

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL, SOUTH CERNEY ON WEDNESDAY 14TH MAY 2014

Present: Chairman M. Stuart
 Vice Chairman P. Nicholas
 Parish Councillor Mrs F. Chapman
 Mrs E. Chubb
 J. Harris
 P. Jay
 Mrs D. Land
 Mrs C. Tunbridge
 R. Webb
 Ms J. Layton (CDC)
 Jasmin Tresadern (R-Way)

The Chairman Cllr Stuart opened the meeting at 7.30 pm and immediately stood down and asked the Clerk to chair the meeting until the position of Chairman had been determined. The Clerk asked if there was any member of the Parish Council willing to stand as Chairman. As there were no volunteers the Clerk enquired from Cllr Stuart if he was willing to continue as Chairman. Cllr Stuart replied that if no one else was interested in the position then he would gladly serve for another year.

ELECTION OF CHAIRMAN OF THE PARISH COUNCIL

Cllr Webb proposed and Cllr Harris seconded a proposal that Cllr Stuart continue as Chairman of the Parish Council. The Parish Council was all in favour.

Cllr Stuart then took over as Chairman and the meeting continued.

ELECTION OF VICE-CHAIRMAN

Cllr Webb proposed and Cllr Mrs Chubb seconded a proposal that Cllr Nicholas be reappointed Vice-Chairman of the Parish Council. Cllr Nicholas accepted and the Parish Council was all in favour.

APOLOGIES

Cllr Kimberley was engaged on other duties. Cllr Wearing had sent an apology for his absence as he had a domestic emergency. Cllr Bennett (CDC) had sent his apology for absence as he had family commitments.

MINUTES OF THE MEETING HELD ON 9TH APRIL 2014

It was proposed by Cllr Webb and seconded by Cllr Jay that the minutes were a true and accurate record. The Parish Council was all in favour.

R-WAY REPORT

Jasmin Tresadern reported than on Sunday 11th May a group of six young people attended a Rotary event at Royal Wootton Bassett. Although not successful in winning any prizes in the main events the group received £50 for taking part which Jasmin gave to Cllr Jay at the session the following Monday. A number of Junior and Senior youths will speak at the Annual Parish Meeting on Wednesday 21st May. A stall had been booked for the May Fair. Unfortunately the Senior youth group was not being well attended and it will be necessary to rethink the possibilities. It is now the third week in a row that the session had to close early. Communication is proving to be a problem as there was a serious cost involved. This will be discussed at the next Youth Group Committee meeting. The Junior group was well attended with 20 or so taking part.

Cllr Jay had completed an application for a £500 grant from CDC to support a two week summer activity event. Cllr Ms Layton (CDC) will present it to the District Council.

COMMITTEE APPOINTMENTS

Both the Chairman Cllr Stuart and Vice Chairman Cllr Nicholas are automatically members of the Planning, Finance and Playing Fields & Village Maintenance Committees. Cllr Stuart is also on the Personnel Committee but Cllr Nicholas declared a prejudicial interest as the Clerk is a client of his firm and therefore declined.

It was proposed by the Chairman Cllr Stuart and seconded by Cllr Webb that as there were no changes to the structure of the various committees and appointments the make up of the committees remained the same. The Parish Council was all in favour. For the record the appointments are as follows:

Playing Fields & Village Maintenance Committee

Cllr Mrs Chapman, Cllr Mrs Chubb, Cllr Harris, Cllr Kimberley and Cllr Mrs Tunbridge agreed to continue to serve on the Playing Fields and Village Maintenance Committee.

Finance Committee

Cllr Mrs Land, Cllr Jay and Cllr Webb agreed to continue serving on the Finance Committee.

Planning Committee

Cllr Mrs Chapman, Cllr Mrs Land and Cllr Webb agreed to continue to serve on the Planning Committee.

Personnel Committee

Cllr Jay, Cllr Mrs Land, Cllr Mrs Tunbridge and Cllr Webb offered to serve on the Personnel Committee.

Youth Committee

As the Youth Group continued to develop it was necessary to have a committee to deal with its business. It was proposed by Cllr Jay and seconded by Cllr Harris that the Parish Council create a Youth Group Committee. The Parish Council was all in favour. Cllr Jay, Cllr Kimberley, Cllr Mrs Land her health permitting, Cllr Stuart and Cllr Webb volunteered to take part. Youth leaders and interested parents would be asked to join. It was agreed that the committee would meet on the Monday, seven days prior to the Parish Council committee meetings.

Burial Authority

The Clerk will enquire from Canon Revd D. Bowers, Mr G. James, Mr T. Squire, Cllr Webb and Mr R. Wrightson if they are willing to continue to serve on the Burial Authority.

Youth and Community Hall Steering Committee

David Coope, Cllr Jay, Patrick Mills, Cllr Nicholas and David Smith would be willing to continue to serve on the Youth and Community Hall sub committee.

Cutts Charity Trustee

Cllr Jay agreed to continue as a trustee.

Environment Wardens

Cllr Harris and Cllr Kimberley agreed to serve as Environment Wardens.

Village Hall Representative

Cllr Webb offered to continue to serve as the Parish Council's representative on the Village Hall Committee.

MATTERS ARISING FROM PREVIOUS MINUTES

All matters arising were dealt with in the appropriate committee reports.

CLERK'S REPORT

On April 15th I passed the accounts for audit to our internal auditor Mrs Jenny Gardiner.

On April 15th I had a meeting with Jenny Pegler in Cerney Wick to progress the final part of the grant awarded by Biffa for the play equipment. Applications were also made to the Cotswold District Council and Gloucestershire Playing Fields Association which had also generously agreed to award grants to the project. The awards have been received from Biffa and GPFA.

Since Raymond Fenton had passed away the web site had not been serviced. The Clerk will contact Katharine Isles and request if a solution to the access can be arranged. Cllr Nicholas will contact Steve Coffey to enquire if he would be willing to act as web master.

During April of the 20 available working days I averaged 4 hours 45 minutes per day which is 3¾ hours a week more than my contract of 20 hours per week allows. I am quite content with the arrangement.

REPORT ON THE MEETING OF THE PLAYING FIELDS AND VILLAGE MAINTENANCE COMMITTEE HELD ON MONDAY 12TH MAY

Cllr Mrs Chapman, Cllr Mrs Chubb, Cllr Harris, Cllr Kimberley, Cllr Mrs Land, Cllr Mrs Tunbridge and Cllr Stuart attended the meeting. Cllr Stuart had opened the meeting at 7.00pm.

Matters Arising from previous Minutes

Cerney Wick Play Area (Pages 3342 & 3352)

(3342) The Committee agreed to replace the word “electronic” with “music”

(3352 last line 1st paragraph): The Committee agreed to replace “GCC” with “Amey Ltd”
The Clerk had issued replacement pages.

Compost Scheme (Page 3343)

Cllr Stuart informed the Committee that the compost machine managed by Adrian Chubb was working well especially with larger items but it was not so efficient with the smaller pieces. A solution was being investigated and it may be that the only way to resolve the problem was to burn the residue. Kelvin Wearing and Ian Davis were in the process of sorting the shredded material for disposal. A.W. Services had been asked for a price to collect the usable bits and burn them.

Rubbish in Broadway Lane (Page 3343)

Cllr Kimberley reiterated his complaint that the general rubbish accumulating in the area outside the South Cerney Plant of Monier Redland Ltd in Broadway Lane showed little sign of improvement. The Clerk was asked to write to the local depot manager and request that a more managed scheme to keep the area clean and tidy be implemented.

Flooding (Page 3343)

Cllr Harris reported that the security fencing to protect the open channel on the old railway line in the vicinity of Robert Franklin Way play area was being continually vandalised leaving the structure and more importantly the access in an extremely hazardous condition. He reminded the Committee that the Parish Council was paying for the rent and continuous repair of the fence and requested that GCC is instructed that this situation can not be allowed to continue. The Clerk was asked to inform Dave Graham at GCC, with copies of the correspondence to Geoffrey Clifton-Brown MP and Cllr S. Parsons (GCC), that the Parish

Council will cease to pay for the hire of the Herras fence or its constant maintenance forthwith and GCC must take immediate action to secure the area as it is now its responsibility. Cllr Harris was very concerned that the situation was extremely dangerous for all users of the PROW. Cllr Stuart reminded the meeting that he had already informed both Cllr Shaun Parsons and Dave Graham of GCC that the Parish Council could not be expected to continue maintaining that fence and asked that GCC took over responsibility immediately. No reply has been received from Shire Hall. Paul Morgan from the office of Mr Clifton-Brown MP had replied by email that Mr Clifton-Brown MP will raise the matters of concern with the local authority and be back in touch with the Parish Council as soon as a reply has been received.

Cllr Harris reported that the root plates of the Poplar trees below the private bridge to the property known as Hideway in Bow Wow were lifting and asked the Clerk to inform Peter Collins from the Environment Agency. Copies of the correspondence should be sent to Geoffrey Clifton-Brown MP and Cllr S. Parsons (GCC). Mr Collins should also be reminded that he has yet to make contact with Cllr Harris, Parish Council Flood Warden.

Cllr Harris reported that the manhole cover between Box Bush and Robert Franklin Way Close had not been attended and needed to be made secure to stop it surcharging in times of flood. The Clerk was to enquire from Richard Gray and Paul Swift at Amey Ltd Gloucestershire Highways as to what its intentions are regarding this matter. The correspondence should also be copied to Laurence King at CDC.

Cllr Harris reported that the hole in the bridge over the river Churn in Bow Wow leading to the Fanshawe property had not been repaired. Attempts have been made by well meaning local residents but this is not the solution as they have neither the capability or know how and only manage a patch type job. The Clerk was to inform Richard Gray and Paul Swift at Amey Ltd Gloucestershire Highways about the situation.

Cllr Harris reported that he had asked a resident to move the sand bags from the alley way between Box Bush Road and Robert Franklin Way Close.

Cllr Harris repeated his concern over the continuing problem with the gulleys in the vicinity of Friday Ham Lane (off the Spine Road) and onwards towards the Spine Road cross roads in Wiltshire which need attention. If this problem is to be resolved then it will need cooperation between the neighbouring agencies. The Clerk will inform the Clerk at Ashton Keynes and Richard Gray (Local Highway Manager Cotswold South). At the Parish Council meeting Cllr Stuart stated that he had a meeting planned with Mike Barton PROW Amey Ltd tomorrow Thursday 15th May where various outstanding matters will be discussed.

Ham Lane ramp (Page 3344)

Cllr Mrs Land volunteered to enquire from one of her contacts if a design for a permanent access ramp between Ham Lane and Sudeley Drive could be provided.

INSPECTION REPORTS

Cerney Wick

The play area has been reopened but Cllr Mrs Chapman was only able to make a verbal report as she did not have a report form to complete. The Clerk will email one to Cllr Jay and bring a spare to the meeting on Wednesday evening. Cllr Nicholas had visited the site and considered that the wire fence was no longer fit for purpose. Cllr Jay and Cllr Stuart had also inspected the facility and concluded that the fence could be restrung. Cllr Stuart will ask Bob Berry for a price and Ian Fairbrother had also offered to quote. The Parish Council is minded to use the residue of the grant awarded to the Cerney Wick project for such like extras.

Robert Franklin Way

Cllr Mrs Chubb and Cllr Mrs Tunbridge had carried out the weekly inspections at Robert Franklin Way play area. The Committee recommended that R.O.W. Berry be asked to provide a price for (a) uplifting the picnic table and remove the fixing points; (b) removing the two fallen trees on the playing field adjacent to No.1 Robert Franklin Way; (c) refurbishing the end of the slide as the metal is badly corroded; (d) 5 or 6 screw covers are missing on the Adventure Unit at the toddlers play area. The Committee was minded to install a new picnic table and members will check out replacement tables at www.agri-cycle.uk, www.spectrasystems.co.uk and <http://uk.glasdon.com/> and report their conclusions at the next committee meeting.

Upper Up

Cllr Stuart had carried out the inspections. Cllr Stuart reported that the supporting cross bar on the Senior Swings continues to be vandalised. The top rail requires a detailed inspection as one or two fixing bolts are loose again. The Clerk will contact R.O.W. Berry and ask him to give Cllr Stuart advice on how to remedy the situation. The paint on the wall mesh of the MUGA is lifting and there are rust spots on the seats of the Youth Shelter. The Cricket Club has still not repaired the cess pool lid which now needs urgent attention. The struts below the top of the picnic table at the lake needs to be repaired. The Clerk will inform R.O.W. Berry. Gloucestershire Highways has not repaired the entrance strip to the car park. The car park itself needs attention. Cllr Stuart has prepared a specification and drawings which he will forward to suitable contractors for a quote. Cllr Harris volunteered to remove a fallen tree/branch from the Jubilee Gardens.

Quotations for various jobs on Upper Up and Robert Franklin Way play areas

Bob Berry had given verbal quotes to the Clerk for the following jobs:

Upper Up playing field

1. The damaged cross pole supporting the chains on the swings: to take down, use an oak filler and secure the apparatus against further vandalism – £35
2. To attach two new arms to the seat on the Upper Up humps and bumps – £35
3. To repair the picnic table at the Upper Up lake – £30
4. To refurbish the manhole cover in the vicinity of the Cricket Club's pavilion with a 10-tonne rated cover secured in a concrete collar – £175 fitted.

Robert Franklin Way play area

5. To remove/refit and deliver/collect chute slide to Cirencester Fabrications – £120
6. To repair chute slide by Cirencester Fabrications – £380 + VAT
7. To remove damaged picnic table and associated securing bolts etc – £30
8. To replace missing screw caps (12) – £20
9. To remove three (3) fallen trees and leave area clear and tidy – £200.

It was proposed by Cllr Jay and seconded by Cllr Nicholas that the Parish Council agrees to contract Bob Berry for the above list of jobs. The Parish Council was all in favour.

Ground Maintenance

Committee members were disturbed that sections of the ground maintenance contract, although signed off as having been serviced, obviously had not been done: (a) the area outside the Limes on Station Road had not been cut and the Cow Parsley is noticeably too high; (b) Cllr Mrs Chapman reported that the area at Cerney Wick Church had not been cut; (c) the roadside bank at Upper Up has not been cut; (d) the area around the garages at Upper Up had not been cut; (e) the narrow foot path from School Lane to Meadow Way had not been cut. The Clerk was requested to email these observations to the contractor and point out

that when the account for the work had been submitted the areas had been signed off, (a) to (e), as having been cut. The Clerk was to request that the contractor considers giving the Parish Council a credit as patently he cannot charge for work that has not been carried out.

ANNUAL INSPECTION REPORT

Committee members were concerned that deficiencies with equipment have become obvious which had not been noted in the annual inspection. The end of the slide at Robert Franklin Way and the picnic table had not featured as delapidated although within weeks of the inspection serious faults had been found. The Clerk will inform John Hicks and ask for an explanation.

PROVISION OF TIMBER PLANTERS AT VILLAGE ENTRANCES

There had been two objections from residents to the installation of the planters. The request for volunteers to service the planters had not been a great success and a further item in Cerney News this month may be more productive. In the meantime two quotations had been received to supply and install the planters but no decision on whether to accept had been taken. The item would be revisited at next month's committee meeting. Cllr Stuart reported at the Parish Council meeting that one lady and her neighbour in Silver Street had contacted him offering to possibly purchase one or two of the planters and look after them.

REMOVAL OF DOG FAECES FROM PAVEMENTS

Andy West who collects litter on behalf of the Parish Council throughout the village offered to pick up dog faeces for gratis from pavements if the Parish Council agreed. The Parish Council has no control over whether he wishes to carry out this task on his own behalf. The Parish Council appreciates his offer.

TASK LIST ITEMS RELEVANT TO THE COMMITTEE

Four Poplars in Bow Wow need to be removed.
The refurbishment of Cerney Wick play area is to be removed from the list.
The specification for the refurbishment of Upper Up car park to be added.

RECOMMENDATIONS TO THE FINANCE COMMITTEE

The Committee had no recommendations for the Finance Committee.

COUNCILLORS' REPORTS

Cllr Kimberley reported that he had attended a meeting of the Youth Group earlier in the day. He had emailed all Parish Councillors copies of the R-Way Constitution: Volunteer Policy; Safeguarding Policy; Constitution; Data Protection Policy; Equal Opportunities Policy; Risk Assessment for the Youth Club.

There being no further business Cllr Stuart had closed the meeting at 8.24pm.

REPORT ON THE MEETING OF THE FINANCE COMMITTEE HELD ON MONDAY 12TH MAY

Cllr Jay, Cllr Mrs Land, Cllr Nicholas, Cllr Stuart and Cllr Webb attended the meeting. Cllr Jay had opened the meeting at 8.30pm.

Spreadsheet Analysis

The first spreadsheet was on target as expected.

Contracts recommended by the Playing Fields and Village Maintenance Committee

The Playing Fields and Village Maintenance Committee had no recommendations for the Finance Committee to consider.

Payments Out

Cllr Harris declared a prejudicial interest as recipient and left the room.

M	James Harris Contracting	Robert Franklin Way work on fence erection	£188.80
M	James Harris Contracting	Robert Franklin Way fencing hire	<u>£468.20</u>
		Sub total:	£657.00

It was proposed by Cllr Jay and seconded by Cllr Stuart that the Parish Council makes the above payment. The Parish Council was all in favour.

Cllr Harris returned to the room.

Cllr Mrs Chubb declared a prejudicial interest as the recipient of this next payment was her son and left the room.

U-U	A. D. Chubb	Chipping compost (April)	Sub total: £300.00
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It was proposed by Cllr Jay and seconded by Cllr Nicholas that the Parish Council makes the above payment. The Parish Council was all in favour.

Cllr Mrs Chubb returned to the room.

Payments Out continued

A	Jai Cunningham	Payment for youth work (March)	£280.50
A	Jai Cunningham	Payment for youth work (April)	£209.10
A	Cotswold Forest School	Payment for youth leader work (April)	£209.76
B	M. McKee	Clerk's travel (April)	£37.70
C	M. McKee	BT telephone, internet access (April)	£44.62
C	M. McKee	O ₂ contract (April)	£7.08
E	Busy Fingers Printing	Photocopying	£22.86
I	Mrs J. A. Gardiner	Internal audit fee	£300.00
M	A.W. Services	Grass cutting ground maintenance	£1,208.00
Q	A. B. West	Litter collection and bus stop cleaning (April)	£100.00
U-U	1st South Cerney Scout Group	Grant for repair work to Scout Headquarters	£1,500.00
U-U	AB-Fab Loos Ltd	5 Portable toilets for Street Fair (rent)	£612.00
U-U	Kelvin Wearing	Work on compost (April)	£120.00
V-V	Playahead Climbing Frames	Final balance	£6,172.68
V-V	Dale Wildern Contracting	Cerney Wick play area turfing	£446.10
	A.W. Services	Cuts to Upper Up allotments	<u>£40.00</u>
		Sub total:	£11,310.40

The grant of £1,500.00 to the 1st South Cerney Scout Group would be held in abeyance until confirmation had been received that the lease had been signed. The grant had been awarded to the Scout Group on this strict understanding. The Clerk will inform Ian Kennedy.

Cllr Webb had checked the Clerk's expenses and other invoices against the list and had found nothing untoward. It was proposed by Cllr Jay and seconded by Cllr Webb that the Committee agrees to recommend the above payments to the Parish Council. The Committee was all in favour.

It was proposed by Cllr Jay and seconded by Cllr Webb that the Parish Council accepts the deliberations of its Finance Committee. The Parish Council was all in favour.

Came & Company & Zurich – invitation to renew insurance

Proposals had been received from both companies and were examined by the Committee. Zurich were cheaper but as Came & Company were the established supplier the Clerk was asked to try and negotiate a further discount and if successful the Parish Council could decide if the offer was worth retaining our present insurance agent.

The Clerk informed the Parish Council that he had negotiated a reduction of £247.48 on the original demand of £1,672.48 for a three year deal.

S	Broker Network Ltd	Insurance premium (£817.07)	Sub total: <u>£1,425.00</u>
			Total: £13,692.24

It was proposed by Cllr Jay and seconded by Cllr Mrs Chubb that the Parish Council accepts the revised premium of £1,425.00 for a three year deal. The Parish Council was all in favour.

Payments In

Cotswold District Council	1st tranche of Precept	£52,552.00
GPFA	Grant award for Cerney Wick playground	£1,000.00
Biffa Award	Final grant (2nd tranche) C/W playground	£4,773.60
Digger Uppers	2 Grass cuts in April	£40.00
Cotswold District Council	Flood expenses grant contribution	<u>£2,000.00</u>
		£60,365.60

Internal Audit of Parish Council accounts: that the Finance Committee approves the annual return of the accounts for year 1st April 2013 to 31st March 2014 and to recommend that the Parish Council agrees that the internally audited accounts are passed to the external auditor for inspection. It was proposed by Cllr Jay and seconded by Cllr Mrs Land that the Committee approves the annual return of the accounts for year 1st April 2013 to 31st March 2014 and recommends to the Parish Council that the internally audited accounts are passed to the external auditor for inspection. The Committee was all in favour.

It was proposed by Cllr Jay and seconded by Cllr Mrs Land that the Parish Council agrees to forwarding the accounts to the auditor. The Parish Council was all in favour.

Financial Regulations

Draft for consideration by Parish Council. Cllr Jay repeated that the Parish Council complied with good practice as determined by the guide.

Commemorative Mugs

Cllr Jenkins (CDC) and Cllr Ms Layton (CDC) had granted their award from Cotswold District Council of £500 each to subsidise the provision of World War I commemorative tin mugs to pupils at Ann Edwards Church of England Primary School and members of the Play Group. Cllr Jay requested that the Committee agrees to recommend that the Parish Council should make up the shortfall in the cost of providing these mugs which he expected to be in the region of £400. The Committee was all in favour.

It was proposed by Cllr Jay and seconded by Cllr Webb that the Parish Council accepts the proposal of its Finance Committee. The Parish Council was all in favour.

There being no further business Cllr Jay had closed the meeting at 9.08pm.

REPORT ON THE MEETING OF THE PLANNING COMMITTEE HELD ON MONDAY 12TH MAY

Cllr Mrs Chapman, Cllr Mrs Land, Cllr Nicholas and Cllr Webb attended the meeting. Cllr Nicholas had opened the meeting at 9.10pm.

Planning Applications received by Cotswold District Council

14/00808/FUL (Amendments)

Applicant: Bybrook Developments (Purton) Ltd, Queen Annes Court, Orchard Lane, Tockenham, Swindon, Wilts SN4 7PJ

Proposal: Erection of 2 dwellings (amendments to permission 12/05093/FUL including landscaping, rooflights and use of artificial roof tiles. Plot 1: increase to size of single storey lean-to, increase to height of garage with external staircase and rooflights.

Plot 2: second floor windows in gable end and utility room) at land to the rear of The Homestead, Silver Street, South Cerney GL7 5TS

Cllr Nicholas once again declared a personal, prejudicial interest in this application, as the immediate neighbours are his friends and left the room.

Cllr Webb also declared a prejudicial interest as a member of the Village Hall Committee and left the room.

The Committee was not quorate so no vote could be taken on this application.

Cllr Nicholas and Cllr Webb returned to the room.

At the Parish Council meeting Cllr Mrs Chubb, Cllr Jay, Cllr Stuart and Cllr Webb declared a prejudicial interest as they were members of the Village Hall committee. Cllr Nicholas declared a personal and prejudicial interest as the immediate neighbours were his friends. All 5 Parish Councillors left the room.

It was proposed by Cllr Mrs Land and seconded by Cllr Mrs Chapman that the Parish Council maintains its objection to this application as it continues to consider that the proposal will impinge on the privacy of the neighbouring property at 6 Timbrells close and further account for the over development of this small site. The rooflights proposed will also create unacceptable light pollution. The Parish Council was all in favour.

OBJECTION

Four Parish Councillors returned to the room. Cllr Jay declared a prejudicial interest in this next application.

14/01560/FUL

Applicant: Mrs Annabel Gibbins, 56 The Lennards, South Cerney GL7 5UX

Proposal: Erection of summer house in front garden at 36 The Lennards, South Cerney GL7 5UX

It was proposed by Cllr Nicholas and seconded by Cllr Mrs Land that the Parish Council does not object to this application.

NO OBJECTION

Cllr Jay returned to the room to complete the complement.

The Parish Council as owners of part of the land declared a prejudicial interest in this next item and did not discuss the merits of the proposed application. However, as custodians of the land in question it was decided that in conjunction with the Village Hall Committee an

executive officer meeting is called to include Parish Councillors to prepare a strategy to deal with the situation that the parties now found themselves involved in. Cllr Jay, Cllr Mrs Land, Cllr Nicholas, Cllr Stuart and Cllr Webb volunteered to meet with members of the Village Hall Committee on Monday 19th May at 6.30pm. As the question is commercially sensitive further discussions were not subject to record.

14/01449/FUL

Applicant: Bybrook Developments (Purton) Ltd, Queen Annes Court, Orchard Lane, Tockenham, Swindon, Wilts SN4 7PJ

Proposal: Erection of one detached dwelling and associated works on land to the rear of 22 School Lane, South Cerney GL7 5TY

Cllr Nicholas and Cllr Webb declared a prejudicial interest in this application. As legal owner of the Village Hall the Parish Council has a vested interest in this application as the developer purports on the site plan to use part of the land owned by the Parish Council to which it has no right. The Committee proposes that the Parish Council advises the Village Hall Committee to inform the Cotswold District Council on the ownership issue.

NO DECISION as the Parish Council are custodial owners of part of the proposed site it has a prejudicial interest and is therefore unable to determine a response.

14/00941/FUL

Applicant: Wildmoor Waters, The Willows, Wildmoorway Lane, South Cerney GL7 5UZ

Proposal: Extension of the existing spit to divide the main lake into two at The Willows, Wildmoorway Lane, South Cerney GL7 5UZ

NO OBJECTION

14/01532/LBC

Applicant: Mr & Mrs John Turner, Silver Street House, Silver Street, South Cerney GL7 5TP

Proposal: Repairs to roof and 1st floor timbers, new conservation roof lights, make doorways wider for wheel chair access, new coverings to flat roofs and install rooflight, brick up doorway and window, rebuild chimneys at both gable ends, stone piers and iron railings to front garden wall at Silver Street House, Silver Street, South Cerney GL7 5TP (R)

NO OBJECTION ratified

14/01536/FUL

Applicant: Mr & Mrs A Chard, Langet End, Upper Up, South Cerney GL7 5US

Proposal: Erection of a 3-bed dwelling and associated off street parking at Langet End, Upper Up, South Cerney GL7 5US

The Committee agreed that reference to a Victorian style was not appropriate to this location. The vernacular style does not match the Cotswold Design Code.

The Parish Council does not object in principle to the development but the style is offensive. OBJECTION

14/01537/FUL

Applicant: Mr & Mrs A Chard, Langet End, Upper Up, South Cerney GL7 5US

Proposal: Detached single garage and formation of vehicular access at Langet End, Upper Up, South Cerney GL7 5US

NO OBJECTION

14/01613/FUL

Applicant: Mrs Ann Lovesey, 13 River Way, South Cerney GL7 6HZ

Proposal: Erection of single storey rear extension at 13 River Way, South Cerney GL7 6HZ

14/01627/TCONR

Applicant: Mr Timms, The Hideaway, Bow Wow, South Cerney GL7 5TW

Proposal: 2 Poplar trees – Fell down to ground level due to unstable river bank at Hideaway, Bow Wow, South Cerney GL7 5TW

14/01638/FUL

Applicant: Watermark Ltd, Summer Lake, Spine Road, South Cerney GL7 5TL

Proposal: Alteration and extension to existing sales office to form a holiday lodge to replace the existing Plot 1 of a previously approved development of 50 lodges (Variation of condition 2 of planning permission 12/04028/FUL to allow for reorientation of extension, hipped roof, changes to fenestration and increase to footprint), at 1 Summer Lakes, Spine Road East, South Cerney GL7 5LW

NO OBJECTION

14/01668/FUL

Applicant: Debut Services Ltd, The Defence Infrastructure Organisation, Kingston Road, Sutton Coldfield, Birmingham, West Midlands B75 7RL

Proposal: Proposed new 3 Storey 36 Bed SNCO Single Living Accommodation block and proposed new 3 Storey 54 Bed JRZ Single Living Accommodation block at 29 Transport and Movements Regiment, Duke of Gloucester Barracks, Cricklade Road, South Cerney GL7 5RD

NO OBJECTION

14/01724/FUL

Applicant: (Agent) Mr Andrew Hilton, Mears – Safe At Home, Welland House, Meteor Court, Barnett Way, Barnwood, Glos GL4 3GG

Proposal: Variation of condition 2 of planning permission 13/04452/FUL – Erect bike store and replace front door with wider wheelchair accessible level threshold door and new platform ramp and path to enable wheelchair access to property for occupant at 6 Jubilee Gardens, South Cerney GL7 5XW

NO OBJECTION

14/01732/TCONR

Applicant: Mr Johnson, Cherry Orchard, Upper Up, South Cerney GL7 5US

Proposal: Fell Leyland cypress at Cherry Orchard, Upper Up, South Cerney GL7 5US (R)

It was proposed by Cllr Webb and seconded by Cllr Jay that the Parish Council agrees with the proposals and ratification above. The Parish Council was all in favour.

Planning Applications granted by Cotswold District Council**14/00790/FUL CT.2648/5/B**

Construction of a boat house for use in conjunction with Plot 1 of previously approved holiday lodge development at Lake 11, Spine Road East, South Cerney

14/00941/FUL CT.1454/6/A

Extension of the existing spit to divide the main lake into two (Retrospective) at The Willows, Wildmoorway Lane, South Cerney

14/00952/FUL CT.4067/3/D

Side extension to dwelling at 18 Sudeley Drive, South Cerney

14/00973/FUL CT.4086/P

Construction of stone store at 7 Edwards College, Silver Street, South Cerney

14/01432/NONMAT

Non-material amendment to approved 11/00819/FUL to remove chimney, remove lounge (rear wall) window, replace lounge patio doors with bi-fold doors and increase size of opening, 2 additional velux windows (1 to front and 1 to rear), change level of rear rooflights to same level as front rooflights, substitute bedroom window to patio doors, raise ridge of front gable to same height as single storey rear ridge for Mr & Mrs M. Gill at Ham Cottage, Ham Lane, South Cerney

14/01495/TCONR

Oak T2 – reduce the height and radial spread by up to 3–4m with the majority of the pruning cuts not exceeding 100mm, to leave a radial spread of 6m and height of 15m at Ivy Cottage, Silver Street, South Cerney

14/01624/TCONR

1. Walnut – Crown reduce 30% and shape; 2. Acacia – Prune low overhanging branches back to boundary wall; 3. 8 x Norway spruce – Fell; 4. Multi-stemmed sycamore – fell at Ammonites, Silver Street, South Cerney

14/01627/TCONR

2 Poplar trees – Fell down to ground level due to unstable river bank at Hideaway, Bow Wow, South Cerney

14/01732/TCONR

Fell Leyland cypress at Cherry Orchard, Langet, Upper Up, South Cerney

14/01738/COMPLY CT.2475/2/E (10/05423/FUL)

Construction of new industrial building Use Class B – compliance with condition 4 of planning permission 10/05423/FUL at Plot B Lakeside Business Park, Broadway Lane, South Cerney

Planning Applications refused by Cotswold District Council**13/05089/FUL CT.6353/N (Planning Application)****13/05090/LBC CT.6353/P (Listed Building Consent)**

Orangery to rear elevation at Silver Street House, Silver Street, South Cerney

The proposed works will result in the loss of significant historic fabric in what appears to be the earliest part of the building. The proposal also adds an architecturally formal element to the rear range of the listed building, which is at odds with its simple historic character and harmfully changes the wider character of the house, thereby diminishing its historic significance and interest. The proposal is not supported by any public benefits or other exceptional justification and, as such, it fails the test set out in paragraph 134 of the NPPF and it fails to preserve the building in line with paragraphs 131 and 132 of the National Planning Policy Framework, having regard to the requirements of section 66 of the Planning (Listed Buildings and Conservation Areas) Act 1990.

13/05162/FUL CT.4065/P

Conversion and extension of barn to dwelling. Erection of double garage at Butts Farm, Cricklade Road, South Cerney

Reasons: 1. The proposal is to convert a small, traditional barn considered to be a non-designated heritage asset. The proposal includes the use of render and the addition of a full height extension to the south which would terminate in a drum turret feature. The proposed extension would be of a scale and design that incongruous and would cause substantial harm to the character and significance of the barn as an undesignated heritage asset. The use of render in the context of a vernacular agricultural building is considered to be inappropriate. It is considered that there would be no public benefits arising out of the proposal which would justify the harm that would be caused to the non-designated heritage asset and as such the proposal fail to accord with Cotswold District Local Plan Policies 14 and 42 and the National Planning Policy Framework including paragraph 135.

2. The application site lies in close proximity to boarding kennels and the A419, both of which have the potential to generate noise which could cause an annoyance to future occupants of the proposed dwelling. The application has not been accompanied by a full noise assessment and in the absence of this the Local Planning Authority is unable to fully assess the impacts of noise upon the development. The application fails to accord with Local Plan Policy 5 and the National Planning Policy Framework

Correspondence

Cllr Mrs Chubb declared a prejudicial interest as daughter of the owner of a “green space” under discussion known as Home Field, part of Box Bush Farm, and left the room.

7. CDC – Consultation on “Shaping the future of your Settlement”. A further community engagement in the Cotswold District Local Plan 2011–2031: Local Green Spaces (emailed to all Parish Councillors)
8. CDC – Tool Kit for Local Green Space (*see above*). Deadline for completed Tool Kits is 14th June 2014 (emailed to all Parish Councillors)

Cllr Nicholas asked the meeting for recommendations to the green spaces. In the opinion of Parish Council two open green areas, 1 & 2, are of the very highest special landscape value and the additional areas listed are also very important: 1. This area is/are the field(s) adjoining the river Churn adjacent to Bow Wow. Not only does this open area define the historic rural heart of the village, it also provides part of the setting for the Church; 2. the parkland adjoining the churchyard and Edwards College. It has equally important landscape value (and has a public footpath running across it); 3. the allotments between the Church and Bow Wow; 4. “The Berrys” which has similar landscape value to area 2; 5. the wood adjoining the churchyard; 6. “The Piece” which is registered common land; 7. the Upper Up playing field.

It was proposed by Cllr Nicholas and seconded by Cllr Stuart that the above recommendations are forwarded to Lesley Davies (CDC) for inclusion in the Local Green Space areas. The Parish Council was all in favour.

Cllr Mrs Chubb had returned after a decision had been taken on area 1.

9. CDC – Press release on housing land supply target reported well in excess
10. CDC – Invitation to attend Liaison meeting with District Council on Thursday 19th June. Response required
16. **09/0014/CWMAJM (District Reference 09/00556/CPO)**
 Applicant: Moreton C. Cullimore Ltd & Cotswold Water Park Society Ltd
 Agent: David Jarvis Associates Ltd, 1 Tennyson Street, Swindon, Wiltshire SN1 5DT
 Proposal: Progressive extraction and processing of sand and gravel with restoration using imported inert fill to a mix of wetland, grassland and recreational use, together

with replacement visitor parking and access for the Keynes Country Park on land east of Spratsgate Lane and adjacent to Keynes Country Park, Shorncote. Observations on the above planning application will be considered at the Planning Committee meeting starting at 10.00am on 15th May 2014.

25. Cotswold Water Park Trust – Shorncote Planning Application 09/0014/CWMAJM
28. CDC – Formal advice on Neighbourhood Planning proposal from Somerford Keynes Parish Council (emailed to Parish Councillors)

There being no further business Cllr Nicholas had closed the meeting at 9.50pm.

RISK ASSESSMENT UPDATE

The Risk Assessment carried out in 2010 was scrutinised by Parish Councillors and no fundamental alterations or additions were found to be necessary.

ASSET REGISTER UPDATE

The Asset Register was updated. The columns showing the Purchase Price and Estimated Current Value were no longer thought to be necessary and have been removed.

SUPPORT FOR SEVENOAKS TOWN COUNCIL

It was proposed by Cllr Jay and seconded by Cllr Webb that South Cerney with Cerney Wick Parish Council supports Sevenoaks Town Council in its efforts to persuade government to take the necessary action to allow a percentage of Business Rates to be paid direct to Parish and Town Councils for the benefit of local economic growth. The Parish Council was all in favour.

CORRESPONDENCE

1. CHYP – Acknowledgement of grant
2. Emily Hallett – Proposal (emailed to Cllr Jay, Cllr Nicholas, Cllr Stuart)
3. Came & Company – Spring Parish Matters 2014
4. Quotation to supply and install 6 planter boxes: (a) James Harris Contracting; (b) Dave King (Quercus); (c) Bob Berry
5. John Hicks – Playground inspection annual report (emailed to Committee members)
6. Andrew West – Dog mess removal (emailed to Committee members)
7. CDC – Consultation on “Shaping the future of your Settlement”. A further community engagement in the Cotswold District Local Plan 2011–2031: Local Green Spaces (emailed to all Parish Councillors)
8. CDC – Tool Kit for Local Green Space (*see above*). Deadline for completed Tool Kits is 14th June 2014 (emailed to all Parish Councillors)
9. CDC – Press release on housing land supply target reported well in excess (emailed to all Parish Councillors)
10. CDC – Invitation to attend Liaison meeting with District Council on Thursday 19th June. Response required (emailed to all Parish Councillors)
11. GAPTC – New Financial Regulations: procedures for payments (emailed to all Parish Councillors)
12. GAPTC – Draft Financial Regulations for consideration by Parish Council (emailed to all Parish Councillors)

13. Sevenoaks Town Council – A proposal that the government takes the necessary action to allow a percentage of Business Rates to be paid direct to Parish and Town Councils for the benefit of local economic growth. Agenda item proposed by Cllr Jay (emailed to all Parish Councillors)
14. Clerks & Councils Direct – May 2014 Issue 93 (on circulation)
15. GAPTC – Briefing session on Terms and Conditions of Employment Tuesday 20th May 10am until 1pm at Quedgeley Community Centre (emailed to all Parish Councillors)
16. GCC Planning and Development Unit – 09/0014/CWMAJM Planning Committee at GCC will meet at 10am on 15th May to consider this application (emailed to Committee members)
17. GPFA – Grant award for Cerney Wick play area
18. Came & Company (Local Council Insurance) – Quotation to renew insurance (emailed to all Parish Councillors)
19. GPFA – Playground and Playing Field Assessment Scheme (respond by Friday 4th July) (emailed to Committee members)
20. R-Way Constitution: Volunteer Policy; Safeguarding Policy; Constitution; Data Protection Policy; Equal Opportunities Policy; Risk Assessment for Youth Club (emailed to all Parish Councillors)
21. Biffa Award – Final grant award for Cerney Wick play area (2nd tranche)
22. Jenny Pegler – That the Parish Council considers the installation of another picnic bench on Cerney Wick play area; breakdown of grant income/expenditure (emailed to Committee members)
23. Biffa Award – Confirmation required that the assets for Cerney Wick play area purchased with Biffa Award funds as outlined in correspondence, remains compliant Signed compliance to be returned to Biffa Award Grants Officer
24. 1st South Cerney Scout Group – Explanation for delay in confirmation of the lease agreement (emailed to Committee members)
25. Cotswold Water Park Trust – Shorncliffe Planning Application 09/0014/CWMAJM. Correspondence item 16 also refers (emailed to Committee members, plus Cllr Harris and Cllr Jay)
26. Cotswold Canals Trust – TROW magazine Summer 2014
27. Zurich (Local Council Insurance) – Quotation to renew insurance (emailed to Committee members)
28. CDC – Formal advice on Neighbourhood Planning proposal from Somerford Keynes Parish Council (emailed to Parish Councillors)
29. GCC Planning and Development Unit – 09/0014/CWMAJM Planning Committee at GCC meeting at 10am on 15th May to consider this application now deferred to a later date, possibly early June (emailed to Committee members)

COUNCILLORS' REPORTS

Cllr Nicholas reported that the Youth and Community Hall Steering Committee was now fine tuning the plans for the centre and it was expected that a planning application would be presented in weeks rather than months hence.

Cllr Webb was concerned that through the lack of proper direction signs large lorries were missing their destination objective and entering the village along Broadway Lane. He was advised to report such instances to the PCSO or Andy West.

Cllr Harris reported that he had attended a meeting on 17th April with Cllr Parsons (GCC), Dave Graham and Mike Stuart to discuss flooding issues.

Cllr Ms Layton (CDC) stated that there was no guarantee that there was a safety zone now that the requisite number of house developments had been reached according to a recent press release from CDC. The criteria governing the amounts were flexible and any amount of unknown new issues could be introduced.

Cllr Jay reported that he had attended a meeting at Duke of Gloucester Barracks to discuss arrangements for the forthcoming First World War commemorations on 4th August. Also in attendance was a Warrant Officer 1st Class from 29 Regt, Peter Redfern, Tony Squire and Maj (Retd) Dave Martin.

Cllr Jay was also at the Youth and Community Hall Steering Committee meetings and was impressed with the cooperation shown by the developers, Redrow Homes Ltd.

Cllr Mrs Land had received a complaint from a resident about the parking habits in Clarks Hay, opposite the entrance to Meadow Way alongside Chestnut Mews cottages. Vehicles parked there were obscuring sight lines thereby making overtaking especially hazardous.

Cllr Stuart reported that he had attended the memorial service for Raymond Fenton in the church. There was in excess of 800 others in attendance.

Cllr Stuart had met with Paul Staley of 29 Regt who had outlined a probable footpath route from the Duke of Gloucester Barracks to South Cerney. The new route was not practicable and Cllr Stuart pointed out numerous insurmountable problems.

Cllr Stuart reported that he had attended a meeting on 17th April with Cllr Parsons (GCC), Dave Graham and James Harris to discuss flooding issues.

CERNEY NEWS ITEMS FOR JUNE ISSUE

Presentation commemorative First World War mugs would be presented to pupils at Ann Edwards Church of England Primary School and members of the Play Group thanks to two of our three Ward Councillors, Cllr Jenkins (CDC) and Cllr Ms Layton (CDC), who had given their £500 allowance in support with the Parish Council making up the shortfall.

The chute of the slide at Robert Franklin Way has been removed for refurbishment. Parents are requested to advise their offspring who may be tempted to use the equipment not to do so as there is a clear and present danger if this is attempted.

The Parish Council has relinquished responsibility for the Herras fencing erected along the old railway line to protect the trench dug to relieve flooding earlier in the year. It is expected that a footbridge will be put in place soon by PROW Amey Ltd on behalf of Gloucestershire County Council. Vandals who are regularly causing damage to the existing protective fence are requested to cease as their actions are making the site hazardous.

Volunteers to subsidise the construction and installation of six planters to be positioned at the entrances to the village are being sought. The Parish Council believes that if there are those in the village prepared to manage the planters this would encourage their maintenance.

Cerney Wick play area is now open and proving a phenomenal success with all who have visited. The Parish Council is very pleased to thank Jenny Pegler for her valiant efforts in managing to get this project commissioned.

The refurbishment of the War Memorial, although slightly behind schedule, will be ready for the First World War commemorations.

There being no further business Cllr Stuart closed the meeting at 10.20pm.