

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL, SOUTH CERNEY ON WEDNESDAY 8<sup>TH</sup> OCTOBER 2014

Present: Chairman M. Stuart  
 Vice Chairman P. Nicholas  
 Parish Councillor Mrs F. Chapman  
 Mrs E. Chubb  
 J. Harris  
 J. Kimberley  
 P. Jay  
 D. Land  
 Mrs C. Tunbridge  
 C. Wearing  
 R. Webb  
 Ms J. Layton (CDC)

Two members of the public attended as observers. Brendan McFadden, Wilts & Glos Standard reporter and a resident from the Mallards also was present.

The Cllr Stuart opened the meeting at 7.30pm.

### **APOLOGIES**

Cllr Bennett had sent an apology as he was engaged on other duties. P.C. M. Weedon (Gloucestershire Constabulary) had sent an apology as he was also engaged on other duties.

### **MINUTES OF THE MEETING HELD ON 10<sup>TH</sup> SEPTEMBER 2014**

It was proposed by Cllr Kimberley and seconded by Cllr Jay that the minutes were a true and accurate record. Cllr Nicholas and Cllr Stuart abstained as they had not attended the meeting on 10th September. The remainder of the Parish Council was all in favour.

### **R-WAY REPORT**

Cllr Chris Wearing reported that the Seniors had survived in their football league but triumphed in the cup final after a mammoth penalty session which resulted in a final score of 17-16. Twelve youngsters attended the Monday evening session.

Jasmin Tresadern read her report on the activities of the Youth Group during the preceding month and its future plans for the coming season.

As stated in the last report, the BBQ went really well and one young person from the group has written a lovely thank-you letter to Saraan at the Old George. Thanks again to all involved.

Johno Kimberley organised for the group to go swimming at the Hoburne and £25 was raised for Oak and Furrows Wildlife Rescue Centre. Several letters and pictures were also created by the young people to thank Hoburne for letting them swim again. It is hoped we can continue to foster this relationship and offer this opportunity to the group quarterly.

This term has introduced a reduced time to sessions but staff feel this is working well as some of our more exuberant members are more suited to the shorter timescale and the 4:30pm start is inclusive of our older members travel arrangements from school.

Age wise, the Summer Scheme introduced some new younger members to the group, predominately younger siblings, and they continue to show their commitment to attending and have settled in well, also bringing in some of their friends. The group dynamics have

changed because of this and staff and young people have supported younger members to the group with joining in and being a part of the group. Staff also have more leverage to encourage some of the older members to be sensitive to the needs of others.

The staff team had an insight meeting with Vix Thomas, Project Coordinator for Young Gloucestershire (YG), the youth organisation we are affiliated to. YG have some resources such as activity ideas, equipment and instructors at good rates, that we can use. They also have training opportunities for staff, some of which are free.

Highlights of this term's programme are: Football, Dodgeball, Quiz, Bingo, Circus skills performance and BBQ, Thank-you letters, Hallowe'en Art and Swimming.

It is hoped the young people will work towards a plan for their own half term programme, most likely a Hallowe'en party!

## **MATTERS ARISING FROM PREVIOUS MINUTES**

All matters arising, except flooding issues and one not related, had been dealt with in the appropriate committee reports.

## **CLERK'S REPORT**

On September 29th along with Cllr Stuart we met up with Neil Hartell to consider the work needed to upgrade Ham Lane. There was also a tree surgeon in attendance. Neil was concerned about the amount of grass and soil needed to be removed before gravel is laid. He recommended a means of edging the gravelled areas otherwise the material will just spread outwards. He also suggested that the grass will grow through the gravel causing maintenance problems.

Cllr Stuart stated that subsequently he had confirmed with Cllr Harris the reasons for the specification.

Of the 20 available working days I averaged 3 hours 35 minutes per day which is about 18 hours a week. That is 2 hours less than my contract of 20 hours per week.

## **REPORT ON THE MEETING OF THE PLAYING FIELDS AND VILLAGE MAINTENANCE COMMITTEE HELD ON MONDAY 6TH OCTOBER**

Cllr Mrs Chapman, Cllr Mrs Chubb, Cllr Harris, Cllr Kimberley, Cllr Mrs Land, Cllr Nicholas, Cllr Stuart and Cllr Mrs Tunbridge attended the meeting.

Cllr Stuart opened the meeting at 7pm.

### **Matters Arising from previous Minutes**

#### **Flooding**

Cllr Stuart invited Cllr Harris to give his report on the various meetings he had with Peter Collins (Environment Agency Upper Thames Tributaries Asset Manager), Marc Goldby (Asset Manager of Bromfords Housing), Mike Mould resident of Lower Mill, Bow Wow Lane and two of the residents of the most effected properties in Boxbush Road (Amanda Coates No. 39 and Rory Keogh No. 41) about the flooding issues and the embankment. The first meeting took place on Friday 19th September. Cllr Harris reported that at his meeting with Peter Collins previously he had intimated that he felt the EA should be able to give financial support to the owners of the private houses in Boxbush Road to help them keep the water out of their gardens – as long as Bromfords was also going to do work on their section of bank.

Cllr Harris was convinced that to resolve the problem of the surcharging manhole in Boxbush will need the cooperation of the Environment Agency and Amey. Cllr Harris

considers that the Parish Council should be prepared to contribute financially to the project and he would debate this when item 5 on the agenda was discussed later.

At the meeting with Peter Collins, Cllr Harris reported that along with Cllr Stuart, the outfall at 'Brookside' off Robert Franklin Way was discussed. Mr Collins agreed that it would probably be a benefit to have the additional section of radius piping concreted into the recessed headwall structure and as far as he was concerned was happy to see it go ahead as long as it did not stick out beyond the concrete headwall. Peter said that if the shuttering was set so it lined up with the fronts of the vertical faces of the headwall lower down and the pipe was cut so that it fitted flush to the inner face of the shuttering then the EA 'should be happy with that'. However, he was not giving approval verbally and said that he would need to be written to formally to give notice of the intentions in detail and ask if the work could proceed without needing an application for 'consent for works affecting watercourses and flood defences' being filled out – and then having to wait for two months for consent.

Peter Collins had listed his recommendations and listed the following items that either are progressing or should be considered for the future. Gravel removal at School Lane/Silver street although the presence of Japanese knotweed may affect what can be achieved adjacent to the Eliot public house; flood response at two properties at the junction of School Lane and Silver Street – a simple solution of a waterproof membrane secured to the properties along with a sand bag anchor would be the most viable solution during a flood; pumping flood water back into the river Churn at School Lane – although Cllr Harris agrees that this option is least favourable due to the logistics of deployment and potential for breakdown; Fanshawe's weir – Cllr Stuart will endeavour to make contact with the vendor of the estate so that we can agree how the weir can be brought back into operation. The aim of this is to divert more water down the main river Churn (feeding Lower Mill), which is believed to have greater capacity and will hence reduce flood risk in the village; various wall repairs along the river Churn; river bank behind Boxbush Road – together, we will discuss the possibility of a partnership scheme with the Housing Association and riparian land owners to strengthen the river bank. This is likely to take the form of a stone wall at the river bank and an earth embankment along the footpath; Surface Water Outlet behind Boxbush Road property – the Parish Council will advise GCC to write to Jeanne Capey with details of adapting the outlet. The Environment Agency agreed this would not encroach into the river and would only be a modification to the existing concrete structure; Bifurcation structure at the top of the Mill Stream – it will be investigated how this structure could be adapted to improve the balance of flood risk in the Village.

Cllr Harris had emailed Jeanne Capey who is the team leader that manages new flood defence schemes as well as the consenting process. The Clerk was asked to enquire when it could expect the gravel by the Eliot Arms public house to be removed. It was also concerned about a large yellow Flag Iris behind the seat in Bow Wow which the Parish Council anticipates will cause a blockage if the water flow increases and should also be removed.

Cllr Stuart reported that the next meeting of the multi agency flood group had been rearranged for 9am on Friday 17th October.

Cllr Stuart reported that the works at Dry Leaze Farm and Upper Up had been completed which will help water quality and reduce flood risk in the village. Jenny Phelps, Farming and Integrated Environmental Local Delivery (FIELD) Adviser at Gloucestershire Farming and Wildlife Advisory Group (FWAG) had organised the project.

#### **Ham Lane/Sudeley Drive ramp (pages 3357, 3378, 3385, 3398, 3412, 3414)**

Cllr Nicholas had provided an instruction to Redrow requesting two sets of plans for PROW Gloucestershire County Council. At last month's Parish Council meeting a formal resolution was passed to proceed with Option 1 – Creation Order under S26 of the Highways Act 1980.

Therefore, the Parish Council now needs a couple of plans, as follows: 1. A set of drawings to show the construction details, including the levels and configuration of the ramp structure; 2. The other needs to show the outline of the total area of land required for the ramp, so we know precisely which bit of land needs to be the subject of the s26 application.

### **Task List**

Cllr Harris reported that he had been informed by Paul Ponting that the four Poplar trees in Bow Wow would be removed shortly.

### **Waste Bin Stickers (3412)**

Cllr Stuart asked the Clerk to enquire from Cllr Bennett (CDC) and Cllr Ms Layton (CDC) as to when the stick-on labels requested for both the trash and dog waste bins could be expected. At the Parish Council meeting Cllr Ms Layton (CDC) had supplied 12 labels.

### **Ground Maintenance (pages 3357, 3378, 3385, 3398, 3412)**

Committee members were concerned at the operation of A.W. Services, the ground maintenance contractor. Cllr Mrs Chapman has repeatedly complained about the quality of the cut to the churchyard in Cerney Wick; Cllr Mrs Tunbridge and Tony Squire from the Parochial Church Council are not at all satisfied with the way the contract for cutting grass in the churchyard in South Cerney is carried out; the ditch in Station Road has not been serviced satisfactorily – any herbage must be removed to lessen the chance of flooding when the season's rain comes; the spraying of the weeds at the base of the memorial trees has not been successful and damage has been inflicted on the trunks through careless strimming; the rubbish from the bonfire at Upper Up has not been removed as promised. Cllr Stuart asked the Clerk to request Mr Woodman to contact him regarding this item. There has been no schedule of when the contractor carried out the cuts for at least two months. Parish Councillors have been keeping a check of the contractor's performance and will be checking the return. The Clerk was to ask Mr Woodman to clarify how many cuts have been carried out this season and how many he considers remain. The Clerk was to contact Fenplay Leisure for a quotation to carry out repairs to the safety surface damaged during ground maintenance operations.

### **Berkeley Close cardboard recycling (page 3380, 3386, 3412)**

The Clerk was asked to enquire from Scott Williams, Strategic Client Officer, Joint Waste Team if there was any progress to report.

### **Ham Lane surface upgrade (page 3400, 3413)**

Cllr Harris had prepared a specification for contractors to base their quotation. The Clerk had sent it out to appropriate suppliers including Tonic the groundwork contractors working for Redrow Homes at the Mallards. The deadline for responses was Friday 7th November, 2014.

### **Picnic Tables at Cerney Wick and Robert Franklin Way play areas (3387, 3399, 3412)**

Both picnic tables had been installed.

### **Upper Up Car Park specification (pages 3357, 3379, 3386, 3399, 3412)**

Of the 8 specifications which had been sent out to contractors to quote for the work only one had replied. Cllr Stuart was adamant that something must be done before the Parish Council was liable for negligently being the cause of serious damage. The Clerk was asked to bring the quotation to the meeting on Wednesday in order that the Parish Council can discuss the details. At the Parish Council it was proposed by Cllr Jay and seconded by Cllr Kimberley that the Parish Council should contract Hartell NB Construction to reinstate the larger area 15 metres by 5 metres it had quoted £6,184.60 to refurbish. The Parish Council was all in favour.

### **Saplings on wetlands at Upper Up**

Cllr Harris had declared a prejudicial interest in this item and left the room.

Specifications has been sent out to 7 contractors but only one, James Harris Contracting had replied. It was proposed by Cllr Stuart and seconded by Cllr Kimberley that James Harris Contracting be contracted to cut all self seeded shrubs and trees at the wetland area on Upper Up at a cost of £56.00. The Committee was all in favour.

Cllr Harris had returned to the room.

### **Flood Multi Agency Meeting**

Cllr Stuart informed members of the Committee that the meeting scheduled for October 2nd had been postponed and would now take place on Friday 17th October at 9am.

### **Triathlon Event**

Cllr Nicholas had nothing further to report. Kate Bishop at CDC is handling the business.

## **INSPECTION REPORTS**

### **Cerney Wick**

Cllr Mrs Chapman reported that the play area was in good order. The new picnic table had been installed. Cllr Mrs Chapman again repeated that the grass on the play area would need a good trim before the onset of winter.

### **Robert Franklin Way**

Cllr Mrs Chubb and Cllr Mrs Tunbridge had carried out the weekly inspections at Robert Franklin Way play area. Cllr Harris had removed the cradle seat from the Toddler Swing and the Clerk was asked to contact R.O.W. Berry to prepare a quotation for its replacement. R.O.W. Berry had given the Clerk a verbal quote of £25 to fit the seat which the Parish Council would purchase for £78 with a £15 delivery charge. It was proposed by Cllr Harris and seconded by Cllr Mrs Chubb that the Parish Council contracts Mr Berry to do the work. The Parish Council was all in favour.

### **Upper Up**

Cllr Stuart had carried out the inspections. One of the seats on the Senior Swings which had been replaced had been vandalised again in a couple of places. The entrance to the car park was very uneven again and likely to cause damage to car sumps. The Clerk was asked to contact Fenplay Leisure and ask it to quote to repair the damaged safety surface. There had been a complaint about golf being practised on the playing fields as it was causing fear of being hit. It was agreed that a request is made in Cerney News for the action to stop. Temporary notices would be posted at the entrance to the car park.

## **APPOINTMENT OF A PLAY AREA AND PLAY EQUIPMENT INSPECTOR**

As requested the Clerk had forwarded responses from play inspectors of their charges to members of the committee. As no conclusion had been arrived at it was decided to discuss the appointment at next month's meeting.

## **CONSIDERATION OF FINANCIAL SUPPORT TO ASSIST WITH BANK WORKS AT No. 39 BOXBUSH ROAD FOR THE BENEFIT OF Nos. 37–51 BOXBUSH ROAD**

Cllr Harris reported that he had informed Marc Goldby of Bromfords that according to Peter Collins the Environment Agency should be able to give financial support to the owners of the private houses in Boxbush Road to help them keep the water out of their gardens – as long as Bromfords were also going to do work on their section of bank. This proposal was welcomed as there was concern that any work Bromfords was planning would be made pointless if water would flow behind it from the gardens of the private properties on Boxbush Road (particularly through the garden of the bungalow (No 37) next to the car park). Bromford bosses would not support the spending of money on the low embankment if

it was going to be rendered next to useless. Due to concerns the neighbours had about Mr Garlick from No 37 not being likely to be supportive Cllr Harris approached him to persuade him of the merits of the scheme and convince him of the fact that without everybody being on board and getting organised to do the whole length of bank there was no point in anybody doing anything. Fortunately Mr Garlick is a retired civil engineer and was very ready to see the merits of being involved and agreed with the need to raise the height of his boundary wall. Marc Goldby was shown into the gardens and saw where the water comes down from the sluices and hits the bank of No 39 at right angles and he saw all the areas where the flood water reached due to it going between the houses and around the fronts of the properties down as far as No 51. Cllr Harris also made sure he was aware of the EA's intention to increase the flow of flood water down the southern side of Bow Wow under the mill and past his properties. By the end of it Mr Goldby was well and truly convinced that Bromfords needed to take action and wants to come to the meeting on the 17th October in order to update the other agencies and more importantly meet the EA representatives to reassure them that Bromfords will be doing work. This will keep the pressure on the EA that they honour the rather informal suggested offer of financial support to the private residents made by Peter Collins. The residents have been made aware that they will need to contribute also. There is the question if GCC have any money from the resilience levy that was added on to the precept a number of years ago? If so, Cllr Harris would like to have it discussed and put forward that the work on Amanda Coates' bank (No 39) as being a suitable project to fund.

Cllr Nicholas stated that as similar schemes had been previously supported and as this work would benefit the community it was right and proper that the Parish Council should be minded to support and part fund the scheme. It was impossible to make an actual commitment as to how much the Parish Council would consider because there was no information on how much the scheme might cost. The Committee was all in favour.

On behalf of the Parish Council the Chairman, Cllr Stuart thanked Cllr Harris for his work over the last few weeks especially for liaising with the residents most concerned and other officials.

### **RECOMMENDATION TO THE FINANCE COMMITTEE**

The Committee had one recommendation for the Finance Committee to consider. That James Harris be contracted to remove all self seeded shrubs and trees from the wetland area on Upper Up at a cost of £56.00.

### **COUNCILLORS' REPORTS**

Cllr Mrs Chubb, Cllr Harris and Cllr Kimberley will research bollard designs and will make their recommendation to the Parish Council meeting on Wednesday.

Cllr Mrs Tunbridge commented that the grass mowing was awful.

Cllr Mrs Chubb had found a sign in Station Road ditch which Cllr Harris confirmed was from the Street Fair and advised her to bin it.

Cllr Mrs Chapman had a concern raised by a resident about vehicles in Bow Wow which may park on the river bank. Cllr Harris advised that if the concern was heeded the highways authority may well install Armco barriers which would be an unwelcome addition to Bow Wow.

Cllr Harris reminded his colleagues that hedge trimming at Upper Up and Ham Lane would not now be contemplated until after November as the tender would not close until then. It was proposed by Cllr Stuart and seconded by Cllr Harris that Mr F. Timbrell be asked to trim the hedge at Upper Up. The Parish Council was all in favour.

Mrs Jenny Gardiner on behalf of Gordon Stratford Chairman of South Cerney Football Club had contacted the Clerk to report increased instances of dog faeces being found on the playing surface of the football field. Mrs Gardiner suggested that a note in Cerney News might hopefully deter those owners who let their pets spoil the facility by not clearing up after them.

## CORRESPONDENCE

Ian Bullock had emailed his concern that the public lighting on the Mallards was not part of the energy saving scheme. The Clerk will ask Redrow if it could liaise with the GCC lighting authority in order to join the village scheme.

There being no further business Cllr Stuart had closed the meeting at 8.29pm.

## REPORT ON THE MEETING OF THE FINANCE COMMITTEE HELD ON MONDAY 6TH OCTOBER

Cllr Mrs Land, Cllr Nicholas, Cllr Stuart and Cllr Webb attended the meeting. Cllr Webb had opened the meeting at 8.30pm.

### Apologies

Cllr Jay had sent an apology as he was on a short vacation.

### Spreadsheet Analysis

Cllr Webb was concerned that the sixth spreadsheet was showing expenditure in certain areas, especially ground maintenance, as possibly exceeding its budget.

### Payments In

South Cerney Football Club	Share of water bill	£11.67
South Cerney Cricket Club	Share of water bill	£11.67
GCC	Herras fencing	£1,061.25
GCC	Composting credit	<u>£1,002.53</u>
		£2,087.12

### Payments Outstanding

Digger Uppers Allotments	2 cuts by A.W. Services	£40.00
GCC Highways Local budget	Contribution to FWAG SW from Cllr Parsons	<u>£500.00</u>
		£540.00

### Payments Out

Cllr Kimberley declared a prejudicial interest as recipient of the payment following and left the room.

A Cotswold Forest School Payment for youth work (September) £288.42  
It was proposed by Cllr Jay and seconded by Cllr Webb that the Parish Council agrees to the above payment. The Parish Council was all in favour.

Cllr Kimberley returned to the room.

Cllr Harris declared a prejudicial interest as recipient of the two payments following and left the room.

P James Harris Contracting Trim trees at Nos 1 & 2 RFW £200.00  
V-V James Harris Contracting Repair to picnic table at RFW play area £50.00

It was proposed by Cllr Jay and seconded by Cllr Webb that the Parish Council agrees to the above payments. The Parish Council was all in favour.

Cllr Harris returned to the room.

A	Jai Cunningham	Payment for youth work (July)	£234.60
A	Jai Cunningham	Payment for youth work (September)	£260.10
B	Maurice McKee	Clerk's travel (September)	£26.00
C	Maurice McKee	BT telephone, internet access (September)	£45.62
C	Maurice McKee	O <sub>2</sub> contract (September)	£9.00
L	Maurice McKee	Parking at Swindon station reimbursement	£23.10
L	Maurice McKee	Rail ticket to National Conference reimbursement	£17.60
L	SLCC Enterprises Ltd	National Conference 2014 delegate fee	£474.00
M	FWAG SW	Upper Up meadows ditch clearance	£1,000.00
N	R.O.W. Berry	Fit picnic table at RFW play area	£165.00
N	R.O.W. Berry	Fit picnic table at Cerney Wick play area	£185.00
Q	A. B. West	Litter collection & bus stop cleaning (September)	£100.00
U-U	Kelvin Wearing	Work on compost (September)	£96.00
V-V	R.O.W. Berry	Remove and replace swing seats at Upper Up	£130.00
V-V	Glasdon UK Ltd	Picnic tables and fixing kit (2)	£1,038.48
Res	Centreline	Repainting lettering on War Memorial	<u>£992.40</u>
			£5,335.32

Cllr Webb had checked the Clerk's expenses and other invoices against the list and had found them all in order. The payment to Centreline was to be allocated to the Reserve Fund. It was proposed by Cllr Mrs Land and seconded by Cllr Webb that the Committee agrees to recommend the above payments to the Parish Council. The Committee was all in favour.

At the Parish Council meeting it was proposed by Cllr Jay and seconded by Cllr Stuart that the Parish Council agrees to make the above payments. The Parish Council was all in favour.

#### **Project recommendations** from Playing Fields & Village Maintenance Committee

The Committee had one recommendation for the Finance Committee to consider: that James Harris Contracting be contracted to remove all self seeded shrubs and trees from the wetland area on Upper Up at a cost of £56.00. The Finance Committee had no objection. The Parish Council had no objection.

#### **Internal Audit**

Cllr Jay had carried out an internal audit and gave the following report.

Current (Treasurers) Account: Lloyds

##### Payments out

I have checked every item of expenditure in the Ledger against the cheque book stubs, the bank statement and payments out recorded in the Parish Council minutes. There was no discrepancy. Councillors are reminded that cheque book stubs are initialled by the two signatories signing the cheques.

I carried out an audit trail on every 5th payment out in the ledger. This involved cross checking against cheque book, bank statement and invoices. There was no discrepancy. Cheque book entries had been validated by two signatories initialling the cheque stub. Like all treasurers one despairs at the time which some payees take to bank their cheques. One cheque had been cancelled and is retained another cheque made out to the South Cerney Scouts is held waiting for confirmation of a lease renewal – it is danger of running out of date.

The totals of the three pages of payments out in the ledger were checked in both vertical columns and horizontal rows. All totals agreed.

##### Payments in

I have checked every item of income against the minutes, the ledger and bank statement.



There was one, understandable, minor omission where a payment in had been recorded in the minutes and appeared on the bank statement but was not found on the income page of the ledger. This has now been rectified.

Deposit (Business 30 day Notice) Account: Lloyds

This account is used to receive Precept income from CDC and interest accrued on the balance. Transfers from this account to the current account are made to maintain a working balance. I could find no discrepancy.

Reserve Fund deposit accounts

Since 2012 we have transferred £30,000 to each deposit account at Barclays, Santander and HSBC. The main reason for this is to establish security rather than yield. These accounts are gaining small amounts of interest with varying degrees of success. As Parish Councils are not covered by the Financial Services Compensation Agreement this does give our reserves a considerable degree of safety. The Council had previously agreed that need for financial security outweighed the search for yield.

Recommendation

The Clerk should be commended by the Parish Council for the meticulous way he keeps the Council's accounts.

There being no further business Cllr Webb had closed the meeting at 8.52pm.

## **REPORT ON THE MEETING OF THE PLANNING COMMITTEE HELD ON MONDAY 6TH OCTOBER**

Cllr Mrs Chapman, Cllr Mrs Land, Cllr Nicholas, Cllr Stuart and Cllr Webb attended the meeting.

Cllr Nicholas had opened the meeting at 8.55pm.

### **Planning Applications received by Cotswold District Council**

#### **14/01465/FUL (New Details)**

Applicant: Mr D. Smith, Lake 10, Cerney Wick Lane, Cotswold Water Park, Cirencester GL7 5HQ

Proposal: Revision to layout and design of seven plots as approved under application 06/00525/FUL. Revisions to site access, landscaping and footpath route. Retention of foul drainage treatment plant at Waters Edge, Lake 10, Cerney Wick Lane, Cerney Wick  
NO OBJECTION

#### **14/02161/FUL (New Details)**

Applicant: Mr D. Roberts, c/o Agent Mr Tony Allen, Allen Planning Ltd, 21A New Street, Salisbury SP1 2PH

Proposal: Conversion of existing building to a Class A1 use including new shop front and demolition of outbuilding to the rear. Erection of two dwellings, garages and associated works to the rear including car parking and landscaping at Carted Barn, High Street, South Cerney GL7 5UG

The Committee recommended that the Parish Council maintains its objection. The Parish Council agreed.

OBJECTION

#### **14/02869/FUL**

Applicant: Watermark Ltd, c/o Agent Andrew Jones, Andrew P. Jones Associates, Hollybank House, Stockwell Lane, Cleeve Hill, Cheltenham GL52 3PO

Proposal: Replacement of the H type lodge and boat house on plot 46 with a type D lodge

and a type A lodge (plot 48) at the previously approved development of holiday lodges at Lake 16, Station Road, South Cerney

NO OBJECTION

**14/03847/LBC**

Applicant: Mr & Mrs D. Hills, c/o Agent: Abberley Design Ltd, 4 Silver Street, Cirencester GL7 2BL

Proposal: Internal and external works including roofing, repointing and damproofing at Ivy Cottage, The Street, Cerney Wick GL7 5QH

NO OBJECTION

**14/03984/FUL**

Applicant: Mr Charles Swindall, Gable Cottage, Silver Street, South Cerney GL7 5TP

Proposal: Insertion of front facing roof light at Gable Cottage, Silver Street, South Cerney GL7 5TP

NO OBJECTION

**14/04298/TCONR**

Applicant: Mr Steve Johnson, Cherry Orchard, South Cerney GL7 5US

Proposal: The applicant would like to top an Engelmann's spruce 25% due to its height and proximity to the house and its vulnerability to strong western prevailing winds at Cherry Orchard, Langet, Upper Up, South Cerney GL7 5US

NO OBJECTION

It was proposed by Cllr Webb and seconded by Cllr Mrs Land that the Parish Council accepts the recommendations of its Planning Committee. The Parish Council was all in favour.

Cllr Jay and Cllr Stuart declared a prejudicial interest in the following two applications as they were friends of the applicants and left the room.

**14/03986/FUL**

Applicants: Mr & Mrs Martyn Thomson, The Ammonites, Silver Street, South Cerney GL7 5TP

Proposal: Erection of dwelling on land parcel to the south of Ammonites, Silver Street, South Cerney

The Committee objects as the proposed building is in the village Conservation Area and the design does not respect the local architectural vernacular.

OBJECTION

It was proposed by Cllr Mrs Land and seconded by Cllr Webb that the Parish Council accepts the recommendation of its Planning Committee and objects to this application. The Parish Council was all in favour.

Cllr Jay and Cllr Stuart returned to the room.

Cllr Harris declared a prejudicial interest in this next application as the applicant was his client and left the room.

**14/04161/FUL**

Applicant: Ms M. Martin, Berkeley Horn Cottage, School Lane, South Cerney GL7 5TS

Proposal: Erection of front porch at The Draycott, School Lane, South Cerney GL7 5TZ

NO OBJECTION

It was proposed by Cllr Nicholas and seconded by Cllr Webb that the Parish Council accepts the recommendation of its Planning Committee and objects to this application. The Parish Council was all in favour.

Cllr Harris returned to the room.

### **Planning Applications granted by Cotswold District Council**

#### **14/02237/FUL CT.4086/Q**

Proposed erection of a timber garden shed at 1 Edwards College, Silver Street, South Cerney

#### **14/02676/COMPLY CT.6641/9/W (13/05264/FUL)**

Ground excavation works, installation of two above ground liquefied petroleum gas storage tanks to replace twenty existing tanks on the wider estate, vaporiser, perimeter fence and associated landscaping (resubmission) – compliance with conditions 3 and 8 at Lower Mill, Bow Wow, South Cerney

#### **14/02869/FUL CT.0006/5/Z**

Replacement of the H type lodge and boat house on plot 46 with a type D lodge and a type A lodge (plot 48) at the previously approved development of holiday lodges at Lake 16, Station Road, South Cerney

#### **14/03361/COMPLY CT.5804/1/D (14/01668/FUL)**

Proposed new 3 Storey 36 Bed SNCO Single Living Accommodation block and proposed new 3 Storey 54 Bed JRZ Single Living Accommodation block – compliance with conditions 4, 9, 11 and 12 (lighting scheme) at 29 Transport and Movements Regiment, Duke of Gloucester Barracks, Cricklade Road, South Cerney

#### **14/03568/TCONR**

T1 Katsura tree reduce 30% at Vine Cottage, Upper Up, South Cerney

#### **14/03569/TCONR**

T1, T2, T3, T4, T5 Silver birch, Fell 2 stems retain the other three. T6 Pine tree – Prune off small low limb over front of neighbour's driveway. Prune large lowest limb directly above small lowest limb to give approximately 5m clearance from the driveway surface to the lowest foliage, but leaving enough live shoots to maintain the look and vitality of the remaining limb. Remove small low limb on north side of crown above birch trees at The Limes, Upper Up, South Cerney

#### **14/03581/FUL CT.0006/6/C**

Variation of conditions 1 and 9 (slab levels) in relation to plots 141–144 on land at the former Aggregates Industries Site, The Mallards, Broadway Lane, South Cerney

#### **14/04190/NONMAT**

Non material amendment to 14/02414/FUL to change the design and dimensions of the rear dormer for Mr P. Taylor at Elliot View, Meadow Way, South Cerney. This decision relates to drawing no. 14/985/02 Rev.C

#### **14/04395/TCONR**

T.1 – Apple fell to ground level at Churn Cottage, School Lane, South Cerney

### **Correspondence**

11. CDC – Ref: 14/01536/FUL CT.5102/G Full application for erection of a 3-bed dwelling and associated off street parking at Langet End, Upper Up, South Cerney. Invitation to attend Planning Committee meeting on 8th October at Cirencester Council Offices (emailed to members of Committee)

There being no further business Cllr Nicholas had closed the meeting at 9.12pm.

## **INSTALLATION OF BOLLARDS AT THE NORTHERN AND SOUTHERN ENDS OF HAM LANE**

Cllr Mrs Chubb had provided a selection of five designs. Cllr Mrs Land agreed to a request from Cllr Harris if she would research the legal requirements necessary for the installation of the bollards.

### **CORRESPONDENCE**

1. Bus shelter consultation:
  - Annette Law and Julie Franklin (support installation)
  - Betty Phillips (support installation at Kingfisher Place)
  - Mrs Jane Loring (support all installations)
  - Patricia Bloxham (support bus stops)
  - Christopher Snowden and Jill Annan (oppose installation)
  - Robert Bobe (oppose installation)
  - E. & C. Reynolds (oppose installation)
  - Zia Stephens (oppose installation) acknowledged
  - Julia Thain (oppose installation) (emailed reply)
  - Nicola & Jason Stevens (oppose installation)
  - Malcolm Christie (oppose installation)
  - Christine & Peter Glenville (oppose installation)
  - Brian Corke (oppose installation)
  - Mrs P. Wreford (oppose installation)
  - Holly Wills (oppose installation)
  - Bev Mullock (oppose installation)
  - Tina Millar (oppose installation)
  - Lesley McCabe (oppose installation)
2. R.O.W. Berry – Quotations for installation of seats on Senior Swings at Upper Up playing field
3. Play inspection quotations (emailed to PF&VM Committee members):
  - (a) Playforce (Camille Whittell)
  - (b) Ann Edwards (RoSPA)
  - (c) John Hicks Associates
4. CDC (Denise Handley, Business Support Officer) – new Street Trading Consent Policy for consultation beginning 17 September until 15 October 2014 (emailed to Parish Councillors)
5. GPFA (Graham Ross) – Notification of AGM on Tuesday 7th October at 7pm at Cheltenham Rugby Club, Newlands Park Ground, Cheltenham (emailed to Committee members)
6. Ham Lane quotations:
  - (a) Philip Dickenson (Quotation 1)
  - (b) James Harris Contracting (Quotation 1, 3, 4)
7. Cllr P. Jay – Six monthly inspection report of accounts (emailed to Parish Councillors)
8. Ian Bullock – Extension of street lighting saving scheme (emailed to Committee members)
9. NHS (Shared Business Services) – Representations invited on the application from Stow Surgery for outline consent to increase their dispensing area

10. Upper Up playing fields quotation to remove self seeded shrubs and trees at wetland area  
James Harris Contracting
11. CDC – Ref: 14/01536/FUL CT.5102/G Full application for erection of a 3-bed dwelling and associated off street parking at Langet End, Upper Up, South Cerney. Invitation to attend Planning Committee meeting on 8th October at Cirencester Council Offices (emailed to members of Committee)
12. NHS (Shared Business Services) – Representations invited on the application to secure improvements or better access at Village Square, Victory Fields, Upper Rissington GL54 2QB
13. GCC – Notification of Station Road closure from 27th October until 7th November (emailed to all Parish Councillors)
14. Cllr James Harris – Observations on water course leaving the sewerage works at Shornocote
15. GCC – Notification of Broadway Lane closure from 3rd November until 7th November (emailed to all Parish Councillors)
16. Gloucestershire Constabulary – PC 2071 Mark Weedon: Police Report dated 7th October (emailed to all Parish Councillors)
17. Patricia Bloxham – Comments on river Churn clearance, Ham Lane concerns, in favour of bus stops on Station Road (emailed to Committee members)

## **COUNCILLORS' REPORTS**

Cllr Ms J. Layton (CDC) was aware of the response from the consultation on waste strategy and the Parish Council's request that the bins in Berkeley Close are removed. Monica Stephens, Interim Shared Head of Environment and Commercial Services had acknowledged that this request was made some time ago and in principle does not have any objection to the removal of the site. However, she does not want to make any decisions about the removal of this Bring Site until there has been an opportunity to discuss the future plans of all the Bring sites with Cabinet in November, when a paper will be presented detailing the current work being undertaken to improve recycling rates across the district.

The Portfolio Holder for Environmental Services Cllr David Fowles has informally discussed the work being carried out regarding Bring Sites across the District. He has also had a brief discussion with ward members in South Cerney but not at this stage with the Parish Council.

Ms Stephens would therefore ask for your continued patience while we consider alternative recycling options and facilities.

Once the discussion has taken place with Cabinet Ms Stephens will be contacting the Parish Council to explore what options are available for greater recycling within our community.

Cllr Kimberley commented that he had more complaints from close neighbours about the noise from children playing at the recycling bins and moreover the bins were taking up valuable parking spaces for residents.

Cllr Jay had attended two meetings, one on Tuesday 16th to discuss the Community Centre building and the other with Cllr Kimberley when they had met up with Vix Thomas from Youth Gloucestershire.

Cllr Harris reported that he had various meetings throughout the period with officials from the Environment Agency, Bromfords and residents to discuss flooding issues.

Cllr Harris was also concerned with a Buddleia shrub which was overgrowing on land at the Limes and likely to cause injury to unsuspecting pedestrians. Cllr Nicholas will check the land registry for details of ownership of the land.

Cllr Harris reported that the picnic table near the pond on the Upper Up playing field was in a poor state of repair and would need to be replaced soon.

Cllr Harris would have liked to have asked Cllr Parsons (GCC) about Flood Resilience funds collected through the rates by Gloucestershire County Council after the floods in 2007.

Cllr Harris was concerned that no action had yet been taken to remove the stones in the river Churn. The issue is that there are a number of large stones and also part of a Herras fence foot that have been dropped off the bridge parapets which will impede the flow of flood water under the bridge. The stones came from the spoil that was dug out to form the channel through the railway embankment during the last flooding incident and as GCC were instructed (long ago) to make good this flood channel it was felt that it should be responsible for the management of the site and associated problems. Mike Barton was originally contacted to get the stones removed from the river but I am uncertain as to why it was considered a PROW issue. GCC needs to get them out before the river level rises and they cause us problems if we have more flooding this winter.

Cllr Mrs Land had gone to a presentation by Brackley Investments on behalf of St John Care Trust to view plans for the new care home for dementia sufferers at Lake 7 opposite the Gateway Centre on the Spine Road. Unfortunately due to traffic problems beyond his control, she had been informed, the main presenter had been unable to attend.

Cllr Stuart reported that he had attended a meeting with Vix Thomas of Young Gloucestershire, another meeting with Peter Collins, Environment Agency and yet another with Neil Hartell to discuss the upgrading of Ham Lane.

### **CERNEY NEWS CONTRIBUTIONS**

Bus shelter consultation; Village road closures; Work on Upper Up car park; Golf practice on Upper Up; Dog excrement on Upper Up playing field; Improper use of Parish Council notice boards.

There being no further business Cllr Stuart closed the meeting at 9.32pm.