that care will be needed when the Precept is discussed to allow for the inconsistencies highlighted in the analysis. To enable clarity the Clerk would now show on the Payments Out list which category each payment is related. Chairmen of committees must be vigilant that the outgoings are allocated correctly.

Project recommended by the Playing Fields and Village Maintenance Committee

The Playing Fields and Village Maintenance Committee recommends that the Finance Committee agrees to accept the lower quotation to clear and sow grass seed in the area to the east of the open space in front of the Limes in the vicinity of No.24. The committee had no objection.

It was proposed by Cllr Jay and seconded by Cllr Mrs Chubb that the quote from A.W. Services for £120 be accepted by the Parish Council. The Parish Council was all in favour.

Payments Out

V-V	PLAYahead Ltd	35% deposit on Cerney Wick order	£10,167.78
Q	A. B. West	Litter collection and bus stop cleaning (October)	£100.00
E	Petty Cash	Postage	£30.00
C	M. McKee	BT telephone, internet access (October)	£42.60
C	M. McKee	O ² contract (October)	£11.00
B/L	M. McKee	Clerk's travel (October)	£190.45
U-U	Adrian Gibbs	Shredding compost material	£144.00
F	Royal British Legion	Remembrance Day (Chairman's donation)	£50.00
U	Emily Hallett	Youth work (October)	£596.70
U	Jai Cunningham	Youth work (September)	£282.63
U	Jai Cunningham	Youth work (October)	£212.50
U	Jai Cunningham	Youth work (Undercharge)	£242.50
U	Chris Wearing	Payment for youth work (October)	£22.05
U	Jasmin Tresadern	Payment for youth work (October)	£62.48
M/V-V	A.W. Services	Groundwork/grass cutting (October)	£1,528.00
U-U	Kelvin Wearing	Work on compost (October)	<u>£240.00</u>
			£13,922.69

It was proposed by Cllr Jay and seconded by Cllr Mrs Land that the Parish Council agrees to make the above payments. The Parish Council was all in favour.

Cllr Harris declared a prejudicial interest as recipient of the next two payments and left the room.

Y-Y	James Harris Contracting	Repair to Upper Up car park	£250.00
P	James Harris Contracting	Flailing hedge at Upper Up	<u>£60.00</u>
			£310.00

At the Committee meeting it had been proposed by Cllr Jay and seconded by Cllr Nicholas that the Parish Council agrees to the recommendations of the Finance Committee. The Committee was all in favour.

At the Parish Council meeting it was proposed by Cllr Jay proposed and seconded by Cllr Mrs Chapman that the Parish Council accepts the recommendations of its Finance Committee. The Parish Council was all in favour.

Cllr Harris returned to the room.

Payments In

GPFA	Runner Up prize in competition	£50.00
Cerney Wick Village Committee	Contribution to play equipment project	£1,812.90
		£1,862.90

Payments Outstanding

Digger Uppers	Grass cutting contribution (September/October)	£40.00
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Cllr Harris left the room as he had a prejudicial interest in this next item as a potential contractor.

Cerney Wick Play Area

Although this had been discussed at the Playing Field and Village Maintenance Committee meeting it had been decided that the item would be considered at this stage of the Parish Council.

Two quotations had been received to take over the partly completed contract that R.O.W. Berry had started at Cerney Wick play area but had been unable to complete as he had encountered a serious back problem. It was proposed by Cllr Jay and seconded by Cllr Nicholas that the lower quotation from James Harris Contracting for £2,122.20 be accepted by the Parish Council although he would be unable to start the work until the first week of December. The Parish Council was all in favour. The Clerk was asked to forward the contact details for James Harris Contracting to the equipment installer, PLAYahead Ltd.

Cllr Harris returned to the room.

Correspondence

It was agreed to postpone the signing of the Biffa Award documentation for the Cerney Wick playing field refurbishment grant until the full Parish Council meets on Wednesday.

The Parish Council agreed to a suggestion from Cllr Jay that the above business would be actioned at the end of the Parish Council meeting.

There being no further business Cllr Jay had closed the meeting at 8.58pm.

REPORT ON THE MEETING OF THE PLANNING COMMITTEE HELD ON MONDAY 4TH NOVEMBER 2013

Cllr Mrs Chapman, Cllr Harris, Cllr Jay and Cllr Nicholas attended the meeting.

Cllr Nicholas had opened the meeting at 9pm.

Apologies

Cllr Mrs Land had sent an apology as she was not feeling too well.

Cllr Stuart had sent an apology for absence as he was otherwise engaged.

Cllr Webb had sent an apology for absence as he was otherwise engaged.

Redrow Homes Limited presentation

Mr Gavin Hill, Technical Director, Redrow Homes Limited and Mr Julian Kashdan-Brown, Architect attended the meeting to inform Parish Councillors through a slide presentation, on the planning and design of the 10 executive homes that they intended to build on the lake shore of the Mallards development. The Committee was impressed with the modern design, incorporating brick, wood and glass which was to be used in construction. The developers hoped to be able to submit the plans to the planning authority before Christmas this year.

Planning Applications received by Cotswold District Council

13/04078/LBC

Applicant: Mr & Mrs John Turner, Silver Street House, South Cerney, GL7 5TP

Proposal: Garage conversion, internal works including underfloor heating throughout, new windows, alterations to internal walls and openings for doorways at Silver Street House, Silver Street, South Cerney GL7 5TP (R)

NO OBJECTION ratified by Parish Council

13/04227/ADV

Applicant: Mr Christopher Kyte, Building 240, Imjin Barracks, Gloucester GL3 1HW

Proposal: Erection of two signs (retrospective) at Duke of Gloucester Barracks, Cricklade Road, South Cerney GL7 5RD

NO DECISION

13/04452/FUL

Applicant: Miss Karen Burrows, 6 Jubilee Gardens, South Cerney GL7 5XW

Proposal: Erect bike store and replace front door with wider wheelchair accessible level threshold door and new platform ramp and path to enable wheelchair access to property at 6 Jubilee Gardens, South Cerney GL7 5XW

There was no objection to the wheelchair access but there was concern for the erection of a bike store as it was considered to be very conspicuous and incongruous.

The Parish Council has no objection to the wheelchair access and ramp. The Parish Council objects to the bike store as it considers this to be very conspicuous and incongruous.

OBJECTION

It was proposed by Cllr Nicholas and seconded by Cllr Mrs Land that the Parish Council agrees to the above decisions. The Parish Council was all in favour.

13/04284/FUL

Applicant: Mr A. Bellwood, 23 Riverway, South Cerney GL7 6HZ

Proposal: Rendering and painting front elevation (rendering is retrospective) at 23 River Way, South Cerney GL7 6HZ

The Parish Council considers this proposal to be conspicuously incongruous and will disrupt the rhythm and be detrimental overall to the existing street scene.

OBJECTION

It was proposed by Cllr Nicholas and seconded by Cllr Stuart that the Parish Council agrees to the above decision. Cllr Mrs Land abstained from voting as she declared an interest because she was acquainted with a daughter of the applicant. The remainder of the Parish Council was in favour.

Planning applications granted or not objected to by Cotswold District Council**13/03571/FUL CT.0645/1/D**

Erection of Sand Processing Building alongside existing roof tile production building.

Revised application at Monier Redland Ltd, South Cerney Plant, Broadway Lane, South Cerney

13/03740/FUL CT.2648/4/Z

Change of lodge type and amendment in location to plots 27-30, 31A and 31B at Summer Lake, Lake 11, Spine Road East, South Cerney

13/04078/LBC CT.6353/M

Garage conversion, internal works including underfloor heating throughout, new windows, alterations to internal walls and openings for doorways at Silver Street House, Silver Street, South Cerney

13/04431/CPO

Non-material amendment to change the timing for the submission of revised restoration scheme to delay for a further two years. Relating to condition 8 re application

06/00123/CPO at Cerney Wick Farm, The Street, Cerney Wick

13/03927/FUL CT.0649/3/R

Erection of single storey extension at 16 River Way, South Cerney

Planning application refused by Cotswold District Council**13/02278/FUL CT.1454/5/T**

Erection of a Fishermen's Lodge and Clubhouse. Use of existing managers accommodation for overnight accommodation for members and visitors. (Amended scheme to one previously approved under ref 05/03120/FUL) at Horseshoe Lake, Wildmoorway Lane, South Cerney
Reasons: The application site lies in open countryside, outside of a development boundary and within the western section of the Cotswold Water Park. The site comprises two lakes used for recreational angling and is located within Zone A (Quiet Zones) as defined by the Cotswold Water Park Supplementary Planning Guidance 1999. In accordance with this guidance, development within this zone is expected to be low-key in order to enhance the quiet enjoyment of the countryside. The proposal comprises the erection of a new clubhouse building, incorporating manager's accommodation, and the retention of an existing log cabin for use as holiday accommodation for in connection with the fishing activities at the site.

Whilst it is acknowledged that there is an extant permission for a new clubhouse building on the site, that permission required all accommodation to be contained within one building. This application seeks the retention of the log cabin in the southern part of the site in addition to the clubhouse building. Given that the log cabin is some 250 metres away from the site of the proposed clubhouse, this development would result in the dispersal of activity at the site, with additional points of noise and disturbance within the site which would be incompatible with Zone A and would detract from, rather than enhance, the rural tranquillity of the area. Consequently, the proposal would fail to accord with the National Planning Policy Framework including paragraphs 28 and 123, Cotswold District Local Plan Policy UT.1 and the Cotswold Water Park Supplementary Planning Guidance 1999.

In accordance with the requirements of paragraphs 186 and 187 of the NPPF, the Local Planning Authority has worked with the applicant(s) in a positive and proactive manner that improve the economic, social and environmental conditions of the area and in order to seek to seek solutions to overcome the planning objections and the conflict with Development Plan Policy. Negotiations have, however, been unsuccessful in this case to achieve sustainable development.

13/03502/FUL CT.1454/5/V

Retention of 3 rows of barbed wire to the inside of an existing boundary fence at Cherry Lake House, Wildmoorway Lane, South Cerney

Tree applications/decisions by Cotswold District Council

13/04454/TCONR

Applicant: Mr M. Sharples, 48 Dicketts Road, Corsham, Wiltshire SN13 9JS

Proposal: G1 – 5 x Western Red Cedar fell; G2 – 2 x Leyland Cypress fell; G3 – 3 x Norway spruce fell; T4 – Holm Oak fell; T5 – Sycamore fell at Barclay Horn Cottage, 22 School Lane, South Cerney GL7 5TY (R)

NO OBJECTION ratified

13/04521/TCONR

Applicant: Mrs Lee, Providence Cottage, Langet, Upper Up, South Cerney GL7 5US

Proposal: T.1 – Walnut Tree – reduce height and spread by up to 30% to remove end weight loading and reduce the crown sail area. Remove deadwood and generally shape; T.2 – Eucalyptus – fell at Providence Cottage, Langet, Upper Up, South Cerney GL7 5US (R)

NO OBJECTION ratified

It was proposed by Cllr Harris and seconded by Cllr Kimberley that the Parish Council agrees to the above decisions. The Parish Council was all in favour.

Correspondence

3. Cllr Nicholas will speak to Chris Vickery Forward Planning Manager at CDC about responses to SHLAA comments.
22. The Planning Inspectorate – Appeal Decision Ref: APP/F1610/A/13/2198697
Kingfisher, Station Road, South Cerney, Gloucestershire GL7 5UE Application Ref 13/00546/FUL – Allowed

There being no further business Cllr Nicholas had closed the meeting at 10.00pm.

COMMUNITY EMERGENCY ACTION PLAN

Cllr Stuart reported that he had been encouraged by authorities to prepare our own emergency plan to cater for unexpected events. It was his belief that the Parish Council should provide paternal oversight. Previously when the subject was debated attempts to form such a plan did not evolve as no one came forward to take overall responsibility to manage it. Since the near disaster flooding events of the previous year residents will demand action by the Parish Council to have an emergency plan. Cllr Jay stated that such a plan did not necessarily mean that supplies should be readily available but more so that people should know who to contact in such a situation. Residents must also provide for their own safety and not rely on the authorities to do so. For example the provision of sand bags was a householder's responsibility. Cllr Stuart continued that many residents were now willing to join an emergency committee to create links within the community which may provide help to those less fortunate. It is necessary to liaise with Jessica Howell (GCC), Marilyn Cox (GRCC) and Lawrence King (CDC).

It was proposed by Cllr Jay and seconded by Cllr Kimberley that the Parish Council should now take active steps to form a Community Emergency Action Plan. The Parish Council was all in favour.

Cllr Jay stated that an initial meeting of say, 6 to 8 people would be appropriate. Cllr Jay, Cllr Harris, Cllr Kimberley and Cllr Stuart all volunteered to become founder members. Cllr Stuart will contact Tom Scanlon and others will try and recruit Alan Fisher, Clive Froggatt, David Dunn, Royston Lobley and Denise Doggett to join the group. Eventually it would be politic to involve our three District Councillors and Shaun Parsons our County Councillor in the project.

PERSONNEL COMMITTEE REPORT

The Committee met at 7.30pm on Monday 28th October at 6 The Lennards

1. Present: Cllr Mrs Doris Land, Cllr Peter Jay, Cllr Mike Stuart, Cllr Mrs Carol Tunbridge and Cllr Roger Webb
2. Assistant Youth Leaders: Chris Wearing and Jasmin Tresadern.
Chris and Jasmin have now been employed since 1st August 2013. The system of submitting time sheets to the clerk seems to be working well.
Recommendation: An annual review will have to be in place for August 2014
3. The Clerk Recommendations:
 - a. Clerks salary 2014/2015: To progress to Scale LC3 range (a) step 39 as from 1st April 2014. Revised scale for 2009/10 National Salary Awards for local Council Clerks – SLCC September 2009
 - b. Casual car users Allowance: To be maintained at 65p per mile for the first 8,500 miles NJC Car Allowances April 2010
 - c. Annual leave entitlement: Confirmed as 25 days per annum.
 - d. Conditions of service: To remain at 20 hours per week.
 - e. Councillors:– Councillors are urged to respond to emails where a response is required. This is particularly important when the clerk is seeking preferred dates in order to arrange a meeting.

CONCLUSION

South Cerney continues to be extremely fortunate to have a clerk of Maurice McKee's calibre. The Personnel Committee wishes to commend the Clerk to the full Council and to all the residents of the Parish.

It was proposed by Cllr Jay and seconded by Cllr Stuart that the Parish Council accepts the recommendations of the Personnel Committee. The Parish Council was in agreement.

CORRESPONDENCE

1. Quotations to clear strip at No.24 the Limes
 - (a) A.W. Services
 - (b) A. B. West (unable)
 - (c) Michael Mark Pitts (unable)
 - (d) Peter Elphick Property Management (unable)
 - (e) James Harris Contracting
2. Jenny Pegler – Enquiry about installing a public seat on the road from Cerney Wick towards old A419 (emailed to Committee members as agenda item)
3. Chris Vickery Forward Planning Manager at CDC – Response to SHLAA comments from Parish Council (emailed to Parish Councillors)
4. Maj (Retd) R. H. D. Martin, Duke of Gloucester Barracks – Invitation to attend a meeting at Officers Mess on Thursday 16th January at 7pm (emailed to all Parish Councillors)
5. Biffa Award paperwork – to be actioned by Finance Committee members (Committee agenda item)
6. Carne Associates – Dog fouling posters (advertisement) (emailed to Committee members)
7. Young Gloucestershire – Annual Report 2012-13
8. Hedge trimming at Upper Up – Notification on inspection of hedges requiring attention
 - (a) Cllr Stuart in favour (email)
 - (b) Cllr Kimberley in favour (email)
9. South Cerney Thursday Group – No requirement for funds (emailed to Cllr Jay)
10. GPFA – Judging results for Playing Field inspection 2013 competition. South Cerney Upper Up awarded 2nd prize (emailed to Committee members)
11. Sue Ryder (Leckhampton Court Hospice) – Request for a donation (to list)
12. RTCS Safety Co. UK – Free play area survey offer (emailed to Committee members)
13. Clerks & Councils Direct – November 2013 (on circulation to all Parish Councillors)
14. Cotswold District Council’s Local Plan 2011-2031 – Consultation event on the proposed Cotswold Water Park policy (on circulation to all Parish Councillors)
15. Cotswold District Council – Update on the Local Plan process and timetable (emailed to all Parish Councillors)
16. Cotswold Water Park Trust – Invitation for two Parish Councillors to attend an update session with Sir David John and Matthew Millett on the Trust’s recent activities (emailed to all Parish Councillors)
Cllr Harris and Cllr Jay volunteered to attend at 7.30pm at the Gateway Centre on 26th November
17. Coffeepot – Request for a donation (to list)
18. CHYP (Cirencester Housing For Young People) – Request for a donation (to list)
19. CPRE – Gloucestershire Views Autumn 2013 (on circulation to all Parish Councillors)
20. GAPTC – Training quotation
21. PATA – Payslips and revised total for payment to HMRC (October/November)

22. The Planning Inspectorate – Appeal Decision Ref: APP/F1610/A/13/2198697
Kingfisher, Station Road, South Cerney, Gloucestershire GL7 5UE Application Ref
13/00546/FUL – Allowed
23. GRCC – Invitation to attend Cotswold Parish Network meeting on 3rd December
5pm–7pm at Down Ampney Village Hall. Booking necessary (emailed to all Parish
Councillors)
Cllr Stuart volunteered to attend
24. DISC – Request for a donation (to list)
25. CPRE – Countryside Voice Winter 2013 edition (on circulation to all Parish Councillors)
26. PLAYahead Climbing Frames Ltd – Quotation for groundwork at Cerney Wick
James Harris Contracting – Quotation for groundwork at Cerney Wick
27. Personnel Committee – Committee report on personnel matters including Clerk’s
assessment and role of Assistant Youth Leaders (agenda item)

COUNCILLORS REPORTS

Cllr Nicholas reported that he and his wife Julia had enjoyed the trip to the Houses of Parliament on 11th October and thanked Cllr Stuart for organising it.

Cllr Ms Layton (CDC) reported that Mr Snowden from Kingfisher Place had complained to her about the rubbish which accumulated in the vicinity of the bin installed recently by the new bench. Other Parish Councillors were incredulous as four of them had on a regular basis monitored the site and did not see anything untoward. Nevertheless Cllr Mrs Chubb suggested that if the bin was being overfilled there could be good cause to install another to cater with the overflow.

Cllr Mrs Tunbridge reported that she had enjoyed the trip to the Houses of Parliament on 11th October and thanked Cllr Stuart for organising it.

Cllr Mrs Chubb reported that she and her husband David had enjoyed the trip to the Houses of Parliament on 11th October and thanked Cllr Stuart for organising it.

Cllr Kimberley asked the Clerk to report the accumulation of plastic rubbish emanating from the Sita site in Broadway Lane. The Clerk will write to the operators.

Cllr Jay reported that he and his wife Jenny had enjoyed the trip to the Houses of Parliament on 11th October and thanked Cllr Stuart for organising it. He further stated that he had a meeting with Peter Redfern of the Royal British Legion to discuss plans for the commemoration in August 2014 of the centenary of the outbreak of the First World War. Along with Cllr Stuart the old Parish Council minutes books recording every Parish Council meeting from its start in 1897 to when records went onto the computer and records of the Village Hall going back to 1922 had been discovered and would eventually be taken to the official archive in Gloucester for storage. If there was enough interest they may be displayed at the end of January in the Village Hall.

Cllr Wearing reported that if his work schedule permitted he would attend the composting site on 16th November.

Cllr Mrs Land reported that she and her husband Ian had enjoyed the trip to the Houses of Parliament on 11th October and thanked Cllr Stuart for organising it. She was hoping to arrange for a group to have afternoon tea at the Lords in summer.

Cllr Stuart added to Cllr Jay’s report stating that Cricklade Museum had presented old maps from 1921 and photographs of South Cerney prior to the gravel being extracted. PC 2071

Mark Weedon had been appointed the new Beat Manager for Cirencester Rural South area. Cllr Stuart had been informed by Mike Barton PROW Gloucestershire Highways that Thames Water had definitely stated that it would improve the Shorncote footpath. Cllr Stuart had been requested the Pay Back in the Community group to consider supplying persons to help with the composting but had not yet had a reply.

CERNEY NEWS

1. Resilience Minutes
2. Merry Christmas
3. Residents should be responsible for their own safety and if necessary provide their own sandbags
4. Parish records will be on display sometime in January before being sent to the Gloucester Records
5. Jasmin and Chris qualifying as youth leaders; thanks to CDC for funding scheme

There being no further business Cllr Stuart closed the meeting at 10.25pm.