

Cllr Stuart welcomed Andy Marshall and Lucy Yates of Brackley Investments who attended a private meeting with Parish Councillors prior to the Parish Council meeting. Brackley Investments came to update Parish Councillors on its plan to build a 64 bed dementia care home at Lake7, Spine Road East, opposite the Gateway Centre. An artist's impression was shown to give members a better idea of how the finished building would appear. Cllr Nicholas stated that it did not follow the Cotswold Design Code and disagreed with the assertion that it would be a sustainable development. It would be a large building and appear incongruous at this prime development location. Cllr Jay was critical of the design as it mirrored the adjacent holiday homes but patently was a care home. Cllr Webb noted that there was no traffic assessment and a plan to stagger the entrance would help. Cllr Jay would like to see the nearby underpass enhanced to give a more inviting access to the Gateway Centre as pedestrians crossing such a busy road would be inviting accidents. On the plan there was no mention of moving the bus stop. Andy Marshall addressed the concerns arguing that Planning Officers at CDC had encouraged the design to copy that of nearby lodges. Sustainability would be addressed by the efficient use of modern materials providing a well insulated building. Parish Councillors did not disagree with his argument that there was a definite demand locally for such a facility. A condition of the permission, if granted, would determine the repositioning of the bus stop closer to the development. Cllr Stuart would like to see two bus stops, either side of the road, with shelters attached. Cllr Harris was concerned with the 1.8m fence surrounding the development but Andy Marshall argued that it was necessary in the context of the use of the building. In response to a further query from Cllr Harris, Andy Marshall stated that overall the design was not a "done deal" and there was room for change.

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL, SOUTH CERNEY ON WEDNESDAY 12TH NOVEMBER 2014

Present: Chairman M. Stuart
 Vice Chairman P. Nicholas
 Parish Councillor Mrs F. Chapman
 Mrs E. Chubb
 J. Harris
 J. Kimberley
 P. Jay
 Mrs C. Tunbridge
 R. Webb
 Ms J. Layton (CDC)
 S. Parsons (GCC)
 J. Tresadern (R Way)

Mrs Helen Kendall Smith, a resident, was also in attendance.

Cllr Stuart opened the meeting at 7.30pm.

APOLOGIES

Cllr Mrs Land had sent an apology for her absence as she was unwell. Cllr Bennett had sent an apology as he was engaged on other duties. P.C. M. Weedon (Gloucestershire Constabulary) had sent an apology as he was also engaged on other duties.

MINUTES OF THE MEETING HELD ON 8TH OCTOBER 2014

It was proposed by Cllr Jay and seconded by Cllr Mrs Chubb that the minutes were a true and accurate record. The Parish Council was all in favour.

R-WAY REPORT

Jasmin Tresadern reported on the activities of the group. Twelve youngsters had attended the Monday evening session which she described as good involving hockey and a quiz. Last week Jasmin reported that there had been a meeting with Cllr Jay, Cllr Stuart, Youth Leaders, members of the club and one parent to review progress. Cllr Kimberley informed the meeting that another swimming event had been arranged at the Hoburne. Children attending had agreed to donate their contributions for the event to a local charity. There was now a steady core of youngsters attending the sessions and further recruitment would be made through promoting the project at Ann Edwards School.

MATTERS ARISING FROM PREVIOUS MINUTES

There was frustration with CDC that no action appeared to take place regarding the recycling bins at Berkeley Close. It was proposed by Cllr Jay and seconded by Cllr Harris that Cotswold District Council is instructed to remove the bins at its earliest convenience. The Parish Council was all in favour and the Clerk will inform CDC of the decision. Cllr Nicholas confirmed that the land at the Limes on which the Buddleia was growing did not belong to the Parish Council. All other matters arising had been dealt through the appropriate committee reports.

CLERK'S REPORT

From 9th to the 11th October I attended the annual conference of the SLCC (Society of Local Council Clerks) in Bristol. As usual this was an extremely intense couple of days with many interesting lectures mostly involved with motivational and leadership but also the future cooperation of NALC and SLCC. I understand the need for savings but each institution is independent with NALC looking after Councillors' responsibilities and SLCC the Clerks. There is however plenty of common ground which leads to duplication but if amalgamation is the goal I would not support such a scheme. I have a USB memory stick with details of the sessions if any Parish Councillor would like to view the proceedings in more detail.

At 9am on Friday 17th October I attended a meeting of the South Cerney Flood Project Group in the Village Hall. Cllr Jay and Cllr Stuart also attended. The meeting was chaired by Cllr S. Parsons (GCC) and representatives from Bromford Housing, Environment Agency, Thames Water, WILD-FWAG, Cotswold District Council officers, Gloucestershire County Council FRM and Highways also attended. Minutes of the meeting are available and I can forward them if any Parish Councillor wishes to read the report.

On Thursday 23rd October I attended a branch meeting of SLCC at Bingham House in Cirencester. There was a very interesting presentation by Clare Bartlett on youth provision in Cirencester.

On Tuesday 28th October I attended a meeting at 29 Regiment Duke of Gloucester Barracks with Cllr P. Jay, Cllr J. Harris, Cllr Kimberley, Cllr Mrs C. Tunbridge and Cllr M. Stuart. The group had an informal chat about matters of common interests with Lt.Col. Nanova and Dave Martin, Station Staff Officer. Lt.Col. Nanova gave a brief update on troop deployments across the globe and the impact returning personnel will have. Dave Martin reported that there was three years of building work to look forward to on the site but arrangements are in place to minimise the disturbance by construction traffic to local residents. Some families will be accommodated in Swindon as property costs are lower there than in the vicinity of the base. It is expected that the base will be up to strength by 2019. The possibility of providing a footpath between the base and the village was discussed although it was generally believed that current objections made this highly unlikely. Cllr Harris expressed

his thanks to the Army for the access to its facilities during the Street Fair activities and was pleased when Dave Martin told him that there were no plans to halt this scheme although MoD might. The provision of a community mini bus was discussed and Dave Martin offered to garage and service the transport on the base. Parish Councillors thought that this was a very attractive proposal. Cllr Kimberley will discuss the possibility with a School Governor to explore this idea further. Lt.Col. Nanova said that the project needs a lead and the scheme would be of benefit to all local families and those in the Regiment equally. Cllr Jay informed the meeting that the new Community Hall should be ready for occupation by mid 2016. The next meeting was arranged for Wednesday 14th January in the Village Hall at 7pm. The meeting which had started at 7pm closed at 8.12pm.

On Thursday 6th November I attended a meeting with Cllr Jay and Cllr Stuart at the Fleece Hotel in Cirencester. I will leave it to them to report on this meeting.

Of the 23 available working days I averaged 4 hours 48 minutes per day which is about 24 hours a week. That is 4 hours in excess of my contract every week during this period. This is due partly to the extra meetings I have attended during the period and the extended time spent at the national conference.

As Mrs Kendall Smith was attending the meeting to specifically observe planning applications relating to Clay Meadow, Cllr Stuart with the agreement of the Parish Council promoted the report of the Planning Committee on the agenda in order to accommodate her.

REPORT OF THE MEETING OF THE PLANNING COMMITTEE HELD ON MONDAY 10TH NOVEMBER 2014

Cllr Mrs Chapman, Cllr Jay, Cllr Nicholas, Cllr Stuart and Cllr Webb had attended the meeting. Cllr Nicholas opened the meeting at 9.07pm.

Planning Applications received by Cotswold District Council

14/04592/FUL

Applicant: Clay Meadow, Cirencester Road, South Cerney GL7 6HU

Proposal: Use of land for the siting of two yurts for holiday lets associated with existing Alpaca farm at Clay Meadow, Cirencester Road, South Cerney GL7 6HU (R)

Committee members had made the following objections to this proposal: as the applicant got a temporary building so someone could keep an eye on the animals day and night. Surely putting Yurts for holiday makers would upset the animals and they are the primary issue here; there is already a restriction on this site to people living there for no more than 3 years; there are enough holiday lets in the area; the application is for two Yurts to be erected on agricultural land and to be used as unrestricted residential accommodation. There is a strong presumption against residential development of any agricultural land, and no valid justification is given here for the proposed residential use of this agricultural land. Moreover, it must be remembered that the current dwelling at this property only has temporary permission for residential use in connection with the current agricultural use.

Cllr Nicholas explained the procedure adopted by the Planning Committee when responding to an application which had to be decided upon before the Planning Committee could meet in normal session.

Mrs Kendall Smith was invited to speak by Cllr Nicholas and proceeded to explain the objectives of her application and how it would combine with her business plan. Cllr Ms Layton (CDC) explained that recent planning policies supported diversification of use for agricultural land and would relay the comments discussed at the Parish Council.

It was proposed by Cllr Jay and seconded by Cllr Webb that the Parish Council agrees with the decision of the Planning Committee and ratify its decision to object. Of the 9 Parish Councillors in attendance, 7 were in favour, 1 was not in favour and 1 abstained. The motion was therefore carried.

OBJECTION

14/04593/FUL

Applicant: Clay Meadow, Cirencester Road, South Cerney GL7 6HU

Proposal: Erection of farm building and related development to include hardcore access track and turning head at Clay Meadow, Cirencester Road, South Cerney GL7 6HU (R)

NO OBJECTION

14/01465/FUL (Revision)

Applicant: Mr D. Smith, Lake 10, Cerney Wick Lane, Cotswold Water Park, Cerney Wick GL7 5QH

Proposal: Revision to layout and design of seven plots as approved under application 06/00525/FUL. Revisions to site access, landscaping and footpath route. Retention of foul drainage treatment plant at Waters Edge, Lake 10, Cerney Wick Lane, Cerney Wick

NO OBJECTION

14/03002/FUL

Applicant: Mr D. Smith, Lake 10, Cerney Wick Lane, Cotswold Water Park, Cerney Wick GL7 5QH

Proposal: Resiting, layout and dwelling types for the Plots 8–12 at Waters Edge Lake 10, Cerney Wick Lane, Cerney Wick

NO OBJECTION

14/04161/FUL

Applicant: Ms M. Martin, Berkeley Horn Cottage, School Lane, South Cerney GL7 5TS

Proposal: Erection of front porch at The Draycott, School Lane, South Cerney GL7 5TZ (R)

NO OBJECTION

14/04277/FUL

Applicant: Watermark Ltd, Summer Lakes, Spine Road, South Cerney GL7 5TL

Proposal: Amendments to previously approved layout including to resiting of plots 26, 34, 46, 47 along eastern lake edge, resiting of plot 45 to western edge of site, and plots 35–44 to southern edge with new lodge type, omission of security lodge and addition of tennis court at Summer Lakes, Lake 11, Spine Road East, South Cerney

NO OBJECTION

14/04330/FUL

Applicant: Mr Andrew Smith, 5 Swift Link, South Cerney GL7 5WF

Proposal: Replacement of existing 1.2m five bar driveway gate with a new solid gate of 1.8m tall (Retrospective) at 5 Swift Link, South Cerney GL7 5WF

NO OBJECTION

14/04359/FUL

Applicant: Four Pillars Hotel, Spine Road East, South Cerney GL7 5FP

Proposal: Retention of existing marquee at Four Pillars Hotel, Spine Road East, South Cerney GL7 5FP (R)

The Planning Committee had objected to this proposal on the following grounds: the structure was originally of a temporary nature; the applicant should extend the hotel instead, as the unsightly marquee has been on the site since 2011; the owners have had the temporary structure there for many years and by now should have made application for a suitable permanent extension to the hotel.

OBJECTION

14/04403/FUL

Applicant: Mr & Mrs D. Hills, c/o Agent: Julian Phillips, Abberley Design, 4 Silver Street, Cirencester GL7 2BL

Proposal: Proposed garage extension at Ivy Cottage, Cerney Wick GL7 5QH

NO OBJECTION

14/04450/LBC

Proposal: Proposed garage extension at Ivy Cottage, The Street, Cerney Wick GL7 5QH

Applicant: Mr & Mrs D. Hills, c/o Agent: Julian Phillips, Abberley Design, 4 Silver Street, Cirencester GL7 2BL

NO OBJECTION

14/04464/TCONR

Applicant: Mr Mark Sharples, c/o Agent Mark Sharples, Sharples Tree Services, 48 Dicketts Road, Corsham, Wiltshire SN13 9JS

Proposal: T1 apple fell to ground level, G2 Cherry plums reduce overhanging branches (Plums not in Conservation Area – for information only) at The Homestead, Silver Street, South Cerney (R)

NO OBJECTION

14/04465/TCONR

Applicant: Mr Mark Sharples, c/o Agent Mr Mark Sharples, Sharples Tree Services, 48 Dicketts Road, Corsham, Wiltshire SN13 9JS

Proposal: G1 line of Beech & Birch, select 4 trees with best form, reduce remainder of trees to 1 metre above height of wall, T2 Leyland cypress:- fell to ground level, T3 Leyland Cypress:- fell to ground level at Barclay Horn Cottage, 22 School Lane, South Cerney (R)

NO OBJECTION

14/04513/FUL

Applicant: Summer Lake Owners Association, c/o Agent Andrew F. Jones Associates, Hollybank House, Stockwell Lane, Cleeve Hill, Cheltenham GL52 3PU

Proposal: Removal of condition 23 on application 05/02501/FUL to allow for the occupation of the holiday lodges from 6th January to 5th of February inclusive, at Summer Lakes, Lake 11, Spine Road East, South Cerney

The Parish Council decided to object to this proposal in order to signify the Parish Council's support for the Cotswold District Council's stance that condition 23 is still required to ensure compliance with condition 22 regarding occupancy periods as condition 23 facilitates the enforcement of this procedure.

OBJECTION

14/04636/FUL

Applicant: Brackley Investments Ltd, Unit 6, Lower Farm Barns, Bainton Road, Bucknell, Bicester OX27 7LT

Proposal: Erection of a 64 bed Dementia Care Home with associated access, car parking and landscaping on land at Lake 7, Spine Road East, South Cerney

The Committee decided to postpone a decision until the Parish Council meets and a delegation of Brackley Investments has given its presentation to Parish Councillors prior to the Parish Council meeting on Wednesday.

The Parish Council objects to this proposal because of the nature of the external materials to be used. If granted it should be required to improve the vehicle and pedestrian accesses, especially via the underpass to the Gateway Centre as this road is very dangerous to cross as a pedestrian; the bus stop should be moved closer to the proposed entrance and another stop added on the other side of the road. Both bus stops should include shelters.

OBJECTION

14/04667/FUL

Applicant: Mr Ed Adams, Quarry Farm, Cricklade Road, South Cerney GL7 5QE

Proposal: New badminton court, gym, games room and garage, ancillary to main dwelling at Quarry Farm, Cricklade Road, South Cerney GL7 5QE

As one of the Committee members had not been acquainted with the application and there were only three members present the Committee decided to postpone a decision until the Parish Council meets on Wednesday.

NO OBJECTION

It was proposed by Cllr Jay and seconded by Cllr Webb that the Parish Council accepts the deliberations of its Planning Committee. The Parish Council was all in favour.

Cllr Stuart declared a prejudicial interest in this next application as the applicant was a friend and left the room.

14/04881/FUL

Applicant: Mrs Pamela Walsh, Avery Cottage, Silver Street, South Cerney GL7 5TP

Proposal: Erection of 2-bay open garage at Avery Cottage, Silver Street, South Cerney GL7 5TP

NO OBJECTION

It was proposed by Cllr Jay and seconded by Cllr Webb that the Parish Council accepts the deliberations of its Planning Committee. The Parish Council was all in favour.

Cllr Stuart returned to the room.

Planning Applications granted by Cotswold District Council

14/03054/FUL

Iron railings to front wall at Silver Street House, Silver Street, South Cerney

14/03055/LBC CT.6353/U

Iron railings to front wall at Silver Street House, Silver Street, South Cerney

14/03096/REM

Variation of Conditions 1 (approved drawings) and 3 (materials) of reserved matters approval 12/01556/REM (erection of 140 dwellings and associated infrastructure pursuant to outline permission 10/03916/OUT) – amendments to previously approved roofing materials on land at former Aggregate Industries, The Mallards, Broadway Lane, South Cerney GL7 5TQ

14/03340/FUL CT.9059

Conversion of barn structure to dwelling at Sisters Barn, Sisters Farm, South Cerney

14/03594/FUL CT.0649/3/Y

Erection of single storey side and rear extension at 4 Churn Close, South Cerney

14/03611/COMPLY CT.4086/P (14/00973/FUL)

Construction of stone store – compliance with condition 4 (details) at 7 Edwards College, Silver Street, South Cerney

14/03648/FUL CT.2509/G

Erection of single storey rear extension at The Homestead, Silver Street, South Cerney

14/03696/FUL CT.2475/2/J

Variation of condition 12 of (10/05423/FUL Construction of new industrial building Use Class B1) to allow the wall cladding to be of horizontal micro-rib cladding finished in a grey colour at Plot B, Lakeside Business Park, Broadway Lane, South Cerney

14/03847/LBC CT.4313/1/Q

Internal and external works including roofing, repointing and dampproofing at Ivy Cottage, The Street, Cerney Wick

14/03984/FUL CT.9061

Insertion of front facing roof light at Gable Cottage, Silver Street, South Cerney

14/04298/TCONR

Top an Engelmann's Spruce by 25% at Cherry Orchard, Langet, Upper Up, South Cerney

14/04464/TCONR

T1 apple fell to ground level at The Homestead, Silver Street, South Cerney

14/04465/TCONR

G1 line of Beech & Birch, select 4 trees with best form, reduce remainder of trees to 1 metre above height of wall; T2 Leylandii Cypress: fell to ground level; T3 Leylandii Cypress: fell to ground level at Barclay Horn Cottage, 22 School Lane, South Cerney

14/04509/NEI

Installation of Solar Farm and associated works at Lynt Farm, Lynt Farm Lane, Inglesham, Swindon SN6 7QZ

Planning Application refused by Cotswold District Council**14/01536/FUL CT.5102/G**

Erection of a 3-bed dwelling and associated off street parking at Langet End, Upper Up, South Cerney

Planning Application withdrawn**14/03986/FUL**

Proposal: Erection of dwelling on land parcel to the south of Ammonites, Silver Street, South Cerney

REPORT OF THE MEETING OF THE PLAYING FIELDS AND VILLAGE MAINTENANCE COMMITTEE HELD ON MONDAY 10TH NOVEMBER 2014

Cllr Mrs Chapman, Cllr Mrs Chubb, Cllr Harris, Cllr Kimberley, Cllr Nicholas, Cllr Stuart and Cllr Mrs Tunbridge attended the meeting. Cllr Stuart had opened the meeting at 7pm.

Matters Arising from previous Minutes

Flooding

Cllr Stuart reported on flooding matters and the work undertaken since the previous meeting. Peter Spielberg should be starting work on the weir shortly but Chapter Manor is being actively marketed and if sold renegotiation with new owners will be necessary. Two poplars had been removed in Bow Wow and the remaining two will be taken down shortly. Gravel has been removed from the mill stream by the Environment Agency. Cllr Harris and Cllr Stuart had found Japanese Knot Weed growing below the bridge and Cllr Stuart had informed Ben Wellbourn at the Cotswold Water Park Society Trust. On Friday 17th October a multi agency meeting on flooding issues was held in the Village Hall. Cllr Jay, Cllr Stuart and the Clerk attended. Gloucestershire Highways had piled the bank of the river Churn in School Lane as a temporary measure. Bromford Housing were keen to do work in conjunction with neighbours on the river bank in Box Bush and had appointed an engineer to advise on the scheme. The ownership of a pocket of land isolated between Broadway Lane, Berkeley Close/Winchcombe Gardens had been established as that of Bromford Housing. Thames Water had access to inspect the main drain and found a severe blockage caused by drain rods being left in the sewer pipe. These had been removed. Thames Water had completed the initial engineering works to connect the emergency pumps into the old rising main to Shorncote from outside the Limes. Testing and final works will be completed in the near future. At the multi agency meeting no one would take responsibility for the School Lane flood. The agencies were of the opinion that the Parish Council needed an emergency plan to deal with further episodes. Laurence King (CDC) informed the meeting that grants were available for such plans but applications would need to be made fairly soon as the scheme was due to end. Cllr Stuart stated that the biggest stumbling block in establishing an emergency plan was storage space for the equipment. He estimated that a container, 3m x 2m would be needed and would research if grant funding was available. An assembly area at Upper Up would also be required. Cllr Stuart recommended that an approach be made to the Bowls Club if it would consider having its pump on standby to handle any emergency flooding which may occur.

Ham Lane/Sudeley Drive ramp (pages 3357, 3378, 3385, 3398, 3412, 3414, 3425)

Contact with Redrow was awaited.

Ground Maintenance (pages 3357, 3378, 3385, 3398, 3412, 3426)

Committee members were still concerned at the operation of A.W. Services, the ground maintenance contractor. Once again the same area of the safety surface at Upper Up had been scalped. An estimate for the repair of the previous damage had been received from Online Playgrounds and it was hoped that the repair of the latest damage could be included. The Clerk was to request that Mr. Woodman finishes the ground maintenance contract, especially the open ditch in Station Road and submit his final account.

Ham Lane surface upgrade (pages 3400, 3413, 3426)

Cllr Harris had declared a prejudicial interest as a potential contractor and left the room.

Three quotations had been received from contractors. Two included both elements of the work, that is the creation of a pathway and the associated hedge work. The other was for the pathway only. The Committee analysed the quotations and on price James Harris Contracting was the most competitive for both jobs. Cllr Kimberley proposed and Cllr Stuart seconded a

proposal that the Finance Committee should accept the quotation from James Harris Contracting to carry out the work. The Committee was all in favour.

Cllr Harris had returned to the room.

Cradle Seat at Robert Franklin Way play area

Another cradle seat had to be removed as it was severely damaged. The Committee agreed that R.O.W. should be asked to replace it as soon as possible.

Safety Surface Repair

A quotation for £420 (ex VAT) from Online Playgrounds to repair the damaged safety surface at Upper Up play area had been received. Extra sand in 12 bags of 25kgs at £96 was added. It was proposed by Cllr Harris and seconded by Cllr Mrs Tunbridge that the Finance Committee should accept the quotation. The Committee was all in favour.

Radius Pipe in Box Bush (3427)

Cllr Harris asked the Clerk to enquire from Richard Gray (Gloucestershire Highways) the cost of the work needed to improve the surface water drain with a radius pipe in Box Bush. The Parish Council could not consider a contribution until the cost of the operation was established. Richard Gray had responded: “that the ‘experts’ now lie with the term contractor Amey so I have put a brief on them to furnish me with a design, estimate and any E.A. consents etc. Once I have this information I will forward onto the Parish.”

Triathlon Event (page 3427)

Although there was nothing further to report Cllr Harris requested that this item remains one of Matters Arising. Kate Bishop at CDC is handling the business.

Ham Lane Bollards (page 3428)

Cllr Kimberley was actively researching different types of bollards and recommended that solar safety lights be incorporated in any bollards as a safety measure. The Clerk suggested that the items could be considered as part of Village Plan projects in the next round of budget discussions.

Débris in river Churn (page 3436)

The Clerk received a reply from Mike Barton (PROW GCC) who had inspected the alleged report of débris in the river at the bridge near Robert Franklin Way play area. He had attended the scene with Tom Maddox, his contractor, and could see absolutely nothing that was likely to cause a risk to the flow in times of increased water levels. Notably Mr Barton had to admit that he was expecting something significant. Both sides of the bridge had been inspected. Cllr Harris was not convinced and asked the Clerk to inform Shaun Shackelford at the Environment Agency to see if that organisation would take action.

INSPECTION REPORTS

Cerney Wick

Cllr Mrs Chapman reported that the play area was in good order. Cllr Mrs Chapman asked the Clerk to provide her with more report sheets as her supply had been exhausted. Cllr Mrs Chapman reported that the catch on the entrance gate to the play area was broken. The Clerk will contact R.O.W. Berry and ask him to quote for its repair.

Robert Franklin Way

Cllr Mrs Chubb and Cllr Mrs Tunbridge had carried out the weekly inspections at Robert Franklin Way play area. R.O.W. Berry had removed the another cradle seat from the Toddler Swing and left it in the care of Cllr Stuart. The Clerk was asked to contact R.O.W. Berry to request him to replace the damaged item.

Upper Up

Cllr Stuart had carried out the inspections. The entrance to the car park was very uneven again and according to Cllr Stuart resembled the aftermath of a battlefield. The hedges had been cut and looked good. Generally the area was in good order. The grass on the smaller paths had not been cut. Further damage had been inflicted on the safety surface but it is hoped that the cost can be absorbed in the quotation to repair as that has not yet been carried out.

REVISION OF GROUND MAINTENANCE SCHEDULE

Cllr Stuart had redrafted the ground maintenance schedule and asked for comments from the Committee via email. Unfortunately no Committee member had responded. Consequently, Cllr Harris agreed to meet with Cllr Stuart on Tuesday to fine tune the schedule for approval by the Parish Council at its meeting on Wednesday. Cllr Harris and Cllr Stuart had revised the schedule and it was agreed to circulate it to the various contractors with a deadline for responses on 31st December as the Precept Committee is scheduled to meet on 2nd January 2015.

APPOINTMENT OF A PLAY AREA AND PLAY EQUIPMENT INSPECTOR

Cllr Kimberley had analysed four quotations for play equipment and grounds inspection. The Committee was minded to appoint Kieron Taylor (RoSPA) but the Clerk was to ask him for a definitive price to carry out the inspections as there was confusion as to exactly how much it would cost if the inspections were carried out in April. After numerous exchanges of emails to clarify requirements Ann Edwards (RoSPA) had subsequently agreed costings to carry out inspections. Subject to one outstanding requirement as to the limit, if any, on how high RoSPA inspectors would check, if it is confirmed that the equipment at the Parish play areas does not exceed RoSPA's criteria then the Clerk is instructed to contract RoSPA to carry out the inspections in April, as per its schedule. It was proposed by Cllr Jay and seconded by Cllr Kimberley that, subject to the height of equipment not being a problem, Ann Edwards (RoSPA) is instructed to carry out inspections of play equipment and play areas in April 2015. The Parish Council was all in favour.

INSTRUCTIONS FOR SALT SPREADING

Andy West had enquired about the conditions applicable for the application of grit/salt and the priority areas favoured. Unfortunately Mr West had included his missive attached to his invoice and subsequently the communication had escaped being recorded. That has now been rectified and included in Correspondence. After a discussion the Parish Council agreed that the Clerk should inform Mr West to prioritise the spreading of salt/grit from Ann Edwards School to Berkeley Close on one side only and either side of the crossing outside the Spar store in Broadway Lane.

TASK LIST

Two of the four outstanding Poplar trees in Bow Wow had been removed. The remaining pair would be attended to shortly.

On 28th October N.B. Hartell had been instructed to start work on the refurbishment of the Upper Up car park.

RECOMMENDATIONS TO THE FINANCE COMMITTEE

The Committee had three recommendations for the Finance Committee to consider: that the quotation from James Harris Contracting be accepted for the refurbishment of Ham Lane at a

cost of £2,416 and associated hedge work sub contracted to Mr. Fred Timbrell; Online Playgrounds is contracted to repair the safety surface at Upper Up for £420 and supply special sand at £96; R.O.W. Berry is instructed to replace the damaged cradle seat at Robert Franklin Way.

COUNCILLORS' REPORTS

Cllr Kimberley reported that the defibrillator battery was unserviceable and that he had reported it to the ambulance service. At the Parish Council meeting Cllr Nicholas stated that he will pass the contact details of the battery needed for the defibrillator on to Cllr Kimberley.

There being no further business Cllr Stuart had closed the meeting at 8.22pm.

REPORT OF THE MEETING OF THE FINANCE COMMITTEE HELD ON MONDAY 10TH NOVEMBER 2014

Cllr Jay, Cllr Nicholas, Cllr Stuart and Cllr Webb attended the meeting. Cllr Jay had opened the meeting at 8.30pm.

Apologies

Cllr Mrs Land had sent an apology for her absence as she was unwell.

Spreadsheet Analysis

Cllr Jay was concerned that the seventh spreadsheet was not showing expenditure associated with ground maintenance. As the Playing Fields and Village Maintenance Committee the Clerk reported that he had been requested to contact A.W. Services and ask Mr Woodman to complete the contract and submit an account.

Cllr Nicholas reported that projected expenses with the design of the Community Hall would exceed the initial s.106 payment and that the Parish Council would have to subsidise the shortfall from its reserves until a further tranche was made. Cllr Nicholas estimated that the amount could be in the region of £30,000. The RFO confirmed that there was sufficient funds in the reserve to cover an amount of this magnitude.

Payments Out

Cllr Kimberley declared a prejudicial interest in the first payment as payee and left the room.

A	Cotswold Forest School	Youth work (October)	£52.44
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It was proposed by Cllr Jay and seconded by Cllr Webb that the Parish Council agrees to make the above payment. The Parish Council was all in favour.

Cllr Kimberley returned to the room.

Cllr Harris declared a prejudicial interest in the next two payments as payee and left the room.

P	James Harris Contracting	Cutting saplings at Upper Up wet area	£56.00
P	James Harris Contracting	Hedge flailing at Upper Up	£175.00

It was proposed by Cllr Jay and seconded by Cllr Webb that the Parish Council agrees to make the above payments. The Parish Council was all in favour.

Cllr Harris returned to the room.

A	Julia Cunningham	Youth work (October)	£204.00
B	Maurice McKee	Clerk's travel (October)	£57.20
C	Maurice McKee	BT telephone, internet access (October)	£45.62
C	Maurice McKee	O ₂ contract (October)	£9.08
E	Petty Cash	Postage	£30.00

E	Busy Fingers Photocopying	Photocopying	£28.80
E	Philip Nicholas	Reimbursement for travel to Bristol	£79.44
F	Royal British Legion	Remembrance Day (Chairman's donation)	£50.00
Q	A. B. West	Litter collection & bus stop cleaning (October)	£100.00
S-S	Method Consulting LLP	Stage E Design – Sept & Oct 2014	£2,400.00
S-S	Integral Engineering Design	Stage E Design	£2,700.00
S-S	White Design Associates Ltd	Stage E Design	£3,580.80
U-U	Kelvin Wearing	Work on compost (October)	£120.00
V-V	Fenland Leisure Products Ltd	Cradle seat for RFW play area (inc delivery)	£88.80
V-V	R.O.W. Berry	Fit cradle seat at RFW play area	£25.00
X	South Cerney Newsletter a/c	Grant to subsidise Cerney Directory	<u>£150.00</u>
			£9,952.18

Cllr Webb had checked the Clerk's expenses and other invoices against the list and had found them all in order. It was proposed by Cllr Webb and seconded by Cllr Jay that the Committee agrees to recommend the above payments to the Parish Council. The Committee was all in favour.

At the Parish Council meeting it was proposed by Cllr Jay and seconded by Cllr Webb that the Parish Council agrees to make the above payments. The Parish Council was all in favour.

Payments In

GCC Highways Local budget	Contribution to FWAG SW from Cllr Parsons	£500.00
Mr & Mrs Wrightson	Donation for repainting lettering on War Memorial	£100.00
Anonymous	Donation for repainting lettering on War Memorial	£100.00
Mr & Mrs Bullock	Donation for repainting lettering on War Memorial	£100.00
Singing For Fun	Donation for repainting lettering on War Memorial	£50.00
Digger Uppers Allotments	2 cuts by A.W. Services	£40.00
Village Hall	Photocopying	<u>£28.80</u>
		£918.80

Project recommendations from Playing Fields & Village Maintenance Committee

Cllr Harris declared a prejudicial interest in the quotation to refurbish Ham Lane and left the room.

The Playing Field and Village Maintenance Committee had three recommendations for the Finance Committee to consider – first: that the quotation from James Harris Contracting be accepted for the refurbishment of Ham Lane at a cost of £2,416 and associated hedge work sub contracted to Mr. Fred Timbrell.

At the Parish Council meeting it was proposed by Cllr Jay and seconded by Cllr Mrs Chubb that the Parish Council accepts the above quotation and contracts James Harris Contracting to carry out the work. The Parish Council was all in favour.

Cllr Harris returned to the room.

Secondly: Online Playgrounds is contracted to repair the safety surface at Upper Up for £420 and supply special sand at £96 and thirdly: R.O.W. Berry is instructed to replace the damaged cradle seat at Robert Franklin Way. The Finance Committee had no objection to any of the above recommendations.

At the Parish Council meeting it was proposed by Cllr Jay and seconded by Cllr Mrs Tunbridge that the Parish Council accepts the above quotation and recommendation. The Parish Council was all in favour.

Precept Meeting

Cllr Jay invited members of the Committee to his home at 7.30pm on Friday 2nd January to prepare a budget for the coming financial year 2015-2016.

COUNCILLORS' REPORTS

Cllr Nicholas asked the Committee to consider the capital cost of installing a telephone line to facilitate internet connection at the Village Hall. The Committee was minded to agree to this scheme. Roger Scott of the Village Hall Committee was researching the cost of the project.

Cllr Stuart asked the Committee to consider purchasing a container to store equipment which could be used in an emergency and also for tools and wheelbarrows used in the compost scheme. The Committee was minded to agree.

Cllr Jay requested that Parish Councillors who wished to remain so, should be encouraged to attend the meeting of Parish and Town Councils hosted by CDC at Trinity Road on 24th November at 6.45pm.

Cllr Jay asked the Clerk to arrange a meeting with Claire Manning from CDC Finance Department to discuss the implications of grant award and the Precept.

There being no further business Cllr Jay had closed the meeting at 9.06pm.

INSTALLATION OF BOLLARDS IN HAM LANE

The Parish Council decided to continue with its research into suitable equipment and return to the project in December. The Clerk will add it to the agenda for then.

APRIL PARISH COUNCIL MEETINGS

As the normal day for Committee meetings would fall on 6th April, Easter Monday in 2015 the Clerk had asked Parish Councillors to consider holding its meetings on alternative days. After some discussion it was proposed by Cllr Jay and seconded by Cllr Webb to hold the Committee meetings in April on 13th and the Parish Council on 15th. The Parish Council was all in favour.

CORRESPONDENCE

1. CDC – Invitation to attend Parish and Town Council meeting with District Council on Monday 24th November, 6.45pm for 7pm at Council Chamber, Trinity Road, Cirencester (RSVP) (emailed to all Parish Councillors)
2. Land Registry – Official copy of register of title of land at the Limes
3. GAPTC – Diary of training events from January to December 2015 (emailed to all Parish Councillors)
4. GAPTC – Budgetary considerations for 2015/2016 (emailed to Committee members)
- 5.. GCC – Notification of Station Road (Clarks Hay to Spine Road) closure from 10th until 14th November (emailed to all Parish Councillors)
6. The Local Government Boundary Commission for England – Electoral Review of Cotswold: Final Recommendations
7. CDC – Appeal by Watermark Ltd re: construction of an admin/security office at Isis Lakes, Spine Road East, South Cerney. Comments must be received by 17th November (emailed to Committee members)

8. CDC – Quotation for Building Control aspects for Community Centre £2,574 (£2,145 plus £429 VAT)
9. Upper Thames Protection Society – Invitation to attend 2014 AGM at Jenner Hall, Bath Road, Cricklade on Wednesday 12th November starting at 7.30pm; Agenda; The Stripling (newsletter) on circulation
10. RSS Co UK – Annual safety inspection quotation (emailed to PF&VM Committee members)
11. Cotswold Volunteers – Request for a donation (to list) (emailed to all Parish Councillors)
12. South Cerney Street Fair 2015 – Request for a donation (to list) (emailed to committee members)
13. Clerks & Councils Direct – November Issue (on circulation)
14. Mr & Mrs Wrightson – Donation for repainting lettering on War Memorial
15. GCC (Cllr Vernon Smith GCC) – Cabinet member for Highways and Flood: Publication of the Gloucestershire Local Flood Risk Management Strategy (emailed to all Parish Councillors)
16. GPFA – Playing fields and equipment assessment reports (emailed to Committee members)
17. Friends of Cirencester Citizens Advice Bureau – Request for a donation (to list)
18. CPRE – Countryside Voice: Winter 2014; Field Work: Winter 2014 (on circulation to all Parish Councillors)
19. Friends of Cirencester Citizens Advice Bureau – Request for an insertion on web page – emailed to all Parish Councillors
20. Ham Lane works quotations
 - (a) NB Hartell
 - (b) Tonic Construction
 - (c) James Harris Contracting
21. Fields in Trust – Commemorating World War I 2014–2018 (emailed to Parish Councillors)
22. GCC – Funding available (emailed to Parish Councillors)
23. GCC – Proposed Off-Street Parking Places Order consultation period up to and including 28th November 2014
24. GCC – Notification of Cirencester Road to Northmoor Lane closure from 24th November until 28th November (emailed to all Parish Councillors)
25. War Memorials Trust – Bulletin November 2014 Number 63 (on circulation)
26. Corinium Talking News (CTN) – Request for a donation (to list)
27. Cotswold Canals Trust – TROW magazine Winter 2014 (on circulation to all Parish Councillors)
28. Online Playgrounds – Quotation to repair damage to Fenplay Softfall safety surface; 12 bags of 2EW sand
29. Analysis of play inspection quotations by Cllr Kimberley:
 - (a) John Hicks
 - (b) Playforce
 - (c) RoSPA
 - (d) Chris Lodge

30. Andy West – Priority and circumstances as to where and when salt/grit is applied
31. Gloucestershire Constabulary – Crime figures (emailed to all Parish Councillors)
32. Maurice McKee – Clerk’s notice of forthcoming retirement on 30th April 2015
The Clerk was asked to arrange a suitable date and time for the Personnel Committee to meet to discuss the appointment of a replacement Clerk

COUNCILLORS’ REPORTS

Cllr Nicholas reported that he had attended two meetings regarding the design of the new Community centre. 1. on 15th October in Bristol and 2. on 5th November in the Village Hall.

Cllr Mrs Tunbridge reported that on 16th October she attended a meeting of the Cotswold Water Park Trust and its AGM on 23rd October. On 28th October she attended the meeting at 29 Regiment. Cllr Mrs Tunbridge complained that there is water accumulating on the surface of the Cirencester to South Cerney road in the vicinity of the Lock House and now with the onset of winter it will become extremely hazardous if ice is to form on the road surface, especially if the incident is not resolved. A possible cause suggested is that the flow of water from the infilling of the ditch at the entrance at Clay Meadow cutting, Cirencester Road (OS grid ref: SU046983) causing surface water to divert across the road. This is not only hazardous to traffic but also cyclists. Cllr Nicholas agreed.

Cllr Jay reported that he had attended two meetings with designers of the new Community centre – one on 15th October in Bristol and another on 5th November in the Village Hall. On 17th October he had attended a meeting of the multi agencies flooding forum in the Village Hall, on 28th October a meeting at 29 Regiment and on 6th November a meeting in Cirencester with Cllr Stuart to accept the Clerk’s retirement letter.

Cllr Parsons (GCC) reported that he had chaired a meeting of the multi agencies forum in the Village Hall on 17th October. There will be a scrutiny meeting at 4pm on 1st December at the CDC offices in Trinity Road. People are welcome to attend but only to observe proceedings. Cllr Harris enquired from Cllr Parsons what had become of the levy imposed through the rating system to finance flooding issues in the county. Cllr Parsons explained that he had already emailed Cllr Harris on this subject but from memory he believed that £2.1m had been ring fenced to provide relief for flooding issues and out of that sum about £800,000 had been allocated to highways for road improvements as a result of flooding.

On 17th October Cllr Stuart reported that he had attended the multi agencies flooding forum in the Village Hall, on 22nd a meeting with Roger Smith (GCC) to inspect the composting facility at Upper Up, on 27th October a meeting with members of the youth group, on 28th October a meeting at 29 Regiment, on 6th November a meeting to consider the Clerk’s annual assessment and on 9th November he had laid a wreath at the War Memorial.

CERNEY NEWS CONTRIBUTIONS

To inform residents that their Clerk is retiring from his post at the end of April 2015.

A note to encourage applicants to informal discussions on the forthcoming vacancy for the Parish Clerk’s job.

Flooding update.

Remembrance Day parade at the War Memorial.

There being no further business Cllr Stuart closed the meeting at 10.22pm.