

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE VILLAGE HALL, SOUTH CERNEY ON WEDNESDAY 10<sup>TH</sup> DECEMBER 2014

Present: Chairman M. Stuart  
 Vice Chairman P. Nicholas  
 Parish Councillor Mrs F. Chapman  
 Mrs E. Chubb  
 J. Harris  
 J. Kimberley  
 P. Jay  
 Mrs D. Land  
 Mrs C. Tunbridge  
 R. Webb  
 Ms J. Layton (CDC)  
 S. Parsons (GCC)  
 J. Tresadern (R Way)

Brendan McFadden, Wilts and Glos Standard reporter and one member of the public were also present.

Cllr Stuart opened the meeting at 7.30pm and wished all in attendance a happy Christmas.

### **APOLOGIES**

Cllr Wearing had sent an apology for his absence as he was unwell. Cllr Bennett had sent an apology as he was attending a carol service.

### **MINUTES OF THE MEETING HELD ON 12<sup>TH</sup> NOVEMBER 2014**

It was proposed by Cllr Harris and seconded by Cllr Webb that the minutes were a true and accurate record. Cllr Mrs Land abstained as she had not attended the meeting. The remainder of the Parish Council was all in favour.

### **R-WAY REPORT**

Jasmin Tresadern reported that the youth group activities were progressing well. Unfortunately this month a couple of sessions had to be cancelled due to staff shortage although the last session had been a success. As a result of members of the group enjoying the swimming event at Cotswold Hoburne a return visit had been arranged. Only a small group came along as quite a few of the children were very tired from participating in the pantomime the previous weekend. The group will hold its Christmas party next week and it is hoped to have a full group again. The young people and their parents have been asked to contribute some food for the party. The aim is to have lots and lots of fun, consisting of games, food, music and whatever else can be thought up. The young people are looking forward to the party and it is hoped that there will be a DJ coming along. Next year's events will start on 5th January when a new programme will be planned for the term.

### **MATTERS ARISING**

There were no matters arising that had not been dealt with by the Committees.

### **CLERK'S REPORT**

On November 28th I attended a meeting of the Personnel Committee at Cllr Jay's home. Also present were Cllr Stuart, Cllr Webb, Cllr Mrs Land and Cllr Mrs Tunbridge. An advertisement was composed stating salary scale and hours offered. The text has been

emailed to all Parish Councillors who will have an opportunity to ratify the wording or otherwise at this meeting.

Of the 15 available working days I averaged 5 hours 20 minutes per day which is about 26½ hours a week. That is 6⅔ hours more than my contract of 20 hours per week. I am content with the situation.

The Clerk was asked to write a welcoming letter to the new owners of Chapter Manor and request a meeting to discuss matters of joint interest.

## **REPORT ON THE MEETING OF THE PLAYING FIELDS AND VILLAGE MAINTENANCE COMMITTEE HELD ON MONDAY 8TH DECEMBER 2014**

Cllr Mrs Chapman, Cllr Mrs Chubb, Cllr Harris, Cllr Kimberley, Cllr Nicholas, Cllr Stuart and Cllr Mrs Tunbridge attended the meeting. Cllr Stuart had opened the meeting at 7pm.

Four members of the public had attended.

Cllr Stuart welcomed the four young men who came to the meeting to present their ideas and request their permission to redesign the layout of the Upper Up humps and bumps for use by all ages. James Scott argued that if the group was allowed to proceed then a much better facility would be built. Overall members of the Committee were in favour and had no objection to updating the site but plans would be required before new work could be carried out, especially proof of insurance and correct licences if mechanical diggers were to be used. Cllr Stuart summed up stating that the Committee was impressed with their ideas and asked the group to present a plan for their new ideas. He was confident that the Parish Council would look favourably at their scheme as described by the group.

### **Matters Arising from previous Minutes**

#### **Flooding**

Cllr Stuart reported that Cllr Harris had inserted planks into the flood hatch at Fanshawe weir which had increased the water flow, raising the level of the mill stream by some 4 inches and sweeping away a build up of gravel which had appeared since the Environment Agency work party had cleared recently. Cllr Harris reported that he had emailed Marc Goldby (Asset Manager of Bromfords Housing) regarding work at Box Bush and was awaiting his reply. The Bowls Club had given its permission for the use of its pump in an emergency if the situation arose.

#### **Ground Maintenance (pages 3357, 3378, 3385, 3398, 3412, 3426, 3444)**

The Clerk stated that he had no further contact with A.W. Services. Cllr Harris remarked that various sections had been missed during the last visit.

#### **Cradle Seat at Robert Franklin Way play area (3445)**

The cradle seat had been replaced.

#### **Triathlon Event (pages 3427, 3445)**

Although there was nothing further to report Cllr Harris requested that this item remains one of Matters Arising. Kate Bishop at CDC is handling the business.

#### **Ham Lane/Sudeley Drive ramp (pages 3357, 3378, 3385, 3398, 3412, 3414, 3425, 3444)**

Contact with Redrow was awaited.

#### **Ham Lane Bollards (pages 3428, 3445)**

Cllr Kimberley was actively researching different types of bollards and would make a further report at the meeting on Wednesday evening.

#### **Ham Lane refurbishment (pages 3428, 3445)**

Cllr Harris reported that work was proceeding, gravel had been laid and rolled. Heavy limbs on trees in the hedge had been removed and flailing by Mr Timbrell was expected shortly.

**Upper Up car park (page 3446)**

Cllr Stuart asked the Clerk to contact Dawn Hartell to inform her that the Parish Council will need 2/3 weeks notice before work starts on the refurbishment in order to notify users of the event.

**Débris in river Churn (3436, 3445)**

The Clerk had informed Shaun Shackelford at the Environment Agency who confirmed that the problem would be attended to when circumstances allowed.

**INSPECTION REPORTS****Upper Up**

Cllr Stuart had carried out the inspections. The safety surface had not yet been repaired and the Clerk was asked to remind the contractors of the situation. A vehicle had collided with the car park chain link fence. The Clerk was to ask R.O.W. Berry for a quotation to repair the damage. The Clerk was asked to enquire from Dawn Hartell if she could give the Parish Council between 2 and 3 weeks notice before work start on the car park refurbishment.

**Robert Franklin Way**

Cllr Mrs Tunbridge and Cllr Mrs Chubb had carried out the inspection. A horizontal plank of wood on the stile at the Lakeside entrance was loose. Cllr Harris volunteered to repair it.

**Cerney Wick**

Cllr Mrs Chapman presented her report at the meeting on Wednesday evening stating that all was in good order.

**EMERGENCY RESILIENCE PLAN**

Cllr Harris and Cllr Kimberley volunteered to lead the formation of an Emergency Resilience group. Cllr Stuart will supply forms that will help with coordinating contacts and information from the various services which will be needed in an emergency. Cllr Stuart suggested the names of some local volunteers who may be prepared to assist the group. To enable the group to store necessary equipment a request to the Finance Committee that it approves expenditure to supply a facility is considered. Cllr Stuart had received a verbal quotation to supply a steel container approximately 10 feet long by 8½ feet wide with secure locks for £1,275, £350 for delivery plus £120 for a lock protector. Cllr Stuart stated that although the Somerfield Trust may be a possibility from which to secure funding their timetable for awards was not compatible with the needs of the group. Cllr Mrs Land suggested that funds may be available from GRCC.

**TASK LIST**

Two poplars had not been removed from the river Churn bank in Bow Wow and another on the opposite bank also awaited to be taken down. Cllr Mrs Chubb confirmed that the work on the single tree was scheduled.

**RECOMMENDATIONS TO THE FINANCE COMMITTEE**

It was proposed by Cllr Harris and seconded by Cllr Kimberley that the Finance Committee is requested to agree to the purchase of a secure cabinet to store equipment for use in an emergency. The Committee was all in favour.

The Committee agreed that James Harris Contracting is contracted to carry out hedge trimming behind the compost bins at a cost of £175.

## **COUNCILLORS' REPORTS**

Cllr Mrs Chapman reported that the hedge to the rear of the Sailing Club's clubhouse was overgrowing the public right of way but the Club refused to accept responsibility. The Clerk was asked to write to the Secretary pointing out that the PROW nearby did not absolve the club from its responsibility to keep the path clear. The Clerk was also asked to enquire from Paul Swift (Amey) who was responsible for the maintenance of the roadside hedge and ditch. Cllr Stuart had also added to the Clerk's enquiry recording a conversation with a member of the sailing club's maintenance group who told him that "someone at Glos Highways" had assured them that they were not responsible for cutting the roadside of the hedge as that was Highways responsibility. At the Parish Council it was decided to await the outcome of enquiries to Paul Swift before contacting the sailing club.

Cllr Harris reported that the hedge to the rear of the compost bins at Upper Up needed to be trimmed and offered to do the work for £175.

Cllr Harris declared a prejudicial interest and left the room.

The Committee agreed to instruct James Harris Contracting to carry out the work if the Finance Committee concurred.

Cllr Harris returned to the room.

Cllr Kimberley reported that the defibrillator battery had been replaced although he suspected that a warning light within the cabinet appeared to be faulty.

Cllr Kimberley complained about speeding vehicles throughout the village.

Cllr Harris reported that work carried out adjacent to the wooden bridge over the spillway had caused a very muddy area. He offered to quote to refurbish the area by spreading gravel. Cllr Jay remarked that it was not the responsibility of the Parish Council to carry out such repairs.

Cllr Mrs Tunbridge complained that water was still cascading over the highway in the vicinity of Clay Meadow during periods of rainy weather. Although the Clerk had reported the incident to Gloucestershire Highways and received the following reply: "We very much appreciate that you have taken the time to bring this matter to our attention and I can confirm that I have now passed all information to our technicians. Should you have any further queries regarding this matter please call 08000 514 514, quoting reference number 11032641". Nevertheless, he was asked to repeat the concern.

Cllr Harris suggested that as the cross bar of the V-stile next to the unlocked gate at the southern end of Ham Lane was badly rusted it should be removed or alternatively the V-stile itself taken away. The gravel could be extended and the gate locked which would obviate the need for bollards. As Cllr Kimberley was still researching suitable bollards the decision will remain unresolved until the Parish Council considers all its options.

## **CORRESPONDENCE**

Jennifer Roberts had emailed a complaint about an overgrowing hedge outside Sunset Cottage in Station Road. The Clerk will write to the occupants requesting that they cut back the offending hedge to their boundary.

There being no further business Cllr Stuart closed the meeting at 8.23pm.

## REPORT ON THE MEETING OF THE FINANCE COMMITTEE HELD ON MONDAY 8TH DECEMBER 2014

Cllr Jay, Cllr Mrs Land, Cllr Nicholas, Cllr Stuart and Cllr Webb attended the meeting. Cllr Jay opened the meeting at 8.30pm.

### Spreadsheet Analysis

Cllr Jay noted that expenditure at this point in the cycle should average 66%.

### Payments Out

A	Julia Cunningham	Youth work (November)	£163.20
B	Maurice McKee	Clerk's travel (November)	£32.50
C	Maurice McKee	BT telephone, internet access (Nov)	£42.78
C	Maurice McKee	O <sub>2</sub> contract (November)	£10.25
E	PATA (UK)	Payroll Services (Oct/Nov/Dec)	£52.00
F	Tony Derrick	Chairman's Discretionary Fund	£50.00
Q	A. B. West	Litter collection & bus stop cleaning (Nov)	£100.00
S-S	White Design Associates Ltd	Stage E Design	£3,580.80
S-S	Integral Engineering Design	Stage E Design	£4,140.00
U-U	Adrian Gibbs	Chipping green waste	£360.00
U-U	Kelvin Wearing	Work on compost (November)	£96.00
V-V	R.O.W. Berry	Replace cradle seat at RFW play area	£25.00
V-V	R.O.W. Berry	Fix gate latch at Cerney Wick play area	£30.00
V-V	Fenland Leisure Products Ltd	Cradle seat for RFW play area (inc delivery)	£88.80
	Thames Water Utilities Ltd	Water supply to Upper Up playing fields	<u>£31.41</u>
			£8,802.74

The Clerk was to hold the following payment until confirmation had been received from either Cllr Nicholas or Cllr Jay that it was in order to release it.

S-S	Method Consulting LLP	Stage E Design – November 2014	£1,200.00
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Cllr Webb had checked the Clerk's expenses and other invoices against the list and had found them all in order. It was proposed by Cllr Webb and seconded by Cllr Jay that the Committee agrees to recommend the above payments to the Parish Council. The Committee was all in favour.

At the Parish Council meeting it was proposed by Cllr Jay and seconded by Cllr Webb that the Parish Council agrees with the decisions of its Finance Committee. The Parish Council was all in favour.

### Payments In

South Cerney Football Club	Share of water bill	£15.70
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### Payments Outstanding

South Cerney Cricket Club	Share of water bill	£15.71
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### Project recommendations from Playing Fields & Village Maintenance Committee

The Playing Field and Village Maintenance Committee had two recommendations for the Finance Committee to consider – first: to agree to the purchase of a secure cabinet to store equipment for use in an emergency; second: that James Harris Contracting is contracted to carry out hedge trimming behind the compost bins at a cost of £175. The Clerk enquired from which budget would he allocate the expense for the purchase of the cabinet. The instruction was that the Reserve Fund would be used.

The Finance Committee had no objections to either recommendation.

At the Parish Council meeting it was proposed by Cllr Jay and seconded by Cllr Webb that the Parish Council agrees with the decisions of its Finance Committee. Cllr Harris abstained from the vote. The remainder of the Parish Council was all in favour.

### **Precept Meeting**

Cllr Jay reminded members of the Committee that the Precept meeting would take place at his home at 7.30pm on Friday 2nd January to prepare a budget for the coming financial year 2015-2016.

### **Correspondence**

Mrs J. Squire had requested financial help to defray the cost of a repair to the Cerney News printing equipment after a recent breakdown. The Clerk was instructed to ask Mrs Squire to provide a current copy of the Cerney News accounts including any reserves. On receipt of the accounts consideration of her proposal for a grant will be taken when the Precept Committee meets in January.

There being no further business Cllr Jay had closed the meeting at 8.58pm.

## **REPORT OF THE MEETING OF THE PLANNING COMMITTEE HELD ON MONDAY 8TH DECEMBER 2014**

Cllr Mrs Chapman, Cllr Jay, Cllr Mrs Land, Cllr Nicholas and Cllr Webb attended the meeting. Cllr Nicholas had opened the meeting at 9.00pm.

### **Apology**

Before Cllr Stuart had left the meetings he had offered his apology for absence as he had another venue to attend.

## **Planning Applications received by Cotswold District Council**

### **14/04277/FUL**

Applicant: Watermark Ltd, Summer Lakes, Spine Road, South Cerney GL7 5TL

Proposal: Amendments to previously approved layout including to resiting of plots 26, 34, 46, 47 along eastern lake edge, resiting of plot 45 to western edge of site, and plots 35-44 to southern edge with new lodge type, omission of security lodge and addition of tennis court, at Summer Lakes, Lake 11, Spine Road East, South Cerney (R)

NO OBJECTION

### **14/04454/FUL CT.0645/1/E**

Applicant: Mr Andy Price – Monier Redland, South Cerney Plant, Broadway Lane, South Cerney GL7 5UH

Proposal: Erection of a steel building for storage of products on racking system at Monier Redland Ltd, South Cerney Plant, Broadway Lane, South Cerney GL7 5UH

NO OBJECTION

### **14/04359/FUL CT.4498/1/G**

Applicant: c/o Agent John Hallam Associates, Mr John Hallam, 4 Essex House, Cromwell Park, Banbury Road, Chipping Norton, Oxon OX7 5SR

Proposal: Retention of existing marquee at Four Pillars Hotel, Spine Road East, South Cerney GL7 5FP

The Parish Council had previously objected to this proposal on the following grounds: the structure was originally of a temporary nature; the applicant should extend the hotel instead, as the unsightly marquee has been on the site since 2011; the owners have had the temporary



structure there for many years and by now should have made application for a suitable permanent extension to the hotel.

OBJECTION maintained

**14/05067/FUL CT.3887/4/E**

Applicants: Mr & Mrs T. Ridges, c/o Agent Cotswold Architects, Mr Matt Edwards, 41 Pheasant Way, Cirencester GL7 1BJ

Proposal: Erection of a single storey rear extension and a two storey side extension at 21 The Lennards, South Cerney GL7 5UX

NO DECISION as Committee members agreed to visit the site to appraise the site as the drawings supplied are not considered adequate.

At the Parish Council meeting there was no objection to this application,

NO OBJECTION

It was proposed by Cllr Mrs Land and seconded by Cllr Webb that the Parish Council accepts the recommendations of its Planning Committee. The Parish Council was all in favour.

Cllr Nicholas declared a prejudicial interest in the next application as he was a friend of the person who occupied an adjacent property. Cllr Nicholas left the room. Cllr Webb continued with the Planning Committee report for this application.

**14/05050/FUL CT.3887/4/D**

Applicant: Mr & Mrs Jones, 65 Boxbush Road, South Cerney GL7 5XJ

Proposal: Erection of two storey side extension at 65 Boxbush Road, South Cerney GL7 5XJ (R)

The Committee considers that the proposed extension is too close to the neighbour's property. OBJECTION ratified

It was proposed by Cllr Stuart and seconded by Cllr Jay that the remainder of the Parish Council ratifies the decision of its Planning Committee. The Parish Council was all in favour.

Cllr Nicholas returned to the room and resumed making the report.

Cllr Harris, Cllr Jay and Cllr Stuart declared a prejudicial interest as they were friends of the agent to the applicant. The Councillors left the room.

**14/05072/FUL**

Applicant: Dr Andrew Baker, c/o Agent Tony Derrick Design, Mr Tony Derrick, Riverbank, School Lane, South Cerney GL7 5TZ

Proposal: Proposed new dwelling within domestic garden at Brook House, School Lane, South Cerney GL7 5TY

NO OBJECTION

It was proposed by Cllr Mrs Land and seconded by Cllr Kimberley that the remainder of the Parish Council accepts the decision of its Planning Committee. The Parish Council was all in favour.

Cllr Harris, Cllr Jay and Cllr Stuart returned to the room.

**Planning Applications approved by Cotswold District Council**

**14/02161/FUL CT.0807/Y**

Conversion of existing building to a Class A1 use including new shop front and demolition of outbuilding to the rear. Erection of two dwellings, garages and associated works to the rear including car parking and landscaping at Carted Barn, High Street, South Cerney

Conditions of note: 8. The internal noise levels to be achieved in bedrooms and living rooms in the dwellings hereby approved, post construction, shall be 30 dBLAeq T (where T is 23:00 - 07:00) and 35 dBLAeq T (where T is 07:00 - 23:00).

Reason: To protect the amenity of the locality, especially for people living and/or working nearby, in accordance with Cotswold District Local Plan Policy 5 and The National Planning Policy Framework.

9. Noise from individual external events typical to the area shall not exceed 45dBLAmax when measured in bedrooms and living rooms internally between 23:00 and 07:00, post construction.

Reason: To protect the amenity of the locality, especially for people living and/or working nearby, in accordance with Cotswold District Local Plan Policy 5 and The National Planning Policy Framework.

10 Noise levels in gardens and public open spaces should not exceed 55 dB LAeq 1 hour when measured at any period (in accordance with the WHO figure contained in BS8233/2014), unless otherwise agreed in writing by the Local Planning Authority.

Reason: To protect the amenity of the locality, especially for people living and/or working nearby, in accordance with Cotswold District Local Plan Policy 5 and The National Planning Policy Framework.

14 The use hereby permitted shall not be open to customers outside the following times: Monday to Saturday inclusive: 07:00 to 20:30. Sundays: 08:00 to 20:00 if the opening hours are not restricted by the Sunday Trading Act 1994 or any other statutory instrument amending or replacing it.

Reason: To protect the amenity of the locality, especially for people living and/or working nearby, in accordance with Cotswold District Local Plan Policy 5 and the National Planning Policy Framework.

**14/02889/FUL CT.1454/6/E**

Construction of five fishing cabins for use at an existing fishery and in conjunction with a previously approved fishing club house at Horseshoe Lake, Wildmoorway Lane, South Cerney

**14/04161/FUL CT.3917/P**

Erection of porch canopy with pitched roof on east elevation at The Draycott, School Lane, South Cerney

**14/04593/FUL CT.8950/B**

Erection of farm building and related development to include hardcore access track and turning head at Clay Meadow, Cirencester Road, South Cerney

**14/04905/NONMAT**

Non-material amendment to 07/01257/FUL for a change to fenestration pattern and doors for Mrs Alison Russell at The Willows, Wildmoorway Lane, South Cerney

There being no further business Cllr Nicholas had closed the meeting at 9.22pm

Cllr Jay suggested that the next agenda item be discussed at the end of the meeting as it was a confidential subject and members of the public would then be asked to leave.



## **HAM LANE BOLLARDS**

Cllr Kimberley had checked out more suppliers of bollards but had not reached a definitive decision on which manufacturer to recommend or how many bollards would be needed. He was considering whether there was a need for all bollards to have a LED facility or if any would be needed at the southern end of the lane if the gate was locked. He will carry out further investigations and report at the meeting in January.

## **GLOUCESTERSHIRE ARMED FORCES COMMUNITY COVENANT**

Cllr Parsons (GCC) explained how the community could use the covenant for the benefit of residents of the parish including those associated with the Duke of Gloucester Barracks. Cllr Parsons replied favourably to Cllr Kimberley who enquired if a grant would be available through the covenant for the provision of a community mini bus. Cllr Parsons suggested that Cllr Kimberley contact Rachel Wright for further information ([rachel.wright@glos.gov.uk](mailto:rachel.wright@glos.gov.uk))

It was proposed by Cllr Stuart and seconded by Cllr Jay that the Parish Council signs up to a commitment to support the Gloucestershire Armed Forces Community Covenant. The Parish Council was all in favour.

## **CORRESPONDENCE**

1. Joseph Cox – Ideas for developing the Upper Up humps and bumps
2. Cllr Ms Juliet Layton – Comments relayed to Claire Baker CDC Planning Department regarding 14/04636 dementia home application
3. Cllr P. Hodgkinson CDC & GCC – A419 Noise Action Group update (emailed to all Parish Councillors)
4. Jennifer Roberts – Overgrowing hedge at Sunset Cottage; obstructive parking (emailed to Committee members)
5. CDC – 13/05170/FUL land off Huxley Court: Appeal dismissed
6. CDC – Parish Precept and Council Tax 2015/16 (a) Tax Base (copied to Cllr Jay); (b) Budget requirement form (to be returned by 31st January)
7. South Cerney Bowls Club – Confirmation of availability of the Bowls Club pump for emergency flood prevention
8. South Cerney Street Fair – Application for support with provision of WCs for the Street Fair 2015
9. Young Performers (Natasha Webb) – Request to advertise with a banner attached to car park fence next to Ann Edwards school (emailed to Parish Councillors)  
Parish Councillors stated that it was not for the Parish Council to give permission to attach banner advertisements to fences. The car park fence next to Ann Edwards school is probably under the control or ownership of Gloucestershire County Council. However, the Parish Council does strongly object to all adverts placed on fences or other inappropriate places and does not wish to see a proliferation of such acts.
10. Environment Agency (Shaun Shackelford) – Response to Cllr Harris' concern of debris in the river near to where the culvert was dug
11. CDC – Community Engagement in the Cotswold District Local Plan Site Allocations (Update); Main Evidence Paper and the Appendices (passed to Cllr Mrs Land on circulation to interested colleagues)

12. CDC – 14/04513/FUL CT.2648/5/H Removal of condition 23 on application 05/02501/FUL to allow for the occupation of the holiday lodges from 6th January to 5th February inclusive at Summer Lakes, Lake 11, Spine Road East, South Cerney. Invitation to attend Planning Committee on 10th December (emailed to members of Committee)
13. SLCC/NALC – National Salary Award 2014–2016 (emailed to members of Committee)
14. CDC – Request for free copy of the Register of Electors (applied for on 30th November)
15. Thames Water – Drainage Strategy for South Cerney that follows the ‘Drainage Strategy Framework’ – an approach developed jointly by the Environment Agency and Ofwat, which has now been adopted by the water industry (emailed to all Parish Councillors) Cllr Nicholas noted several inaccuracies within the report. Cllr Parsons (GCC) requested Cllr Nicholas to email his concerns to the report’s author.
16. CDC Local Plan (Cllr Nicholas Parsons) – Assessment of sports and leisure facilities in the area survey (emailed to Committee members)  
Cllr Stuart volunteered to complete the survey
17. Jill Squire – Request for a grant to defray recent exceptional expenses needed to repair print machine used to produce Cerney News (to list)
18. GAPTC – Training sessions: Revised guidance for Parish and Town Councils with respect to Financial Regulations and the “bible” Governance and Accountability for Local Councils 2014. The session will discuss the changes to be made and options for debate. Councils will be equipped to amend their own documents following the briefing
19. CDC (Lesley Davies, Assistant Planner, Planning Policy) – Update on the Local Green Space nominations (emailed to Parish Councillors)
20. Paul Gillett – Series of emails regarding School Lane flooding problems (emailed to all Parish Councillors)  
The Environment Agency had suggested a non-return valve but Cllr Harris claimed that this would not be acceptable as it would stop overflow returning to the river.
21. James Harris Contracting – Quotation to improve the bridle path surface at Robert Franklin Way playing field  
As this path was not the responsibility of the Parish Council, the Clerk was to inform Ben Welborn, Biodiversity & Estates Manager at the Cotswold Water Park Trust
22. Cllr James Harris – Conclusions regarding the secure locking of the gate on Ham Lane (for discussion at Parish Council on 10th December)
23. Cllr Johno Kimberley – Results of research into supply and design of bollards for Ham Lane (emailed to members of PF&VM Committee for discussion at Parish Council on 10th December)
24. Martyn Thomson – 14/03986/FUL Modifications to the original design for consideration
25. English Heritage – Notification of application to add South Cerney War Memorial at junction of High Street and Broadway Lane to the List of Buildings of Special Architectural or Historic Interest  
It was agreed that the Parish Council does not own the War Memorial, the land on which it stands nor did it accept any level of responsibility for its upkeep. The Parish Council has no objections to the Memorial being listed. English Heritage should also be aware that the Memorial had been moved earlier this year to facilitate road improvements and therefore their map is incorrect.

## **COUNCILLORS' REPORTS**

Cllr Nicholas reported that he had attended several meetings. On 16th November he attended a meeting at Cotswold District Council. On 10th December he had attended a meeting in Bristol regarding the design of the Community building.

Cllr Mrs Tunbridge attended a meeting of the Personnel Committee on 28th November at Cllr Jay's home.

Cllr Harris reported that he had inserted planks in the Fanshawe Weir on 26th November.

On 24th November Cllr Mrs Land reported that she had attended a Planning Liaison meeting at CDC. Cllr Mrs Land gave a brief report noting the changes to the wards within the district which will be reduced from 44 to 34. Cllr Mrs Land also attended a meeting of the Personnel Committee on 28th November.

Cllr Stuart reported that he had attended a meeting of the Personnel Committee on 28th November. On 1st December he had attended a meeting at CDC on Flood Resilience.

Cllr Parsons (GCC) reported that resurfacing of the road from Preston Toll Bar to the turn to Siddington would begin within the next few days. He was concerned that the short stretch between Station Road and High street had been missed after the recent resurfacing carried out and he was uncertain why this area had not been resurfaced.

## **ITEMS FOR CERNEY NEWS**

Seasons Greetings

Ham Lane

Advertisement for replacement clerk

Gloucestershire Armed Forces Community Covenant

Flooding resilience

Forthcoming Elections

Compost Scheme

Resurfacing of Station Road

Overgrowing Hedges

Members of the public were requested to leave the meeting as this next agenda item was confidential.

## **REPLACEMENT CLERK**

There was a discussion on whether the Parish Council should consider employing the new clerk on a full time or part time basis. It was decided to compromise and to advertise the post as part time employment for 30 hours with additional hours to be paid for if required. The advertisement and duties as discussed by the Personnel Committee were accepted and it was agreed to insert the advertisement in the next edition of Cerney News.

There being no further business Cllr Stuart closed the meeting at 23:10 hours.